

Mynwent Cyhoeddus Trefriw â Llanrhychwyn Trefriw and Llanrhychwyn Public Cemetery

Order No.

GRANT OF RIGHT TO ERECT A MEMORIAL OR PLACE AN INSCRIPTION

Cheques should be made payable to: Trefriw Community Council

This form should be submitted in duplicate at least 28 days before the memorial is due to be erected and must include the signature of the registered Grave owner.

Grave No..... Section..... Consecrated/Un-consecrated.....

Grave Grant No..... Date of Application.....

Please note that in Section 2 and any other lawned areas of the Cemetery, the Council does not permit any item other than a traditional headstone and vase mounted on a concrete base or a slab sunk below the level of the surrounding turf. For full details please refer to the Cemetery Rules and Regulations.

1. TO BE COMPLETED BY THE GRAVE OWNER.

Name of Registered Grave owner.....

Address.....Postcode.....

Telephone.....

Signature.....

IF THE REGISTERED GRAVE OWNER IS UNABLE TO SIGN

Please note that in law we are only permitted to allow changes to a grave including erecting headstones and adding inscriptions with the written permission of the Registered Grave Owner. The Clerk/Cemetery Registrar will be able to tell you who is the Registered Grave Owner. If the Registered Grave Owner is deceased or unable to sign then a transfer of ownership **must** be completed before this application can be approved.

TRANSFER OF OWNERSHIP

A transfer of ownership can be complicated and each case needs to be looked at individually by a recognised and competent authority suitably qualified to advise you in law.

A Change of Ownership Form is available from your Monumental Mason or from the Clerk/Cemetery Registrar. This must be witnessed and signed by a Solicitor or Commissioner for Oaths prior to any changes to the grave taking place. Solicitors may charge a fee for this service.

Please note that an administrative fee of £12 is also payable to the Cemetery to cover the costs of amending the Cemetery Registers.

2. TO BE COMPLETED BY THE MONUMENTAL MASON

I (We) agree to be responsible for the erection of the said headstone or monument and to ensure that the said headstone or monument shall at the very least accord with the National Association of Memorial Masons guidelines for headstones and monument erection. I (We) further agree to pay for any damage which may be occasioned to the property of the Authority or to any adjacent vault, grave tomb monument or memorial stone by reason of any negligence on the part of my (our) workmen or the workmen of any sub-contractor employed by me (us) in connection to the work referred to in this application.

Signed.....Name.....

Address.....

Postcode.....Telephone.....

Email address.....BRAMM registration number.....

Office use only

Payment received		Certificate of Exclusive Rights No.	
Date approved by Trefriw Community Council.		Minute No.	
Date Permission sent to Mason		Change of Ownership Form received?	

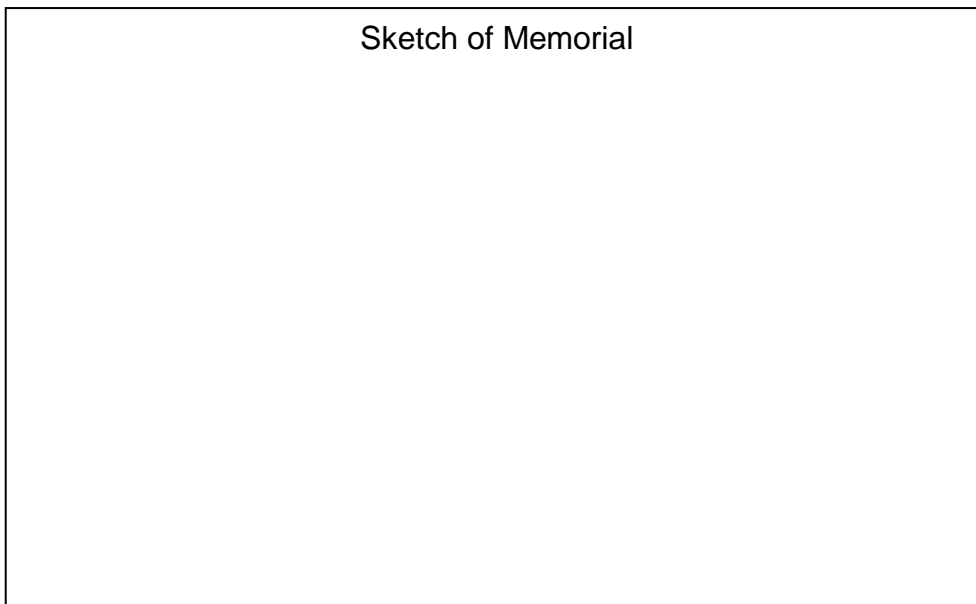
DESCRIPTION OF MEMORIAL

All stone memorials to be constructed of solid natural stone and securely dowelled

Name of person interred:.....

Date of burial:.....

Sketch of Memorial



Dimensions HeightWidth..... Thickness.....

Type of stone to be used.....

Proposed Inscription.....

.....
.....
.....

Details of person giving instructions for erection

Title..... First Name..... Last Name.....

Address details.....

.....

Postcode..... Main Tel. Number.....

Alternative Tel. No..... Email address.....

Preferred method of contact.....

All memorials installed within the Cemetery must have the grave and section numbers clearly inscribed upon them before installation. The name of the Stonemason may be discreetly inscribed on the back of the memorial. The address and/or contact details for the stonemason are not permitted.

Date approved by Trefriw Community Council. Minute No.....

SignedClerk

Please return to: The Clerk, Trefriw Community Council,
East, Trefriw, Conwy, LL27 0JU.
Telephone 07919596872 –
Email: clerk@trefriwcommunitycouncil.co.uk