

"Cyngor Cymuned Trefriw Community Council

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Cofnodion Mawrth 6 2018 Cwrdd y Cyngor / Minutes 6th March 2018

Meeting of Council

Present / Bresennol: Chair Cllr A Minton, Cllr M Jehu, Cllr Lee, Cllr Porter and Cllr Sandham
In Attendance: Andrew Bradshaw Clerk / RFO and one member of the public

A member of the Public asked if she and her friends with a similar interest had Councils permission to attach to the exterior of The Village Hall two planting baskets in place of the four small dead baskets that are currently in place. Council stated that in principle yes but the item would need to be formally discussed at next months meeting for Council to agree. The Clerk was asked to ensure the item is on next months Agenda. The member of the Public left the meeting.

1 To confirm that a Quorum of elected members is present.

Cadarnhau bod yr aelodau etholedig sy'n bresennol yn ffurfio cworwm
A Quorum was confirmed by the Chair

2. Apologies / Ymddiheuriadau LG Act 1972 sch 12 par 40

To accept apologies and consider approving reasons for absence
Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb
Cllr Lees reported that Cllr Jones would not be present and Council was aware of County Cllr Jones apologies

3. Declarations of Interest / DATGAN BUDDIANNAU. LG Act 2000 s50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interests in items of business listed below.
Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod
All present signed relevant documentation and no interests were declared in any Agenda Item

4. Minutes / Cofnodion LGA1972, Sch 12 para 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting held on 6th February 2018
The Minutes of the February 2018 Meeting of Council were recorded as a true reflection of the Meeting and were proposed and Seconded by Cllrs Sandham and Jehu

5. CHAIR'S ANNOUNCEMENTS/ CYHOEDDIADAU Y GADEIRYD.

The Chair thanked all present for their attendance and made reference to recent road closures within the Village

6. Correspondence / Gohebiaeth

Correspondence February 2018– March 2018

Items of Correspondence for information distributed through out the month as required to be noted

The Clerk noted several communications from OVW , Welsh Audit Office, Public Space Protection Orders Review and the IRPW Review.

The Clerk asked Council to note that he had spoken to Planning Aid Wales over their Welsh Language Policy as a result of not receiving Bi Lingual Communications. He also asked Council to note that he was speaking to OVW over their commitment to provide training and meetings to more of the rural Community Councils with the emphasis being located at Mold , Wrexham and Abergele making travel and time for the smaller Councils problematic and unfair. Council were in agreement with the Clerks view point

7 County Councillor's Report / Adroddiad-y-Cynghorydd Sir

A report from the County Councillor on matters of importance and interest to the community of Trefriw

The County Cllr was absent but all present had received his email detailing actions relating to four weekly bin collections

8. FINANCIAL / CYLLID: LGA 1972 Sch 12 par 41(1).

8.1 Council to discuss and question as required all Financial transactions in Appendix1

Councillors had no questions and the information was accepted by Council with Cllrs Minton and Jehu proposing and seconding the information-

8.2 Cemetery Unpaid Invoices- Council to receive update

Council agreed that the Clerk would speak to the Council Solicitors to initially try to mediate but if unsuccessful would then take the appropriate action agreed at the Meeting of Council February 2018.

8.3 Clerk to update Council on 2017 /18 Budget Position

The clerk reported to Council that both income and expenditure to date were in line with Budgets and he forecast that both would conclude the Financial Year very close to their Annual Budgets. Councillors had no questions and noted the information

8.4 Appointment of Internal Auditor

Council to discuss and confirm appointment and fees of Iona Edwards Chartered Accountants as Council Internal Auditor for Financial Year 2018 – 19

Resolution: It was proposed and seconded by Cllrs Minton and Porter and in agreement with all present to reappoint Iona Edwards as the Councils Internal Auditor for Financial Year 2018- 19

8.5 Council to agree Purchase of new Computer, Printer and software due to system issues of existing hardware from existing Reserves.

Resolution: It was proposed and seconded by Cllrs Minton and Lees and in agreement with all present to agree the proposal

8.6 IRPW Annual Report 2018 – Council to discuss and agree Determinations 44 – 53 as required

Council were pleased that the report had taken into consideration the size of Councils with its adoption of banding based upon Council size. Council agreed that they would vote individually on each Determination.

Determination 45: Acceptance of Costs of £150 for yearly expenses

Resolution: It was agreed by all present to accept the Determination and was proposed and seconded by Cllrs Porter and Minton

Determination 47: Acceptance of costs for five members with specific responsibility upto £500

Resolution: It was agreed by all present to accept the Determination and was proposed and seconded by Cllrs Sandham and Minton

Determination 48: Acceptance of mileage allowance in line with HMRC allowances.

Resolution: It was agreed by all present to accept the Determination and was proposed and seconded by Cllrs Lees and Minton

Determination 49: Acceptance of overnight stay allowance as stated in Report.

Resolution: It was agreed by all present to accept the Determination and was proposed and seconded by Cllrs Porter and Sandham

Determination 50: Acceptance of payment of loss for Councillors to attend Council functions.

Resolution: It was agreed by all present to accept the Determination and was proposed and seconded by Cllrs Lees and Minton

Determination 51: Acceptance of payment for child care so as to enable Cllrs to attend Council Duty.

Resolution: It was agreed by all present to accept the Determination and was proposed and seconded by Cllrs Lees and Minton

Determination 52: Provision of payment of upto £500 for the Civic Head

Resolution: It was agreed by all present to accept the Determination and was proposed and seconded by Cllrs Lees and Sandham

Determination 53: Provision of payment of upto £500 for the Deputy Civic Head

Resolution: It was agreed by all present to accept the Determination and was proposed and seconded by Cllrs Lees and Sandham

Although Council confirmed the above right to Claim it was reflected by Council that this did not mean that Cllrs would and this is represented in the Minutes of January 2018 Meeting with reference to the Budget for 2018- 2019

9. Council to receive updates from the following Working Groups:

9.1 Community Engagement Working Group

Council Agreed to defer until June 2018 Meeting

9.2 Cemetery Working Group

Council Agreed to defer until June 2018 Meeting

10. TREFRIW VILLAGE ENHANCEMENTS / GWELLIANAU I BENTREF TREFRIW

10.1 Council to receive update on the Ysgol Trefriw Sale

No further information was available with Council asking the Clerk to contact CCBC for a update

10.2 Eisteddfod 2019 – Council to discuss further plans

Further discussion was held around Councils involvement in the use of Council Land for a camp site and Cllr Porter was asked to gain in writing CCBC position to the non requirement for any permissions

10.3 Council to discuss Summer Play day Event update

Council was made aware that the Clerk was still waiting for information re the scheme which had not arrived prior to the meeting

10.4 Council to discuss Barclays Bank Closure Llanrwst – Cllr Minton to update

Councillor Minton made all aware that after speaking to a number of Companies due to the size and expected use of the machine no parties were interested in the provision of a machine being sited with the Village

10.5 Clerk to update Council re Pont Trefriw duct work

The Clerk made Council aware that the contact that he had been dealing with has now left BT with no apparent employee taking over the role and responsibility for the project. The Clerk stated he would try and deal with contractors to ascertain what BT was planning on doing with the project and made all aware of the impact upon the War Memorial Project.

10.6 Council to Note 2018/19 Skip dates published to the Community

Noted by Council. The Clerk made all aware that this year All Skip dates were on the Councils Website for the year and wouldn't be posted monthly as had previously happened

10.7 Council to consider proposal to hang "Year of Legends" display created by Trefriw residents in the Village Hall

Resolution; It was agreed by all but proposed and seconded by Cllrs Porter and Minton to agree to the proposal with the Clerk to agree the final location

11.0 Council to discuss the date for April 2018 Meeting of Council due to Bank Holiday /School Holidays

Resolution: It was agreed by all present but proposed and seconded by Cllrs Minton and Porter to change the date of the next Meeting of Council to the 10th April 2018

12. To confirm that the NEXT MEETING of the COUNCIL will be on 10th April 2018

Cadarnhau y bydd CYFARFOD NESAF y CYNGOR am 9 ar dydd Ebrill 10 2018

APPENDIX 1

1. FINANCIAL / CYLLID: LGA 1972 Sch 12 par 41(1).1 Balances / Gweddill

To agree the bank reconciliation statements to 28th February 2018 and to note the balances in the Current, Deposit and the PSDF account / Cymeradwyo'r mantolenni cysoniad banc hyd at Chwefror 28 2018 a gwneudnodyn o'r gweddill yn y cyfrif cyfredol, y cyfrif cadw a chyfrif Cronfa Adnau'r Sector Cyhoeddu

- a) Balance in Current account on / Gweddill yn y cyfrif cyfredol ar - 27/02/2018 :£2114.96
- b) Balance in Deposit account on: / Gweddill yn y cyfrif cadw ar - 27/02/2018 £12479.92
- c) Balance in PSDF on / Gweddill yng nghyfrif Cronfa Adnau'r Sector Cyhoeddus ar- 28/02/2018:£49869.05

The Clerk confirmed bank reconciliations on both current, deposit accounts with the Chair for February 2018

1.1 Payments / Daliadau - To review and agree items of expenditure LGA1972 s150 (5)

Payments March 2018	Item	Value	Rec No
CCBC	skip hire Jan 2018	222.00	319
A Bradshaw Clerk	salary December inc of employee pensio	608.05	320
A Bradshaw Clerk	home expenses December	15.07	320
A Bradshaw Clerk	travel expenses oct 17 - feb 18	81.45	320
A Bradshaw Clerk	Employee / er Pension cont March	141.67	321
Host 4 4u	Website hosting 5 year bundle	33.76	322
Total		1102.00	
Prices inc VAT @ 20%			

The Clerk stated that all invoices received had been paid and asked Council permission as per Financial Regs to pay before Financial Year end any contracted payments ie Cemetery cut, Cemetery Mortgage etc, all present agreed to the statement.

1.2 Receipts / Derbyniadau

Description	Date	Invoice No.	Value
Village Hall	Various	277,283	£125.84
			£125.84

1.3 Transfers / Trosglwyddiadau

None

1.4 PSDF

Interest Received £13.83 January 2018

Please note the Minutes of this Meeting have not been recorded as a true record at the Meeting of Council on the 10/04/2018 as the Meeting was suspended due to no Quorum

