

'Cyngor Cymuned Trefriw Community Council

Mr Andrew Bradshaw, Clerc a Swyddog Cyllid/Clerk & Finance Officer
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Cofnodion y Cyngor Cymuned Trefriw / Trefriw Community Council Minutes Chwefror 2 2016 7pm / 2nd February 2016 at 7pm Cwrdd y Cyngor / Meeting of the Council

Present / Bresennol: Cllr Ellis (Chair), Cllr Minton (Vice Chair), Cllr. M. Jehu, Cllr Scheltinga, Cllr C Bolsover and Cllr L Porter

In Attendance: Andrew Bradshaw Clerk / RFO, County Cllr Rogers Jones and one member of the public

1 To confirm that a Quorum of elected members is present.

The Chair confirmed a Quorum was present

2. Apologies / Ymddiheuriadau LGA 1972 Scg 12 para 40

Cllr Boyd sent her apologies due to a holiday commitment. Apologies were accepted by Council

3. DECLARATION OF INTERESTS / DATGAN BUDDIANNAU. LG Act 2000 s50 Local Authorities (Wales) Order 2008/788

The following interests were declared:

Cllr Ellis, Cllr Scheltinga, Cllr Bolsover Trefriw Outdoors, Cllr Minton Ysgol Trefriw Governor

4. Minutes / Cofnodion LGA1972, Sch 12 para 41(1)

To receive, approve and sign as a correct record the minutes of the meeting held on 5th January 2016

Resolved: The Minutes were recorded as true and were proposed and seconded by Cllr Bolsover and Cllr Scheltinga

5. CHAIR'S ANNOUNCEMENTS/ CYHOEDDIADAU Y GADEIRYD.

The Chair expressed the appreciation of the Council for the service and time given by retired Cllr Williams. The Chair also reminded all present of a Dementia Friends Awareness Session to be held in the Village Hall on the 24th February 2016 at 7pm by Cllr Boyd

6. Correspondence / Gohebiaeth

6.1 Correspondence for December 2015 – January 2016 (omitting routine items dealt with by the Clerk)

A number of letters were received from members of the Public that will be addressed under the specific Agenda item

6.2 Items of Correspondence for information only Distributed through out the month as required

All items distributed as required through the month as deemed relevant by the Clerk

7. County Councillor's Report / Adroddiad-y-Cynghorydd Sir

A report from the County Councillor on matters of importance to the community

Ward Audit conducted 20/01/2016 with the Clerk. The following was discussed: the broken gates to the Recreation Park had been noted and that the Clerk had already reported and received a Job Number, Dog Fouling was discussed and a meeting is being scheduled with the new warden for the Village, Footpath cleaning was requested, footpath up to the Fairy Falls was discussed and noted that the CCBC consider the path to be safe, grids on the TanyFedw straight, various street light issues and the gully's on Cowlyd Road. It was also noted that the footpath area adjacent to the War Memorial is unadopted but CCBC are to confirm.

8. FINANCIAL / CYLLID: LGA 1972 Sch 12 par 41(1)

8.1 Balances / Gweddill

To agree the bank reconciliation statements to 31st January 2016 and to note the balances in the Current, Deposit and the PSDF account / Cymeradwyo'r mantolenni cysoniad banc hyd at Ionawr 31 2016 a gwneudnodyn o'r gweddill yn y cyfrif cyfredol, y cyfrif cadw a chyfrif Cronfa Adnau'r Sector Cyhoeddus

- Balance in Current account on 31/01/2016 £1625.77 / Gweddill yn y cyfrif cyfredol ar 31/01/2016 :£1625.77
- Balance in Deposit account: on 31/01/2016 £26050.68/ Gweddill yn y cyfrif cadw ar 31/01/2016 : £26050.68
- Balance in PSDF on 31/01/2016 £29636.15 / Gweddill yng nghyfrif Cronfa Adnau'r Sector Cyhoeddus ar 31/01/2016 :£29636.15

8.2 Payments To review and agree items of expenditure LGA1972 s150 (5)

Payments to make:	Item	
A Bradshaw Clerk	Salary February 2016	387.90
	Clerk Office January 2016	15.07
	January 2016 Travel	55.00
CK Allen	Xmas Tree	50.00
CCBC	Skip Hire November 2015	210.00
A Bradshaw Clerk	Bolts Cemetery Gates / bulbs V Hall	11.21
	Postage / recorded delivery	14.83
Cafe Bella	January Coffee Morning	50.00
Total		794.01

Café Bella paid in January 2016 and it was noted that another payment was due after the Coffee morning of the 2nd February 2016 and the Clerk asked for this to be paid and recorded next month.

The Clerk also made Council aware of a invoice received on the 2nd February 2016 for works to the Playing Fields which he was seeking clarification of from the Contract Manager.

8.3 Receipts / Derbyniadau

Description	Date	Invoice No.	Value
Donation Chairs V hall	06/01/2016	Donation	£20.00
Village Fee	13/01/2016	76	£60.00
Village Fee	16/01/2016	75	£9.60
Village Fee	19/01/2016	69	£112.00
Village Fee	20/01/2016	68	£56.80
Cemetery Costs	25/01/2016	79	£446.00
Donation Village Collection	25/01/2016	Donation	£56.33
Interest PSDFOct - Dec 2015	31/12/2015	Interest	£32.16
Total			£792.89

8.4 Transfers / Trosglwyddiadau

06/01/2016 £2000 Deposit Account to Current

8.5 Budget / Cyllideb

1.1 Update on Budget position to date 2015 -2016 – AS distributed prior to meeting

8.6 Appointment of Internal Auditor

Item withdrawn

9. PLANNING APPLICATIONS / CEISIADAU CYNLLUNIO LGA1972 Sch12 para 41(1)

9.1 Planning Application 0/42353 The Old Ship Inn, Trefriw

Resolved: It was agreed by all Councillors present that no comment was to be made re this application

10. Issues Raised by the Community / Meterion a godwyd gan y Gymuned

10.1 Update from Cllr Porter re Ysgol Trefriw

Council were made aware that Cabinet was to sit on the 9th February 2016 at 2pm were this item was to be listed

10.2 Waste Water Disposal on the High Street, Trefriw

The Clerk confirmed that he had received a email from a member of the public relating to a contractor who had disposed of waste water into a drain. The Clerk confirmed that he had spoken to the occupier of the possible property concerned who were unaware of the situation and confirmed that should they have any contractors working at their property they would ensure the correct disposal of any waste materials. It is not clear as to who the offender of the pollution incident was or at which property they were working at

10.3 Enquiry as to where CCBC reserves are held

A enquiry was received from a member of the public relating to the amount of Financial Reserves held by CCBC and as to their location. The Clerk responded by providing the address of the Finance Department at CCBC

10.4 Email received from member of the public raising concerns over recent flooding

The member of public was made aware of the Public Meetings that were to be held on the 20th January 2016 were NRW and other Agencies were to be invited.

11. TREFRIW VILLAGE ENHANCEMENTS / GWELLIANNAU I BENTREF TREFRIW

11.1. Village Hall / Y Neuadd Bentref

11.1.1 Update from Village Hall Group meeting 26th January 2016

It was confirmed that the meeting was held as scheduled with two councillors, the clerk and two members of the public in attendance. The group discussed Terms of Reference to be taken to Council for the Group to work within. Items discussed - cleaning and are seeking quotes from contractors, costings for a new internal notice board, to review current pricing and promotion of hall in the future.

11.1.2 Council to discuss issues around external Hall lighting

The new external lighting has raised a complaint from a local resident due to the PIR illuminating the area in the night. The Clerk has tried a number of solutions on his four site visits but as yet unable to resolve satisfactorily.

A number of solutions were proposed with a timer to override when the lights could be on being the favoured solution The Clerk to procure quotes for work

11.1.3 Broadband installation Clerk to update

Situation now being dealt with by BT CEO High Level Complaints and the local MP Guto Bebb. No installation date update

11.1.4 Update on External / Internal works to Village Hall- Clerk to update

Scaffold erected and external works started. Target completion date of end of April dependant upon contractors availability. Schedule of work provided to Council by the Clerk including external, internal building works and decoration

11.2. Trefriw Recreation Fields / Keaau Chwarae Trefriw

To receive any updates from the Clerk about the transfer of the New Recreation Field to TCC

A new Draft Transfer Document excluding the ownership of the Embankment from the Council is nearing completion and will be forwarded to Councils legal representatives

11.3. Action Plan Update / Y Diweddaraf am y Cynllun Gweithredu

The Chair has received donation of £260 from a local business / resident. The Chair will be liaising with Welsh Ambulance and once the donation amount from a recent funeral is known a overall fund raising strategy will be agreed. It should be noted that Council has received a request from a member of the public to assist in any fund

raising events

4. Notice Board / Hysbysfyrddau

Awaiting a installation date still from MK Enterprises, Llanrwst - Clerk to chase

5. Community Coffee Morning / Bore Coffi Cymunedol

Update from the event held 2nd February 2016 – Approximately 20 local residents in attendance

12 To receive an update re Trefriw Outdoors by Councillor Scheltinga

Derbyn adroddiad am Wyl Gerdded Trefriw a Llwybrau Trefriw gan y Cyng Scheltinga

No update

13. War Memorial Working Group / Gweithgor-y-Gofeb Rhyfel

13.1 To receive any updates regarding the War Memorials Working Group

Clerk working of funding proposal – No recent meeting

13.2 Works to Trefriw Bridge to repair /remove pipework at the site - Clerk to update

BT and CCBC have agreed removal of the duct work with the duct to be repositioned on the steel footbridge. Due to the nature of the work both Planning and CADW will be involved in the process. No estimate as to a completion date is currently known

14. HIGHWAYS and FOOTPATHS / PRIFFYRDD a LLWYBRAU TROED

14.1 Update from Cllr Scheltinga re Trefriw trails and Geirionydd path

The bridge at Plas Engan is to be raised with CCBC due to recent damage

14.2 Council to discuss removal of unsafe stile Jubilee Road

No update

14.3 Clerk to update Council of Fairy Falls footpath

The matter was discussed on the Ward Audit 20th January 2016 and CCBC confirmed that the path was safe and that they had placed a number of Traffic Cones around the damaged area.

Resolved: It was agreed by all Councillors present that the Clerk would write to CCBC to make them aware of the concern felt by all Councillors on the grounds of Health and Safety to the Public.

15 CCBC request for a Trustee to the Higgins Trust due to retirement

Councillor Ellis and County Councillor Rogers Jones both offered their services in this matter. Clerk to make CCBC aware

16. Youth Member to the Council / Aelod ieuentid i'r Cyngor

To date no application or contact received from the interested party

17. Use of Council Land on Top Road for Parking / Defnyddio tir y Cyngor ar gyfer parcio

A quote had been received from the Councils approved Contractor as per the schedule of rates in the current contract.

Resolved: It was agreed by all present that the work as discussed to clear the area of vegetation should be authorised. Consideration would then be given at a later date once the site was more clearly visible as to its future possible purpose, if any.

18 Trefriw Flood Plan / Cynllun llifogydd Trefriw

Council to discuss minutes from the Flood Warden meeting.

Resolved: It was agreed by the majority of Councillors present that the current Plan and system is satisfactory and would be therefore left within the current management system.

19. Trefriw Community Open Meeting and Community Resilience Group Meeting 20th January 2016

Councillors to review and discuss

It was noted by Council that the turn out for the meeting was very promising. A further meeting for the Village facilitated by the Community Council is scheduled at the Village Hall for 7pm on 23rd February 2016. At this meeting it is hoped that the Community will develop a Group independent of the Community Council to take the Project forward.

20. Clerks Forum /

Clerk to update Council on the recent meetings Agenda items

20.1 Pensions

Clerk made Council aware that a scheme must be set up by the Council regardless of current interest and the Councils staging date is in 2017

20.2 Wales Bill

Clerk to attend a meeting 4th February 2016

20.3 Audit

Clerk to attend a meeting to update Councils of new Audit changes

21 To confirm that the NEXT MEETING of the COUNCIL will start at 7pm on Tuesday 1st March 2016

Cadarnhau y bydd CYFARFOD NESAF y CYNGOR am 7yh ar dydd Mawrth 1 2016

