

# "Cyngor Cymuned Trefriw Community Council

Mr Andrew Bradshaw, Clerc a Swyddog Cyllid/Clerk & Finance Officer  
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## **Cofnodion Medi 4 2018 Cwrdd y Cyngor / Minutes 4th September 2018 Meeting of Council**

Present / Bresennol: Chair Cllr A Minton, Cllr M Jehu, Cllr M Lees, Cllr Porter, Cllr D Sandham and Cllr Williams  
In Attendance: Andrew Bradshaw Clerk / RFO, County Cllr Jones and one member of the public

A member of the public made Council aware of the Commemorations to be held on the 11th November 2018 and detailed the course of events and choice of poems to be read.

The member of Public then left the Meeting

### **1 To confirm that a Quorum of elected members is present.**

Cadarnhau bod yr aelodau etholedig sy'n bresennol yn ffurfio cworwm

A Quorum was confirmed by the Chair

### **2. Apologies / Ymddiheuriadau LG Act 1972 sch 12 par 40**

To accept apologies and consider approving reasons for absence

Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb

All Councillors present

### **3. To Consider an application for Co Option from Lucy Williams to become a Trefriw Ward Community Councillor**

Cllr Williams was accepted for Co Option with Cllrs Porter and Jehu proposing and seconding the application.

The Clerk witnessed the signing of the Councillors Declaration of Acceptance of Office

### **4. Declarations of Interest / DATGAN BUDDIANNAU. LG Act 2000 s50 Local Authorities (Wales) Order 2008/788**

To disclose personal and financial interests in items of business listed below.

Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod

All Councillors signed the appropriate documentation and or Declared no interests

### **5. Minutes / Cofnodion LGA1972, Sch 12 para 41(1)**

To receive, approve and sign as a correct record the minutes of the Council meeting held on 3rd July 2018

Cllrs Jehu and Sandham proposed and seconded the Minutes as a true record of the Meeting date 3rd July 2018

### **6. CHAIR'S ANNOUNCEMENTS/ CYHOEDDIADAU Y GADEIRYD.**

The Chair announced the Council's condolences and sympathy to the family of the recently deceased Ian Smith who had on a number of occasions represented the Community as a Councillor. Ian was known to be very

knowledgeable and committed Community Councillor and will be missed by many. The Council agreed to donate £50 to the Abergele Eye Hospital as a donation to the nominated Charity. The Clerk commented that he had attended the Funeral with many other members of the Community and family.

The Chair made all aware of the Clerk's resignation which had been reluctantly accepted and thanked him for his dedication and commitment over the past three and a half years and his service to the Community.

### **7. Correspondence / Gohebiaeth**

Correspondence July - August 2018-

Items of Correspondence for information distributed through out the month as required to be noted as required and noted as an Agenda Item

Clerk commented all items distributed as required

### **8 County Councillor's Report / Adroddiad-y-Cynghorydd Sir**

A report from the County Councillor on matters of importance and interest to the community of Trefriw and Llanrhychwyn

Cllr Jones commented that he felt that not all his actions from July had been reported in the Minutes fully and these were his interview with Radio Wales, new road signage, dealing with the issues around the lakes and traffic issues in the village. He then told Council that he had dealt with other matters since the last Meeting which were to do with mole hills on the flood defences, recycling not collected from two bins, the Playpark and issues over parking in Maes y Pandy

### **9. FINANCIAL / CYLLID: LGA 1972 Sch 12 par 41(1).**

#### **9.1 Council to discuss and question as required all Financial transactions in Appendix 1**

The Clerk confirmed the information provided with Council having no questions and with all transactions approved. Cllrs Lees

and Sandham proposed and seconded the item.

#### **9.2 Clerk to update Council on External Audit Process**

The Clerk was delighted to announce that the External Audit had been finalised and was advertised as required under the Public Audit (Wales) Act 2004 and was also duly uploaded to the current (old) website. The Clerk mentioned that it had been noted that in error a N/A box had been ticked instead of No relating to Trust Funds and this would be remedied next year by the Clerk ticking the appropriate box. It was commented upon by the Clerk that the new Audit process's are become yearly more investigative with Councils having to prove not only areas of accounting practice but also Governance and Process.

#### **9.3 Clerk to update Council on Annual Budget Financial Year 2018-2019**

The Clerk presented to Council an update on the 2018 -19 Budget with comment that all was on track with some areas slightly behind spend Budget but the Clerk was confident that as per last year the final expenditure would be accurate.

Council had no questions in relation to the Budget figures provided and accepted the Budget Figures and Reserve Balances with Cllrs Jehu and Sandham proposing and seconding the item.

### **10 Governance**

No items

## **11 Cllr Porter to Update Council on Website Rebuild and related matters**

The Cllr reported that the website although completed had not yet been uploaded to the Councils Domain name and that the old website was still active. Cllr Porter was not able to commit as to when the new Website would become "live" but hoped it would be soon.

The following items 12.1 and 12.5 were discussed together at times but have been noted separately as accurately as possible

## **12 TREFRIW VILLAGE ENHANCEMENTS / GWELLIANNAU I BENTREF TREFRIW**

12.1 Council to discuss Village speed limit, Road Signage within the Village and surrounding areas, County Councillor Jones email and prior discussions. Council to agree a course of action.

Much discussion took place with comment relating to the B5106, new signage i.e. speed limit and road narrows signs, flashing speed signs, 20mph speed limit for the village, Gowers Rd issues and speeding, traffic problems around the Llanrhydwyn area and the lakes speeding and parking problems. County Cllr Jones assistance in engaging with CCBC (Highways) in this matter would be imperative as CCBC have not provided any assistance in this matter previously.

Cllr Jones stated that he was to have a Ward Audit with CCBC in the near future and all these items would be raised. It was agreed that CCBC input was a priority in many areas around this problem and

Cllr Jones would investigate to establish who we needed to invite to a Public Meeting. No date or action was agreed until CCBC could be confirmed by the County Cllr

12.2 Council to discuss County Cllr Jones brief about the joint provision of dog waste bins on Gowers Road with Llanrwst Town Council

Community Council agreed in principle as the expenditure was small but the Clerk pointed out that he has discussed with CCBC previously and the issue is not the provision of the bin but the scheduled emptying. The Clerk stated he would contact CCBC and discuss and report back his findings.

12.3 Council to discuss Play Equipment in Village Playground

It was noted that Cllr Lees had contacted CCBC with regards to the matter of the four broken items of equipment in the play park which are believed to be pogo / balance sticks. Currently the four items have red fencing around them to prevent use. CCBC have responded to the Cllr stating that funding for the park and replacement equipment is currently under review with the outcome of the matter to be decided in November 2018. Concern was raised that the barriers to prevent the equipment being used were in themselves becoming used as play equipment. County Cllr Jones stated that he would look into areas of potential funding to purchase / repair the broken items. It was commented that the park was still open and that many people were using other items of play equipment. The Clerk stated that he would contact CCBC to relay Councils feelings about the situation and to raise concerns over safety of the fencing

It was noted that the three known Trustees of the Playpark could also be contacted in relation to the matter.

12.4 Council to receive update from Cemetery Group and approve outlying proposal for cemetery works and initial funding of planning application.

The Cemetery Group updated Council that they had met with a local Architect who would draw and submit a planning application to SNPA to include the building of a more formal fence (beech hedge), breaking through the existing cemetery wall and the forming of a road way to the land purchased by the Council for a Cemetery Extension. These works were to start the project by the development of some basic infrastructure that then could be developed in the future. Fees in total would be £609 inc vat with separate fees paid to SNPA for the planning application.

***Resolution: It was agreed by all Councillors present to proceed with the item as outlined being proposed and seconded by Cllrs Lees and Sandham***

12.5 Councillors involved in Public Meeting over Geirionydd and Crafnant Lake issues to update Council on current position

It was agreed by all present that an amount of good had come from the Public Meeting with a number of Community Litter picks having taken place. Cllr Minton was keen to keep up the momentum and was willing as approached to Chair any further meetings. The date of 25th October was proposed with the Clerk to invite Natural Resources Wales and Cllrs Minton, Lees and the County Cllr to approach other interested parties i.e. Police, Fire, CCBC(ERF), SNPA etc. etc. as per their involvement in the Public Meeting

13 Clerk confirmed that he would be attending meetings on behalf of the Council throughout September, Planning, and GDPR Training with Clerks Forum at CCBC

Noted by Council

**14 To confirm that the NEXT MEETING of the COUNCIL will be on 2nd October 2018 at Trefriw Village Hall  
Cadarnhau y bydd CYFARFOD NESAF y CYNGOR am 7 ar dydd Hydref 2i 2018**

**The Chair again thanked the Clerk for his diligent service to the Council and to the Community over the past years**

## APPENDIX 1

### 1. FINANCIAL / CYLLID: LGA 1972 Sch 12 par 41(1).1 Balances / Gweddill

To agree the bank reconciliation statements to 30th August 2018 and to note the balances in the Current, Deposit and the PSDF account / Cymeradwyo'r mantolenni cysoniad banc hyd at Awst 30 2018 a gwneudnodyn o'r gweddill yn y cyfrif cyfredol, y cyfrif cadw a chyfrif Cronfa Adnau'r Sector Cyhoedus

- a) Balance in Current account on / Gweddill yn y cyfrif cyfredol ar - 28/08/2018 :£3444.84
- b) Balance in Deposit account on: / Gweddill yn y cyfrif cadw ar - 28/08/2018 £6563.72
- c) Balance in PSDF on / Gweddill yng nghyfrif Cronfa Adnau'r Sector Cyhoedus ar- 28/08/2018:£60005.53

The Clerk confirmed bank reconciliations on both current, deposit accounts with the Chair for July and August 2018

#### 1.1 Payments / Daliadau - To review and agree items of expenditure LGA1972 s150 (5)

Payments August / September 2018	Item	Value	Rec No
Cambrian	Field Cut x 3	60.00	359
Royal Mail	stamps	13.92	360
Jason Taylor	Cemetery Cut	180.00	361
Dwr Cymru	Village Hall	118.81	362
CCBC	NantBH ROOM Hire	40.00	363
Jason Taylor	Gowers Road	75.63	364
A Bradshaw Clerk	salary August inc of employee pension co	175.83	365
A Bradshaw Clerk	home expenses August	15.07	365
Gwynedd Pension Fund	Council contributions	53.58	366
BT Village Hall		98.40	367
CCBC	Play Day event	500.00	368
Cambrian	Field Cut	40.00	369
SSE	Hall electric	247.23	370
Cambrian	field cut	110.00	371
Curry PC World	Printer cartridges	29.98	372
Royal Mail	postage signed for / stamps 2nd class	16.66	373
Seven Architecture	Cemetery Planning	609.62	374
A Bradshaw Clerk	salary September inc of employee pensic	291.05	375
A Bradshaw Clerk	home expenses September	15.07	375
Gwynedd Pension Fund	Council contributions September	89.26	376
<b>Total</b>		<b>2384.73</b>	
Prices inc VAT @ 20%			
items 359 - 369 paid August 2018			

#### 1.2 Receipts / Derbyniadau

Description	Date	Invoice No.	Value
Vhall income	various August 2018	308/309/310	£296.16
Cemetery Fees	Burial	311	£262.00
CCBC Precept		312	£5,905.00
			<b>£6,463.16</b>

#### 1.3 Transfers / Trosglwyddiadau

£0 from Deposit to Current Account (PSDF transfer)

#### 1.4 PSDF

Interest Received July 2018 £25.78

**TREFRIW COMMUNITY COUNCIL**

**LOCAL GOVERNMENT ACT 2000**

**PERSONAL INTERESTS UNDER**

**MEMBERS CODE OF CONDUCT – PARAGRAPHS 10 & 11**

To: The CLERK

The following Community Councillors have given written notification of a personal interest declared by them at a meeting of the Council held as dated details of which are set out below

Name of Councillor	Details of Personal Interest	Business to which the Personal Interest Relates Agenda Item No.	Is the Interest Prejudicial YES or NO	Signature	Council Meeting Date