

Cyngor Cymuned Trefriw Community Council

Mrs Sandra Jehu, Clerc a Swyddog Cyllid / Clerk and Finance Officer

Gorphwysfa Trefriw Conwy LL270JU

Ffon / Telephone 01492 640108 Epost /Email clerk@trefriwcommunitycouncil.co.uk

Cofnodion Ionawr 8 2019 Cwrdd y Cyngor / Minutes 8th January 2019 Meeting of Council

Present / Bresennol Chair Cllr A Minton, Cllr D Sandham, Cllr L Williams, Cllr M Jehu, Cllr J Pritchard

In attendance : Sandra Jehu, Clerk / RFO County Cllr Jones and 1 member of the public

Resident Issues:

None. The member of the public wished the council a happy new year

1. To confirm that a Quorum of elected members is present

Cadarnhau bod yr aelodau etholedig sy'n bresennol yn ffurfio cworwm

A quorum was confirmed by the chair

2. Apologies / Ymddiheuriadau LG Act 1972 Sch12 par 40

Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoideb

To accept apologies and consider approving reasons for absence

Apologies were received and accepted from Cllr M Lees and Cllr L Porter

3. Declarations of Interest / Datgan Buddiannau LG Act 2000 s50 Local Authorities (Wales) Order 2008/788

Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod

To disclose personal and financial interest in items of business listed below

All councillors signed the appropriate document and declared no interests

4. Minutes / Cofnodion LGA 1972, Sch 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting held on 4th December 2018

The minutes were proposed and seconded as a true record of the meeting of 4th December 2018

5. Council to consider application for co-option from Julian Pritchard to become a Trefriw Ward Community Councillor

Cllr Pritchard was accepted for Co Option

The Clerk witnessed the signing of the Councillors Declaration of Acceptance of Office

6. Correspondence / Gohebiaeth

Correspondence December 2018

Items of correspondence for information distributed throughout the month as required to be noted .

Noted: letter from member of the public re financial procedures; email re proposed renewal of bridge ducting commencing 21st Jan and lasting 5 weeks; email from Cllr Lees to confirm electrician had checked safety of electricity supply to village hall.

7. County Councillor Report / Adrddiad-y-Cynghorydd Sir

County Cllr Jones stated that this month he had not produced a written report. He sought confirmation that Council had seen copies of his correspondence regarding the misuse of the playpark and asked that he be made aware of further noncompliance with byelaw. He updated council on shared concerns regarding the proposed development of Surf Snowdonia and the likely increase in traffic through local villages. Money linked to the planning application is insufficient to fund the suggested road improvements. Cllr Jones stated that he would continue to pursue this matter on behalf of the area he represented. Cllr Pritchard offered to make direct contact with Surf Snowdonia on behalf of Trefriw Community Council.

8. Financial / Cyllid : LGA 1972 Sch 12 par 41(1)

8.1 Council to discuss and question as required all financial transactions in Appendix 1 / Appendix 2

Clerk apologised for lack of detail in the reconciliations. Bank statements continue to be sent to previous post holder, contributing to the delay in accessing up to date information. The precept has been deposited into the current account to ensure sufficient funds are available to pay all outstanding bills once authorisation received from the bank. Until the mandate is updated it is not possible to transfer funds between accounts.

8.2 Council to discuss current position regarding revision of bank mandate and outstanding payment.

Clerk confirmed that bank now hold copies of all required identification for new signatures and that she is maintaining regular contact with Llandudno branch, who are liaising with Coventry, re progress. Clerk confirmed that all companies who have presented bills have been contacted and extension to payments negotiated.

8.3 Council to discuss and agree Council Budget for financial year 20019-20

Clerk apologised for delay in budget preparation. It was agreed to call an extraordinary meeting on 15th January, to allow extra time for budget preparation, with the sole agenda item being to agree the budget and precept required.

9. Trefriw Village Enhancements / Gwelliannau I Bentref Trefriw

9.1 Council to discuss and complete application for CVSC grant

Council agreed that the grant available was not sufficient to purchase a piece of equipment and advised that the clerk should contact the Llanrwst Family Centre to discuss possibility of organising play sessions. Cllr Pritchard reported that the new owners of the school had offered to donate the school slide to be relocated in the playpark. Cllr Pritchard offered to contact Conwy Council Parks and Recreation regarding required authority. Cllr Porter stressed that this item should not replace planned new replacement equipment.

9.2 Council to receive update on provision of additional signage in cemetery

Cllr Jehu confirmed that the bin sign has been sited, and dead flowers placed in bins

9.3 Council to discuss and agree action to repair benches and gates on the Gower

Council discussed the condition of benches along the Gower, and their location. Council resolved that minor repairs would be undertaken by Cllr Pritchard and Cllr Jehu. Council discussed the dilemma that gates along the cob may belong to TCC, farmer or NRW, however NRW will not permit others to dig into the cob, which makes repair by owners difficult. It was agreed that Cllr Pritchard should contact NRW to draw their attention to the issue.

10. Village Hall

10.1 Council to discuss and agree arrangements for refuse removal

The Clerk reported that as the Village Hall is considered a business Council would be charged for refuse collection, incurring additional costs for the running of the hall. Council discussed the current difficulties of identifying when and by whom the hall is being used, and the associated problem of ensuring day to day operating costs are recouped. Concerns was expressed regarding the number of hall keys which may be in circulation, and Council's responsibility for managing the security of the hall. It was agreed that the booking system for the hall needed to be more formal, a deposit retained for all bookings, and that all users should be charged for electricity used. Council resolved to replace the current lock with a coded system; that all bookings should be made directly with the Clerk; that a deposit of £10 be retained; that the current fee structure should be retained, but that all users would be invoiced for electricity used; that an open letter should be drafted notifying all users of the proposed changes, to be implemented on 1st February 2019.

11. Welsh Government Community and Town Council Update

11.1 Council to discuss implications for implementation of proposed changes

It was agreed to defer this discussion until the February council meeting.

12. Chair's announcements / Cyhoeddiadau y Gadeiryn

Council to acknowledge resignation of current chair and confirm appointment of new chair

Cllr Minton confirmed his intention to step down from the position of Council Chair, while remaining as a Cllr for the Llanrhychwyn ward. Proposals for Chair were invited and Cllr Lees and Cllr Pritchard were proposed and seconded. After a vote Cllr Pritchard was appointed as Chair.

13. It was confirmed that an extraordinary council meeting would be held at 7pm on 15th January at Trefriw Village Hall.