

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer

Angorfa Trefriw Conwy LL27 0JJ

Ffôn / Tel: 07305 316095 Eboost /Email clerk@trefriwcommunitycouncil.co.uk

12th April 2023

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 18th April 2023 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda for 18th April 2023

1. **To confirm that a quorum of elected members is present**
A quorum is to be confirmed by the Chair
2. **Apologies LGA 1972 Sch. 12 par 40**
To note and/or formally accept apologies subject to Council's approval as to the reason for absence
3. **Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interest in items of business listed below
4. **Minutes LGA 1972 Sch. 12 par 41(1)**
To receive and approve as a correct record the minutes of the Council meeting held on 14th March 2023
5. **Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**
Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act
6. **Chair's Announcements**
7. **Plastic Free Betws**
Council to receive and consider a proposal by Cllr Kelly to support the Plastic Free Betws initiative which is seeking to obtain Plastic Free accreditation for businesses, community groups, community councils etc., within Betws and surrounding areas through the Surfers Against Sewage scheme.
8. **Finance**
 - 8.1 Council to receive and question any financial transactions as detailed within Appendix 1 and/or the supporting invoices and payment records, as previously circulated
 - 8.2 Council to formally approve and authorise those payments as per Appendix 1
 - 8.3 Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for the (i) HSBC Charitable Account for March 2023 (ii) HSBC Business Manager for 2022/23, Quarter 4 (iii) PSDF TCC Investment Account for 2022/23, Quarter 4
 - 8.4 Council to acknowledge scrutiny and acceptance of the 2022/23 Financial Year End Current and Deposit Account Cashbooks - Appendices 3.1 and 3.2
 - 8.5 Council to acknowledge scrutiny and acceptance of the 2022/23 Financial Year End Budget Statement and move to agree the retention of the accumulative underspend as general reserves and/or the proposed increases in the relevant budget lines for 2023/24 as recommended by the Clerk - Appendix 4

- 8.6 Clerk to update Council as to the re-appointment of Iona Edwards as internal auditor
- 8.7 Clerk to update Council on the audit arrangements for the years ending 31st March 2022 and 31st March 2023
- 8.8 Clerk to update and offer recommendations to Council on the allowance payments to be made to councillors in accordance with the IRPW - Annual Report 2023
- 9. Correspondence for March/April 2023**
To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2
- 10. Planning Applications**
Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting
- 11. County Councillor Report / Adroddiad-y-Cynghorydd Sir**
A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn
- 12. Working Group Updates to Council - to receive and consider any update and/or recommendation as proposed**
- 12.1** Village Hall Working Group and/or Clerk to include:
- 12.1.1 the amended charges for the Village Hall electricity usage from 1st April 2023
- 12.1.2 an update from the Staffing Committee regarding the progress made to source a cleaner for the Village Hall for Council's further consideration
- 12.1.3 an update from Cllr Ellis regarding the professional quotes received to carry out a reinstatement valuation of the Village Hall for Council's further consideration
- 12.2** Cemetery Working Group and/or Clerk to include:
- 12.2.1 all progress made with the submission of the amended cemetery extension planning drawing to SNPA
- 12.3** Village Hall Community Group to include:
- 12.3.1 the outcome of the meeting with the Village Hall Trustees regarding proposals for amendments to or the creation of a new trust deed
- 13. Health and Safety**
- 13.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in March 2023 where consideration and agreement by full Council is required to undertake remedial action
- 13.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required
- 14. Village Improvements**
- 14.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of works
- 14.2 Council to consider a proposal from Cllr Ellis to agree to acquire suitable paint supplies to enable the community volunteer group to refresh the wooden climbing frame and metal frames of the swings within Trefriw Play Park
- 15. Councillor/Clerk Training**
Council to note all training undertaken since the previous Council meeting and to consider and move to agree any further requirements
- 16. External Meetings/Webinars**
- 16.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented
- 16.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree who will attend and represent the Community Council
- 17. Community Engagement**
Council to note the next Community Coffee Morning to be held on 11th May 2023
- 18. Next Meeting Agenda**
Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Thursday, 4th May 2023
- 19. To confirm the date of the next scheduled meeting of the Council** to be held would be at 7:00 pm on Tuesday, 16th May 2023