

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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11th January 2023

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 17th January 2023 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.**

Anyone wishing to submit questions for consideration during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 17th January 2023

146. To confirm that a quorum of elected members is present

A quorum is to be confirmed by the Chair

147. Apologies LGA 1972 Sch. 12 par 40

To note and/or formally accept apologies subject to Council's approval

148. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interest in items of business listed below

149. Minutes LGA 1972 Sch. 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting held on 13th December 2022

150. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act

151. Chair's Announcements

152. Finance

152.1 Council to receive and question any financial transactions as detailed within Appendix 1 and/or the supporting invoices and payment records, as previously circulated

152.2 Council to formally approve and authorise those payments as detailed within Appendix 1

152.3 Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for

(i) HSBC Charitable Account for December 2022;

(ii) HSBC Business Manager Account for Quarter 3, October to December 2022; and

(iii) PSDF TCC Investment Account for Quarter 3, October to December 2022

152.4 Council to receive and consider a recommendation by the Clerk to increase the daily payment limit of the HSBC Charitable Account

152.5 Council to formally receive and consider the Clerk/RFO's updated Draft 2023/24 Budget (version 3), Appendix 3

152.6 Clerk to update Council on the submission of the 2021/22 Annual Return

153. Correspondence for December 2022/January 2023

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

154. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated prior to the date of the meeting

154.1	NP4/32/275C	Replacement single storey extension, construction of 2 dormers, installation of solar panels, and construction of detached hobby workshop/bike store	Llecyn Coediog, Nant Bwlch Yr Haiarn, Trefriw, LL27 0JB
154.2	NP4/32/329G	Installation of 20 panel ground 8KW mounted photovoltaic array and associated infrastructure	Gelli Newydd, Trefriw, LL270QA

155. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from County Councillor Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

156. Working Group and Clerk Updates to Council

156.1 Village Hall Working Group and/or Clerk: to receive and consider any update and/or recommendation as proposed to include:

- 156.1.1 the increased charges for electricity usage from 1st January 2023
- 156.1.2 a proposal that the payment method for the monthly electricity costs moves to a direct debit

156.2 Cemetery Working Group Council and/or Clerk: to receive and consider any update and/or recommendation as proposed to include:

- 156.2.1 an update on the DEFRA consultation to amend the Environmental Permitting (England and Wales) 2016 Regulations

156.3 Village Hall Community Group Council: to receive and consider any update and/or recommendations as proposed

157. Health and Safety

157.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in December 2022, where due consideration and agreement by full Council is required to undertake any remedial action

157.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required

158. Village Improvements

158.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

158.2 Clerk to update Council as to the Rural Development Grant Funding Application

158.3 Cllrs Kelly, Williams and Ellis to update Council as to the proposal to acquire an additional piece of play equipment for the Gower Road Play Park

159. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further training requirements

160. External Meetings/Webinars

160.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

160.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation on behalf of the Community Council

161. Community Engagement

161.1 Council to receive an update/overview of any community engagement undertaken since the previous meeting

161.2 Council to note the next Community Coffee Morning to be held on 9th February 2023

161.3 Council to receive and agree the 2023 Meet your Councillor Surgery timetable, Appendix 4

161.4 Council to reconsider the proposal to host an Artisan Market within the Village Hall, as carried over from the October 2022 meeting, and move to agree next steps, Appendix 5

162. Governance

162.1 Council to receive and review the proposed variations to the May 2022 Financial Regulations in respect of updated monitoring and banking processes, Appendix 6

162.2 Council to receive and review the draft Employment Policies and move to agree any changes to enable the full suite of policies to be formally adopted, Appendix 7

163. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Monday, 6th February 2023

164. To confirm the date of the next meeting of the Council