

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
Angorfa Trefriw Conwy LL27 0JJ
Ffon / Telephone 07305 316095 Ebst /Email clerk@trefriwcommunitycouncil.co.uk

Minutes of the Council Meeting held on 11th August 2020 at 7.00pm online via Skype as permitted in The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

Present: Cllr Kim Ellis (Chair), Cllr Jasmine Kelly (Vice Chair), Cllr Idris Bowen, Cllr Gill Scheltinga and Cllr Steven White
In attendance: Vikki Teasdale (Clerk/RFO)

Nodwch os gwelwch yn dda:

Gweler y crynodeb atodol am gyfieithiad Cymraeg o brif benderfyniadau'r Cyngor a'u gweithrediadau cysylltiedig

	<u>Agenda Item/Discussion</u>	<u>Action/Resolution/Update</u>
10.	To confirm that a Quorum of elected members is present/Cadarnhau bod yr aelodau etholedig sy'n bresennol yn ffurfio cworwm	<u>RESOLUTION</u> A quorum was confirmed by Cllr Ellis
11.	Apologies/Ymddiheuriaday LG Act 1972 Sch 12 par 20 To accept apologies and consider approving reasons for absence/Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb	Apologies received and accepted from Cllr Williams
12.	Declarations of Interest/Datgan Buddiannau LG Act 2000 s50 Local Authorities (Wales) Order 2008/788 To disclose personal and financial interest in items of business listed below/Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod	Cllr Bowen confirmed a personal interest in planning application NP4/32/365, as referred to in Appendix 4, due to the proximity of the subject property and confirmed that he would refrain from commenting and voting on this application
13.	Minutes/Cofnodion LGA 1972, Sch 12 par 41(1) To receive, approve and sign as a correct record the minutes of the Council meeting held on 23 rd June 2020	<u>RESOLUTION</u> The Council resolved that the minutes of the meeting held on 23 rd June 2020 be accepted as a true record and be countersigned by Cllr Ellis

14.	<p>Chair's Announcements/Cyhoeddiadau y Gadeiryn Cllr Ellis confirmed to Council that Vikki Teasdale had been in the Clerk/RFO post for twelve months and an annual review would be necessary in accordance with her Contract of Employment.</p>	<p><u>ACTION</u> Staffing Committee to meet with the Clerk/RFO to complete an annual review</p>
15. 15.1	<p>Financial/Cyllid: LGA 1972 Sch 12 par 41(1) Council to discuss and question as required all financial transaction as detailed within Appendices 1 and 2.</p> <p>The Clerk confirmed that certain items of routine expenditure had been agreed and settled since the last meeting on 23rd June 2020 in accordance with clause 4.1 to the Council's Financial Regulations. Full details of the items had been listed within Appendix 1 as circulated with the Agenda with all payments falling within the categories as agreed in the 2020/21 budget.</p>	<p>No objections or concerns were made and the documents were accepted</p>
15.2	<p>Council unanimously agreed that all transactions were deemed approved.</p>	<p><u>RESOLUTION</u> The Council resolved to approve all transactions within Appendices 1 and 2 <u>ACTION</u> The Clerk was authorised to make the payments as detailed within Appendix 2</p>
16.	<p>Correspondence/Gohebiaeth Correspondence for May/June and July 2020 – items of correspondence for information distributed throughout the month as recorded in Appendices 3 and 4 as required to be noted.</p> <p>The Clerk highlighted the following items of correspondence for Council's consideration:</p> <ul style="list-style-type: none"> – <u>Planning Applications NP4/32/LU130A; NP4/32/365; and NP4/32/L222C</u> Councillors acknowledged receipt of each application and following a brief discussion agreed that, taking account of any potential impact to neighbouring properties or the wider community, no objections or observations on the proposals were deemed necessary – <u>Notification from British Telecom re removal of payphone equipment from Gowers Road kiosk</u> The Clerk confirmed that this was a repeat of the previous consultation where Council had, in December 2019, objected to the removal of the equipment. 	<p><u>RESOLUTION</u> The Council resolved that there were no comments or objections to make in respect of the three planning applications</p>

.....

	<p>The Clerk further advised that she was hoping to be able to expand the objection subject to a response from DofE Wales to any enquiry that had recently been submitted. Councillors confirmed that the objection as made in December 2019 still stood and that, subject to the response from DofE Wales which the Clerk would circulate upon receipt, Council's objection would mirror that made in December 2019</p> <ul style="list-style-type: none"> - <u>Letter from NRW re Tan Lan Embankment Works Project</u> Councillors were of the opinion that as the project was only in the very early stages with assurances received from NRW that they would work closely with local communities and stakeholders to discuss the flood management options there was no requirement for any further dialogue at present - <u>One Voice Wales National Training Programme for Community and Town Councils</u> The Clerk advised Council that she had received expressions of interest from two Councillors; Cllr Ellis for the Local Government Finance module and from Cllr Kelly the Understanding the Law module. Council agreed that Cllrs Ellis and Kelly should attend and be registered early for the individual modules in order to try and take advantage of the free places that are currently being offered. <p>The Clerk invited members to raise any observations or concerns regarding any other items of correspondence as referred to in Appendices 3 and 4</p>	<p><u>ACTION</u> Clerk to circulate response from DofE Wales to Council prior to a second formal objection being made in relation to the removal of the BT payphone equipment at the Gowers Road kiosk</p> <p><u>ACTION</u> Clerk to register Cllrs Ellis and Kelly on the agreed OVW training modules</p> <p><u>RESOLUTION</u> The Council raised no observations or concerns and the documents were accepted</p>
<p>17. 17.1</p> <p>17.2</p>	<p>Re-opening of the Village Hall</p> <p>The Clerk provided Council with an update on current government restrictions and how this could enable the re-opening of the hall subject to a risk assessment being completed and subsequent authorisation to re-open being given by Council's insurance company. The Clerk advised that following on from the online Q&A session, that both she and the Chair had taken part in, there were still points that remained unanswered and needing clarification with further guidance to assist expected to be issued next week. Cllr Scheltinga confirmed that she had spoken to those responsible for managing several other halls in the locality with the majority remaining closed for the next few months. Councillors discussed the implications of Council being held responsible for keeping the hall sanitised, clean and safe for users given that Council did not employ any staff who could undertake this.</p> <p>Council discussed the various types of activities that could take place within the hall and it was agreed that although some activities are now allowed within the current government regulations these may be untenable within the confines of the hall space due to the levels of</p>	<p><u>ACTION</u> Members of the Village Hall Working Group to conduct a risk assessment on the Village Hall and provide full details for further discussion and agreement at Council's September meeting</p>

	<p>exertion and potential droplets being dispersed into the air. In order to assess the viability of the hall re-opening to potential hirers, Council agreed that each hirer would be asked to meet with members of the Village Hall Working Group to conduct a site visit and assess how their activity could safely take place whilst adhering to both government restrictions as well as the additional hiring conditions that Council would need to impose. Council would then consider each request on a risk assessed basis.</p>	<p><u>ACTION</u> Members of the Village Hall Working Group to conduct site meetings with any potential hirers to risk assess activities and provide full details for further discussion at Council's September meeting</p>
<p>18. 18.1</p>	<p>Village Hall Working Group (VHWG) Update Cllr Ellis provided Council with an overview of the VHWG meeting held on 23rd July 2020 which she highlighted took place prior to the Welsh Government's confirmation that community venues were able to open subject to the appropriate regulations. The outcome of the meeting was to seek approval from full Council to the following three recommendations:</p> <ol style="list-style-type: none"> 1. To form a new group to include members of the community with the aim of developing a diary of events to involve local support; 2. To ask for community members, who have time and skills to offer, to assist with the inspection of the village hall and advise on works required; and 3. To ask for community members, who have time and skills to offer, to apply to become Village Hall Trustees to work with Council to enhance and care for the fabric of the building. <p>Council discussed the three recommendations paying particular attention to recommendation 3 as it was acknowledged that the works required to maintain the hall were not sustainable by Council alone especially as Council were unable to apply for any grant funding. It was, therefore, agreed as fundamental that further trustees needed to be appointed to the current trust in order to keep the hall viable for the community.</p>	<p><u>RESOLUTION</u> The Council resolved to accept the three recommendations of the Village Hall Working Group</p>
<p>18.2</p>	<p>Council discussed the Energy Comparison Report as provided by Cllr Williams and taking into consideration the daily standing charge, unit cost and possible fluctuations Council agreed that the 12-month fixed rate tariff from So Energy would seem the best option. The Clerk highlighted that currently bills are paid upon receipt rather than by direct debit mandate, making the tariffs cheaper, whereas all of the tariffs within the report required a monthly direct debit and she would need to investigate this further. Cllr Ellis recommended to Council that the switch to So Energy be completed subject to confirmation that the unit and standing charge had not increased prohibitively since the original comparison was undertaken. This was seconded by Cllr Bowen.</p>	<p><u>RESOLUTION</u> The Council resolved to transfer the Village Hall electricity provider from Scottish Hydro Electric (SSE) to So Energy SUBJECT TO <u>ACTION</u> Clerk to obtain up-to-date projected electricity charges with So Energy and circulate via email to full Council</p>

.....

<p>19.</p>	<p>Cemetery Working Group (CWG) Update Cllr Kelly updated Council as to the progress made with the butterfly garden confirming that the raised beds, plants and trellis had all been installed. There would be some further work to do in clearing back the remaining ivy from the boundary wall to enable the beds to be dug out closer to the wall to allow shrubs to be planted as well as relocating the water butt.</p> <p>Cllr Kelly confirmed that she was keeping in contact and providing updates to Keep Wales Tidy to comply with the conditions of the project and there had been positive responses to the photos and updates provided via the Council's Facebook page.</p>	
<p>20.</p>	<p>Residents' Issues Council discussed and acknowledged the anti-social issues which had recently been raised by members of the local community via social media with particular emphasis on those issues at both Llyn Crafnant and Llyn Geirionydd. Council agreed to offer support, where it could, to both C. Cllr Tomos Jones, who was liaising and working with various local groups to address the problems, as well as the wider community.</p>	
<p>21.</p>	<p>Next Meeting of the Community Council</p>	<p>RESOLUTION The Council resolved that the next meeting of Trefriw Community Council would be held at 7pm on Tuesday, 8th September 2020 either remotely via Skype or at Trefriw Village Hall should government restrictions permit</p>

Cyfarfod CCT cynhaliwyd Awst 11eg. 2020

Penderfyniadau

- Derbyniwyd fel cofnod cywir, cofnodion y cyfarfod a chynhaliwyd ar y 23eg o Fehefin 2020.
- Wedi i'r Cyngor cymeradwyo unrhyw trawsnewidiadau ariannol arferol, cyfarwyddwyd y Clerc i wneud y taliadau.
- Derbyniodd unrhyw gohebiaeth a gylchredwyd yn barod cymeradwyaeth y Cyngor
- Derbyniodd Grŵp Gwaith Neuadd y Pentref cymeradwyaeth y Cyngor i:
 1. Creu grŵp newydd i gynnwys aelodau o'r cymuned er mwyn datblygu 'dyddiadur o ddigwyddiadau' ynghyd â chymorth lleol
 2. Ymofyn cymorth aelodau o'r cymuned ag amser a sgiliau i'w gynnig i gynorthwyo mewn arolygiad o neuadd y pentref, ac i ymgynghori ynglŷn ag unrhyw waith angenrheidiol, a:

.....

3. Gofyn i aelodau o'r cymuned ag amser a sgiliau i'w gynnig i ymgeisio i fod yn Ymddiriedolwyr Neuadd y Pentref, er mwyn gweithio â'r Cyngor i ofalu am, a gwella'r adeilad.

- Cymeradwyodd y Cyngor cynigiad i symud i gwmni ddarparu trydan 'So Energy' i fanteisio ar gostau cymharol is.
- Cynhelir y cyfarfod nesaf trwy 'Skype' ar dd.Mawrth, yr 8fed o Fedi

Camau Gweithredu nesaf

- Pwyllgor staffio i gyfarfod â'r clerc i ymgymeryd â'i adolygiad cyflogaeth blynyddol
- Clerc i gysylltu â mudiad 'Duke of Edinburgh' i ymholi a yw'r blwch ffôn cyhoeddus ar Ffordd Gower yn angenrheidiol am rhesymau ddiogelwch
- Clerc i gofrestru cynghorwyr Kelly ag Ellis ar gyrsiau hyfforddiant 'Un Llais Cymru' (Deall y Gyfraith a Cyllid Llywodraeth Leol)
- Aelodau Grŵp Gwaith Neuadd y Pentref (GGNyP) i ymgymeryd ag asesiad risg cychwynnol o neuadd y pentref, gan ystyried yn ddwys cyngor Llywodraeth Cymru, ac unrhyw cyfyngiadau yn ystod cyfnod y pandemig Covid-19. Fydd hyn yn galluogi'r Cyngor llawn i ystyried unrhyw geisiadau gan ddarpar hurwyr i ddefnyddio'r neuadd.
- Aelodau'r GGNyP i gael manylion llawn o'u gofynion, ynghyd ag asesiad risg, gan bob ddarpar huriwr ar gyfer ystyriaeth y Cyngor llawn. Clerc i newid i gwmni 'So Energy' ar gyfer ddarpariaeth trydan i neuadd y pentref, cyn belled nad yw'r costau wedi newid yn sylweddol ers gwneud y gymhariaeth