

Cyngor Cymuned Trefriw Community Council

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Minutes of the Council Meeting held on 13th October 2020 at 7.00pm online via Skype as permitted in The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

Present: Cllr Kim Ellis (Chair), Cllr Jasmine Kelly (Vice Chair), Cllr Idris Bowen, Cllr Mike Lees, Cllr Gill Scheltinga, Cllr Stephen White and Cllr Lucy Williams
In attendance: C. Cllr Tomos Jones and Vikki Teasdale (Clerk/RFO) and one member of the public

Nodwch os gwelwch yn dda:

Gweler y crynodeb atodol am gyfieithiad Cymraeg o brif benderfyniadau'r Cyngor a'u gweithrediadau cysylltiedig

	Agenda Item/Discussion	Action/Resolution/Update
32.	To confirm that a Quorum of elected members is present/Cadarnhau bod yr aelodau etholedig sy'n bresennol yn ffurfio cworwm	RESOLUTION A quorum was confirmed by the Chair
33.	Apologies/Ymddiheuriaday LG Act 1972 Sch 12 par 20 To accept apologies and consider approving reasons for absence/Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb	None
34.	Declarations of Interest/Datgan Buddiannau LG Act 2000 s50 Local Authorities (Wales) Order 2008/788 To disclose personal and financial interest in items of business listed below/Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod	No interests were declared
35.	Minutes/Cofnodion LGA 1972, Sch 12 par 41(1) To receive, approve and sign as a correct record the minutes of the Council meeting held on 11 th August 2020	RESOLUTION The Council resolved that the minutes of the meeting held on 8 th September 2020 be accepted as a true record and be signed by the Chair

36.	Chair's Announcements/Cyhoeddiadau y Gadeiryn	The Chair made no announcements
37 37.1 37.2 37.3 37.4	<p>Financial/Cyllid: LGA 1972 Sch 12 par 41(1) Council to discuss and question as required all financial transaction as detailed within Appendices 1 and 2.</p> <p>Council unanimously agreed that all transactions within Appendix 1 were deemed approved.</p> <p>The Chair advised Council that the Clerk's salary was still being paid via cheque following each Council meeting which was resulting in a delay to payment being made. The Chair recommended to Council that future salary payments should be made by standing order to streamline the process.</p> <p>The Clerk updated Council as to the 2019/2020 Annual Return advising that a response had now been received and five queries had been raised. Three were simply anomalies on the form with the remaining two points requiring further, more detailed information regarding the variances to the salary costs and the payments made between 2019/2020 and 2018/2019. The Clerk confirmed that all queries had been answered and it was hoped that a final decision would now be forthcoming from the external auditor.</p>	<p>No objections or concerns were made and the documents were accepted</p> <p>RESOLUTION The Council resolved to approve all transactions within Appendix 1 ACTION The Clerk was authorised to make the payments as detailed within Appendix 1</p> <p>RESOLUTION The Council resolved to approve the payment of the Clerk's monthly salary by Bank standing order ACTION Clerk to arrange for completion of the appropriate mandate and submission to the Bank</p>
38.	<p>Correspondence/Gohebiaeth Correspondence for September/October 2020 – items of correspondence for information distributed throughout the month as recorded in Appendix 2 as required to be noted.</p> <p>The Chair invited members to raise any observations or concerns regarding any items of correspondence as referred to in Appendix 2</p>	<p>RESOLUTION The Council raised no observations or concerns and Appendix 2 was accepted</p>
39.	<p>Community Councillor Report/Adrddoad-y-Cynghorydd Sir A brief report from C. Cllr. Tomos Jones on matters of importance and interest to the communities of Trefriw and Llanrhychwyn</p>	

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In addition to council meetings (details of which, agendas, minutes and webcasts, can be found on the County Borough Council's website) I have been working on the following:

- I had contact with a resident of Minafon flats who contacted me to complain about rats getting into the large waste bins provided for the flats. The issue appears to be that none (or very few) of the residents are using food waste bins for food waste and instead putting in black bin bags. The large bins are not secure and allow access for vermin. The resident had been in contact with the Council to complain and had a response from Conwy's Waste Manager (Jim Espley) suggesting the use of secure food waste bins would reduce the presence of rats rather than encourage them. It is the Council's responsibility to provide the recycling facilities (which are available) but it is the landlord's responsibility to provide the space for the facilities. I have spoken to the tenant and agreed with what has been suggested however the tenant is dissatisfied and will be contacting Robin Millar MP, about the issue.
- I have received a road resurfacing request from a resident for the road leading behind the Princes Arms to Pant Du Farm. I have forwarded this request on to Environment, Roads and Facilities. Normally elected members are once a year invited to put forward priority roads which need resurfacing in their wards and this has already happened, however, I have requested that this receives urgent attention as it is such a small section of highway and has not seen any improvement in (allegedly) 30 years.
- I have answered many enquiries from residents on clarity of the restrictions imposed during this second lockdown, all information is available on the gov.uk website.
- Llyn Crafnant and Llyn Geirionydd - I have had contact with Cllrs Aaron Wynne and Liz Roberts (Llanrwst and Betws Y Coed/Dolwyddelan wards respectively) who are keen to support addressing the issues at the two lakes and over-intensive tourism and the issue continues to escalate and many voices shout louder than one. I met with 2 local residents who were concerned about the issues at the two lakes but were unaware of what I had been trying to do so gave them an update and came up with a few additional ideas on improvements.

Highways Officers have now confirmed that the plans for the Urban Clearway are currently with the legal department and will be advertised around the 15th of October, this process has been delayed this year because of the pandemic. Barring any objections, the works can be ordered by Legal services (6-8 weeks). I am told it usually takes 12-15 weeks for the sign work to be done however the Street Lighting team who undertake this work are currently playing catch-up with its work programme following the lockdown. I was also told

	<p>that the relocation of the Brown Tourist signs would be done at the same time however I have asked that these be done asap as I do not see the need to wait for up to 5 months for this to happen.</p> <p>On the 7th of October (at my request) Council Leader Sam Rowlands hosted a meeting on the subject of the 2 lakes. Present were members of Conwy's Highways Department, Snowdonia National Park's Planning and Land Management Officer, Natural Resources Wales' Land Management Team Leader and neighbouring County Councillors. The meeting was a preliminary discussion and it is extremely positive now that Sam Rowlands is driving the agenda forwards. At the meeting I presented the issues and the ground covered over the past 2 years and a number of ideas were briefly discussed. Further meetings will be arranged and I will ensure TCC are invited to attend and contribute.</p> <p>On the 12th of October I attended the virtual meeting of the Economy and Place Overview and Scrutiny Committee who received a presentation from the Snowdonia National Park Authority on the Parking and Transport Review for Yr Wyddfa and Ogwen. Whilst I am not a member of this committee I was allowed to speak and raised the issues we face surrounding traffic issues at the two lakes with SNP officers and urged that the wider areas of the national park are considered in their review. Included In their presentations were references to new ways of providing transport for tourists and I briefly raised some ideas which could be implemented. My points were supported and emphasised by other councillors and SNP officers agreed to arrange opportunities for local members to contribute to this piece of work (which is only at its consultation stage at this point).</p>	
40.	<p>Residents' Issues</p> <p>The Chair thanked C. Cllr. Jones for his detailed update and the work that he has been generally undertaking but, in particular, the anti-social behaviour and traffic issues which centre mainly around inconsiderate tourism within the area. Council welcomed the opportunity to be involved with and provide representation on any committee that is working to try and address the issues that residents are experiencing.</p>	
41.	<p>Village Hall</p> <p>The Chair of the Village Hall Working Group (VHWG) referred to Appendix 3 as previously circulated to Council and which provided an itemised list of tasks for consideration ahead of any re-opening of the Village Hall. The Chair of the group also drew Council's attention to the current local lockdown restrictions that had been imposed since the last Council meeting and</p>	

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	<p>the anticipation that further more restrictive measures were likely. It had also now been confirmed that Council had been successful in their application to Welsh Government for a small grant to offset the loss of scheduled income from the hall that had arisen since the lockdown in March. On this basis, the Chair of the group confirmed that the VHWG would recommend to Council that the Village Hall remain closed.</p> <p>The Councillors discussed both the recommendation by the VHWG for the hall to remain closed and the merits of re-opening. The majority of Councillors were of the opinion that the hall should remain closed although there was some agreement on Council not imposing a blanket closure given that each activity would be risk assessed for viability. Council moved to vote with the majority voting to accept the recommendation as proposed subject to a further review at the next Council meeting.</p>	<p>RESOLUTION The Council resolved to accept the Village Hall Working Group's recommendation for the Hall to remain closed subject to review at Council's next meeting ACTION Agenda item for November</p>
<p>42.</p>	<p>Gower Road Public Telephone Kiosk</p> <p>The Clerk confirmed to Council that a formal response to the BT consultation regarding the removal of the payphone equipment from the kiosk was required by 15th October 2020. The Clerk recommended to Council that a formal objection be sent as per that sent in December 2019 based on being in a rural location with patchy mobile signal and there being no other payphone remaining in the village. The Clerk requested Council's further agreement to strengthen the objection based on whether the data provided regarding the number of calls made could be considered reliable given the travel restrictions imposed during, what would normally be, a substantial period of tourism and visitors to the area both by way of organised events such as Trefriw's Walking Festival, and those visiting individually.</p>	<p>RESOLUTION The Council resolved to fully accept the Clerk's recommendation as the basis for the objection to the removal of the payphone equipment ACTION Clerk to provide a formal response objecting to the removal of the payphone equipment by 15th October 2020</p>
<p>43.</p>	<p>Town and Community Council's Forum Meeting – 7th October 2020</p> <p>The Chair invited the Clerk to address Council as to the online meeting that they had both attended. The Clerk appraised Council and confirmed that the main items discussed were the County Borough's budget for 2021/22 and the situation with Ash Dieback across the county.</p> <p>In terms of the budget, CCBC had confirmed that they not been able to make any substantial savings during the current financial period given the additional and unexpected financial response required to the current coronavirus situation. Although specific figures were not provided, it was confirmed that CCBC would be looking to make similar savings of £8M during the next financial year and would be looking to town and community councils to offer support</p>	

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	<p>where they could for non-statutory services; for Trefriw this would again mean the public toilets and playparks and consideration would need to be given to this when reviewing the upcoming 2021/22 budget for the community council. Meetings would be scheduled in November between CCBC and town and community councils to discuss further – these would be held remotely and the Clerk would advise Council of the suggested date as soon as this was known.</p> <p>The Clerk then updated as to the Ash Dieback situation and advised Council that it had been estimated by CCBC that the disease could impact on up to 40% of the trees across the county with those infected trees becoming brittle as they decay which could result in them falling without warning. The Clerk further advised that CCBC have started specific inspections of ash trees on their land and those on land adjacent to adopted highways with town and community councils being urged to conduct similar inspections on land within their ownership with particular attention being paid to any diseased trees which may be a risk to the public.</p>	
<p>44. 44.1</p> <p>44.2</p>	<p>Trees on Gower Road</p> <p>The Chair invited Cllr Kelly to appraise Council on her recent meeting with a local resident/ arborist who had already drawn attention to potential Ash Dieback on those ash trees within Council’s ownership on Gower Road. Cllr Kelly confirmed that the resident would be happy to accompany a community councillor to conduct a visual inspection of the trees and advise Council accordingly as to a proposed Schedule of Works and assisting with projected costings and a tendering process.</p> <p>Council moved to appoint a councillor to accompany and work with the arborist and to report back to Council at next month’s meeting in relation to a Schedule of Works and anticipated costings.</p>	<p>RESOLUTION The Council resolved to appoint Cllr Kelly to work with the arborist and report back to Council on the findings ACTION Agenda item for November</p>
<p>45. 45.1</p>	<p>Community Engagement</p> <p>Remembrance Service, 8th November 2020 – Council discussed the current Welsh Government restrictions on outdoor gatherings that would impact on the community council being able to safely organise any event. Council agreed that it would purchase the usual poppy wreath and arrange for the Remembrance Day flag to be flown but would not arrange any form of service. Residents would still be able to commemorate the occasions individually or as a household subject to complying with social distancing requirements. It was suggested that the Community Council signposts residents to the British Legion website as there are</p>	<p>RESOLUTION The Council resolved that it would not be able to organise any form of Remembrance Day event given the current coronavirus restrictions ACTION Clerk to purchase a poppy wreath and arrange for the Remembrance Day flag to be flown ACTION Council to notify residents that Council would not be arranging any form of Remembrance Service this year</p>

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<p>45.2</p> <p>45.3</p>	<p>likely to be other ways in which residents could participate in the remembrance events from their own homes.</p> <p>Village Christmas Tree and Lighting Up – The Chair invited Cllr Kelly to recommend the proposal as detailed in Appendix 4 as previously circulated to Council. Cllr Kelly advised that due to ongoing restrictions it would not be possible for Trefriw Walkers are Welcome to organise the usual mince pie and mulled wine evening outside of Mary Bella’s although Council would still look to acquire a tree for erection at the Singrig during the first weekend of December but there would be no formal lighting up event unless Welsh Government restrictions were sufficiently lifted. Cllr Kelly’s proposal recommended that Council approach local residents to see whether a suitable tree could be donated but that if no offer was received by the end of November that a tree be purchased locally from the monies as allocated in the current year’s budget.</p> <p>Village Hall Skills and Trustee Poster – The Chair invited the Clerk to update as to any responses received from residents following the Facebook post. The Clerk confirmed that two expressions of interest had been received, one in terms of an offer of skills and the other to sit on a board of trustees. The Chair advised that as Council were seeking to develop the board then there would need to be more local trustees appointed and recommended to Council that leaflets were delivered to residents to engage more fully, especially with those residents that were not on social media platforms, which could potentially increase volunteer take-up. Council agreed that the leaflets should be bilingual and Cllr Bowen confirmed that he would assist with the translation. Councillors confirmed that they would be willing to undertake a leaflet drop.</p>	<p>RESOLUTION The Council resolved to accept the proposal by Cllr Kelly to provide a village Christmas Tree either by way of donation or to purchase one commercially</p> <p>ACTION Council to look to source a donated tree by no later than November or alternatively seek to purchase a tree locally up to a cost of £100</p> <p>RESOLUTION The Council resolved to distribute paper copies of the Village Hall Skills and Trustee Poster to engage fully with local residents</p> <p>ACTION Cllr Bowen to assist with providing a bilingual poster</p> <p>ACTION Clerk to prepare bilingual paper copies of the Village Hall Poster for distribution</p>
<p>46.</p>	<p>Next Month’s Agenda</p> <p>The following items were proposed and accepted for the next Council meeting:</p> <ul style="list-style-type: none"> – To conduct the Annual Council Meeting as postponed from May 2020 – To receive and consider the proposed 2020/21 Draft Budget – To review Council’s decision as to the re-opening of the Village Hall – To receive the outcome of the Gower Road Tree Inspection – To receive an update as to the preparations for the village Christmas Tree 	
<p>47.</p>	<p>Next Meeting of the Community Council</p>	<p>RESOLUTION The Council resolved that the next meeting of Trefriw Community Council would be held at 7pm on Tuesday, 10th November 2020 remotely via Skype</p>

Cyfarfod CCT cynhaliwyd Hydref 13eg, 2020

Penderfyniadau

- Derbyniwyd fel cofnod cywir, cofnodion y cyfarfod a chynhaliwyd ar yr 8fed o Fedi, 2020.
- Wedi i'r Cyngor cymeradwyo unrhyw trawsnewidiadau ariannol arferol, cyfarwyddwyd y Clerc i wneud y taliadau.
- Penderfynodd y Cyngor gwneud taliadau cyflog misol y clerch trwy gyfrwng deid uniongyrchol yn hytrach na fesul siec.
- Derbyniodd unrhyw gohebiaeth a gylchredwyd yn barod cymeradwyaeth y Cyngor.
- Penderfynodd y Cyngor ymgysylltu lle bynnag bo modd i ymateb i gwynion preswylwyr ynglŷn ag ymddygiad ymwelwyr i ardal llynoedd Crafnant a Geirionydd.
- Oherwydd y cyfyngiadau Covid-19 presennol, penderfynodd y Cyngor cadw neuadd y pentref ar gau i archebwyr. Adolygir y penderfyniad hwn eto ym mis Tachwedd
- Penderfynodd y Cyngor gwrthwynebu colled offer y ffôn cyhoeddus o'r ciosg gyferbyn â'r coffeb rhyfel.
- Penderfynodd y Cyngor symud ymlaen ag arolygiad o goed ar dir CCT, gydag arbenigwr coed, i greu amserlen o waith hanfodol a chostau gysylltiedig (mae'r gwasanaeth adolygol wedi ei gynnig yn ddi-gôst). Cyng. Kelly i goyd-gysylltu â'r arolygiad
- Oherwydd y cyfyngiadau Covid-19 presennol, cytunodd y Cyngor na fyddai Gwasanaeth Coffa yn cael ei drefnu ym mis Tachwedd 2020.
- Penderfynodd y Cyngor prynu blethdorch gan y Lleng Brydeinig i'w osod wrth y coffeb rhyfel
- Penderfynodd y Cyngor gosod coeden a goleuadau Nadolig (naill ai rhodd neu phryniant) yn y Singrig
- Oherwydd y cyfyngiadau Covid-19 presennol, cytunodd y Cyngor na fyddai'r seremoni i ddathlu goleuo'r goeden Nadolig yn mynd ymlaen (ni fydd y grwp Croeso i Gerddwyr yn cynnig eu gwŷn poeth a'u teisennau nadolig arferol).
- Cytunodd y Cyngor y ddylid trefnu ddosbarthiad o ddaflenni yn gofyn am wirfoddolwyr â sgiliau i'w gynnig i gynorthwyo â gwaith atgyweirio Neuadd y Pentref, neu i'w benodi'n ymddiriedolwyr.
- The next meeting will take place via Skype on Tuesday 10th November 2020 at 7.p.m.
- Cynhelir y cyfarfod nesaf trwy gyfrwng 'Skype' ar dd.Mawrth, y 10fed o fis Tachwedd, 2020, am 7.00 y.h.

Camau Gweithredu nesaf

- Clerc i wneud trefniadau er mwyn galluogi taliad ei chyflog trwy gyfrwng deid uniongyrchol misol
- Clerc i wrthwynebu'n ffurfiol y bwriad i dynnu'r offer ffôn o giosg y ffôn gyhoeddus gyferbyn a gardd y coffeb rhyfel
- Cynghorwyr i gyfarfod fel bo angen â swyddogion CSBC er mwyn trafod ymhellach unrhyw gwasanaethau anstatudol sydd mewn perygl
- Cyng. Kelly i gydweithredu ag arbenigwr coed lleol er mwyn archwilio cyflwr coed ar dir CCT, ac yna cynghori â'r Cyngor llawn
- Cyng. Ellis i drefnu codiad y faner "Lest We Forget" mewn pryd i Sul y Coffa, Tachwedd yr 8fed.
- Cyngor i apelio i'r gymuned am rhodd o goeden Nadolig. Os yw hyn yn aflwyddiannus, gwneir ymholiadau i brynnu coeden addas (uchafswm £100).
- Cyng. Bowen i drefnu codiad y goeden Nadolig a'r goleuadau yn gynnar ym mis Rhagfyr
- Cyng. Bowen i gyfieithu'r hysbyseb yn gofyn am wirfoddolwyr i gynorthwyo efo atgyweiriadau yn Neuadd y Pentref, neu i gytuno i fod yn ymddiriedolwyr
- Clerc i greu'r hysbyseb uchod i gynghorwyr eu dosbarthu o amgylch y pentref