

Cyngor Cymuned Trefriw Community Council

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Minutes of the Council Meeting held on 12th January 2021 at 7.00pm online via Skype as permitted in The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

Present: Cllr Kim Ellis (Chair), Cllr Jasmine Kelly (Vice Chair), Cllr Idris Bowen, Cllr Gill Scheltinga, Cllr Stephen White and Cllr Lucy Williams
In attendance: Vikki Teasdale (Clerk/RFO)

Nodwch os gwelwch yn dda:

Gweler y crynodeb atodol am gyfieithiad Cymraeg o brif benderfyniadau'r Cyngor a'u gweithrediadau cysylltiedig

	<u>Agenda Item/Discussion</u>	<u>Action/Resolution/Update</u>
78.	To confirm that a Quorum of elected members is present/Cadarnhau bod yr aelodau etholedig sy'n bresennol yn ffurfio cworwm	RESOLUTION A quorum was confirmed by the Chair
79.	Apologies/Ymddiheuriaday LG Act 1972 Sch 12 par 20 To accept apologies and consider approving reasons for absence/Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb	None received
80.	Declarations of Interest/Datgan Buddiannau LG Act 2000 s50 Local Authorities (Wales) Order 2008/788 To disclose personal and financial interest in items of business listed below/Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod	No interests were declared
81.	Minutes/Cofnodion LGA 1972, Sch 12 par 41(1) To receive, approve and sign as a correct record the minutes of the Council meeting held on 8 th December 2020	RESOLUTION The Council resolved that the minutes of the meeting held on 8 th December 2020 be accepted and signed by the Chair as a true record
82.	Chair's Announcements/Cyhoeddiadau y Gadeiryn	The Chair made no announcements
83. 83.1	Financial/Cyllid: LGA 1972 Sch 12 par 41(1) Council to discuss and question as required all financial transaction as detailed within Appendix 1.	

<p>83.2</p> <p>83.3</p> <p>83.4</p>	<p>Council moved to vote and it was unanimously agreed by those members present that all transactions within Appendix 1 be deemed as approved and the Clerk be authorised to make the payments as detailed.</p> <p>The Chair invited the Clerk to update Council regarding the income and expenditure for the current financial year. The Clerk referred members to Appendices 3 and 4 as previously circulated to discuss and question any of the entries. No questions or concerns were raised. The Clerk confirmed that the amount currently held within the Council's deposit account now included the December instalment of the precept of £8,313 and that this would be reflected within the January bank statement. The Clerk advised that, due to the ongoing COVID restrictions, the majority of the anticipated income and expenditure was lower than had been anticipated.</p> <p>The Chair invited the Clerk to present the final revision of the draft 2021/22 budget to Council for scrutiny. The Clerk confirmed that she had made the amendment as agreed at the December meeting with the inclusion of the Chair's Discretionary Fund at line 31. The Clerk further advised that she had also included a separate budget at line 32 for the provision of the village Christmas tree and contribution towards the lighting up event.</p> <p>Council considered the final revision of the draft 2021/22 Budget as distributed by the Clerk who was thanked for the work in bringing the document together. Council moved to vote and it was unanimously agreed by those members present that the 2021/22 Budget be deemed as approved.</p> <p>Council considered the recommended precept request to be made to Conwy CBC of £22,202.56 and it was unanimously agreed by those members present to approve the Clerk's recommendation</p>	<p>No objections or concerns were made and the document was accepted</p> <p>RESOLUTION The Council resolved to approve all transactions within Appendix 1 ACTION Clerk to make the payments as detailed within Appendix 1</p> <p>RESOLUTION No objections or concerns were made and the documents were accepted</p> <p>RESOLUTION It was agreed by all members present to accept the 2021/22 budget as proposed by the Clerk</p> <p>RESOLUTION It was agreed by all members present to accept the precept request as proposed by the Clerk ACTION Clerk to submit the precept request of £22,202.56 to Conwy CBC</p>
<p>84.</p>	<p>Correspondence/Gohebiaeth Correspondence for December 2020/January 2021 – items of correspondence for information distributed throughout the month as recorded in Appendix 2 as required to be noted. The Chair invited members to raise any observations or concerns regarding any items of correspondence as referred to in Appendix 2</p>	<p>RESOLUTION The Council raised no observations or concerns and Appendix 2 was accepted</p>
<p>85.</p>	<p>Planning Applications The Clerk invited members to raise any observations or concerns regarding the planning applications as received and circulated. This included planning applications NP/32/LB112 and</p>	

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	<p>NP/32/LB112A as notified to Council after the production of the agenda but circulated to members on 7th January and detailed as 85.4 and 85.5 below</p>	
85.1	<p>Application Number: NP4/32/89C Proposal: Erection of two storey side extension Location: Plas Tirion, Jubilee Road, Trefriw LL27 0SQ</p>	<p><u>RESOLUTION</u> The Council considered the application and resolved that there were no objections or comments on the proposal</p>
85.2	<p>Application Number: NP4/32/284A Proposal: Extension, alterations and conversion of rural outbuilding into visitor accommodation unit, alterations to vehicular access, creation of parking area and installation of sewage treatment plan Location: Maes Mawr, Crafnant Road, Trefriw LL27 0JZ</p>	<p><u>RESOLUTION</u> The Council considered the application and resolved that there were no objections, however, members raised concern at the increasing number of properties that are being developed for tourism which provide limited value for residents <u>ACTION</u> Clerk to formally include the members' concerns when responding to the planning consultation</p>
85.3	<p>Application Number: NP4/32/88J Proposal: Renewal of temporary permission for a further three years for the erection of temporary building for temporary period to provide staff facilities, erection of pre-fabricated smoking shelter, and erection of timber screen fencing Location: Trefriw Wells Spa, Trefriw LL27 0JS</p>	<p><u>RESOLUTION</u> The Council considered the application and resolved that there were no objections or comments on the proposal</p>
85.4	<p>Application Number: NP4/32/LB112 Proposal: Dismantle and rebuilt two chimney stacks and repointing two chimneys either side, replace window to North elevation and six windows to South elevation. Fixing balustrade either side to existing stairs on West Elevation. Including repairs to fascias, rain water goods replacement with Heritage cast aluminium type and associated works Location: Gwydyr Uchaf, Llanrwst. LL26 0PN</p>	<p><u>RESOLUTION</u> The Council considered the application and resolved that there were no objections or comments on the proposal</p>
85.5	<p>Application Number: NP/32/LB112A Proposal: Listed Building Consent to dismantle and rebuilt two chimney stacks on a lead tray and repointing two chimneys either side, replace window to North elevation and six windows to South elevation. Fixing balustrade either side to existing stairs on West Elevation. Including repairs to fascias, rain water goods replacement with Heritage cast aluminium type and associated works. Internal works to include floor repairs to Office area, internal wall lime</p>	<p><u>RESOLUTION</u> The Council considered the application and resolved that there were no objections or comments on the proposal</p>

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	re-plastering to West entrance, works to stop dampness to basement toilet treatment and dry lining to internal walls West and South Location: Gwydyr Uchaf, Llanrwst. LL26 0PN	
86.	Community Councillor Report/Adrddoad-y-Cynghorydd Sir A brief report/update from C. Cllr. Tomos Jones on matters of importance and interest to the communities of Trefriw and Llanrhychwyn	No report was provided as C. Cllr Jones was unable to attend the meeting
87. 87.1	Village Hall Working Group Cllr Scheltinga confirmed that, after further consideration, it would not be feasible to erect a temporary canopy over the entrance to the hall and the basis of the grant funding application would now relate to items within the hall itself. It was proposed that this would include heavy duty matting to cover the porch entrance floor, rubber backed mats at each fire door, a commercial mop for use on the hall floor, suitable coats hooks and shoe racks and up to five hand sanitisers. Specific costing would be obtained once full Council had given their approval to the proposal. Councillors discussed the items as proposed and confirmed approval to the items on the basis that specific details of all the items to be purchased be circulated via email for final confirmation by all councillors. It was requested that this was undertaken at the earliest opportunity in order that the Clerk could prepare and submit the application for funding as soon as possible taking account of the deadline of 31 st March 2021 to reclaim the funding. This would require the items to be purchased by the Clerk and/or councillors by the end of January in order that reimbursement from the Council be approved at the next meeting on 9 th February as bank statements to evidence would need to be submitted as part of the application process.	<u>RESOLUTION</u> The Council resolved to accept the proposal from the working group regarding the items to be included within the grant fund application SUBJECT to specific details and costings to be circulated to Councillors via email for final comment and approval <u>ACTION</u> Cllr Scheltinga to provide specific details and costings to all councillors for final comment/approval to enable the Clerk to progress the application for COVID-19 grant funding
87.2	Councillors agreed that discussion on the re-opening of the village hall would be deferred until Council's next meeting given the current Welsh government restrictions that are in place	<u>ACTION</u> Agenda item for February
88.	Village Hall The Clerk formally presented to Council the full list of those residents who had expressed an interest in volunteering either by way of offering practical help or becoming potential trustees. The Clerk recommended that Council looked to scope options for re-establishing the village hall trust and consider how this will work in practical terms, either with full autonomy or in a joint working approach with the Community Council. Cllrs Ellis and Bowen both nominated themselves to undertake the scoping exercise which was agreed by all members present.	<u>ACTION</u> Cllrs Ellis and Bowen to scope and confirm options regarding the re-establishing and working arrangements for the Village Hall Trust to Council at the February meeting (Agenda item)
89.	CCBC Non-Statutory Services The Clerk appraised Council of the outcome of the recent meeting with Haf Jones following on from the request for financial support received from Conwy CCBC. The Clerk confirmed that although there were still serious issues of underfunding for non-statutory services, such as	

	<p>playparks and public toilets, there had been very little or no detailed information given in regard to how CCBC had reached the figures being requested.</p> <p>In terms of the playparks, the Clerk advised that the outcome of the meeting was that the situation would continue with CCBC providing low level maintenance of the play equipment but where more substantive repair or replacement of play equipment was required CCBC would look to the Community Council to contribute and/or cover the cost of repair or replacement. Where no agreement was reached on the costs involved, the item of play equipment would be removed and potentially not be replaced. If any item needed substantial repair or replacement the Community Council could request to substitute an item of play equipment but, in this case, the likely costs would fall entirely to the Community Council. The Clerk confirmed that Council did have a reasonable reserve fund that would continue to be added to in future budgets. The outcome of the most recent play equipment inspection report was awaited, however, the previous reports supplied by CCBC had not highlighted any items of equipment requiring replacement or substantial repair.</p> <p>In relation to the public toilets at Gower Road, the Clerk stated that, due to the lack of further and detailed information, the opening and closing of the toilets and the daily cleaning would continue to be undertaken by CCBC in the financial year 2021/22 although it is expected that CCBC will be working to provide detailed figures by the autumn in regard to an anticipated financial ask for 2022/23. Any future financial requests from CCBC are likely to be for the Community Council to take over the daily opening and closing and cleaning of the toilets which is estimated to currently cost CCBC approximately £11,000 per annum although this amount does include a proportion of the overall outlay of providing a suitable vehicle as well as the costs of travel.</p> <p>The Clerk confirmed that again Council did have a reasonable reserve fund that would continue to be added to in future budgets but that costs in the region of £11,000 would simply be prohibitive as this would equate to nearly half of the current level of precept.</p>	
<p>90. 90.1</p>	<p>Staffing Committee</p> <p>The Chair advised that following the resignation of Cllr Mike Lees in December, Council would need to appoint a replacement councillor to the Staffing Committee to work alongside Cllrs Ellis and Kelly. Cllr Williams nominated herself and the Council moved to vote on this nomination and the appointment was unanimously agreed.</p>	<p>RESOLUTION The Council resolved that Cllr Williams would be appointed to the Staffing Committee with Cllrs Ellis and Kelly</p>

90.2	<p>Cllr Ellis, in her capacity as a member of the Staffing Committee, recommended to full Council that the Clerk should receive a one spinal point salary increase upon completion of the ILCA Foundation Course to be completed by the end of the current financial year. Subject to Council's agreement, the incremental increase would then apply from 1st April 2021. The Council moved to vote and the recommendation was unanimously agreed.</p>	<p>RESOLUTION The Council resolved that the Clerk's salary would increase to spinal point 20 on 1st April 2021 subject to the Clerk successfully completing the ILCA Foundation Course</p>
91.	<p>Ash Dieback The Chair invited Cllr Kelly of the Ash Dieback Working Group to update Council as to the position regarding the trees at Gower Road and the two playparks. Cllr Kelly advised that following further enquiries made by the Clerk, Conwy CBC had confirmed that the trees within Gower Road and playpark had all been included within initial sampling and it was anticipated that the trees at these locations would be included within CCBC's schedule of works countywide. Further inspections of ash trees would commence in the spring once the trees were back in leaf and, subject to funding, the County Borough would be focussing on those trees which show a degree of dieback greater than 50%. The trees at Bro Geirionydd and those within the football pitch may fall outside of CCBC's countywide scheme but following a recent inspection by the working group these are not considered to be of immediate concern, however, a reserve fund will be created from the 2021/22 budget and added to as necessary in order to facilitate an appropriate programme of works.</p> <p>Cllr Bowen asked about the playpark at Tu Hwnt i'r Bont as the Community Council had been advised that this playpark fell within the Trefriw boundary. Cllr Kelly advised that she would inspect this area and, if appropriate, ask Jay Butters of the working group to further review, scope and provide appropriate costings if it is determined that any trees within that area fall within the jurisdiction of the Community Council.</p>	<p>ACTION Cllr Kelly to arrange a scoping exercise for any ash trees within the Tu Hwnt i'r Bont playpark and report back to full Council as necessary</p>
92.	<p>Llyn Geirionydd Cllr Scheltinga updated Council on the pollution levels within Llyn Geirionydd as previously highlighted confirming that she had received a response from NRW clearly stating that they are not responsible for public health with this being within the remit of the local authority. NRW had provided information from CCBC confirming that tests for levels of both lead and cadmium concentration were carried out in 2006 and, when measured against similar levels found in UK drinking water, the findings suggested that it was reasonable to assume that any levels of these contaminants ingested would not be significant to health. Further testing to manage the mine discharge would be undertaken by NRW in 2021 with the outcomes being shared with CCBC although as the lake has not been designated as a bathing lake the tests for water quality monitoring would be mainly for bacteria or viruses not metals.</p>	<p>ACTION Cllr Scheltinga to update Council when further information is known over the coming months</p>

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93.	<p>Next Month's Agenda</p> <p>The following items were proposed and accepted for the Council's next meeting:</p> <ul style="list-style-type: none"> - Village Hall Working Group: <ul style="list-style-type: none"> - To provide Council with an update on the COVID 19 grant application to facilitate measures to assist with the re-opening of the Village Hall - To provide an update to enable Council to review and consider the viability of re-opening the Village Hall - To receive an update from Cllrs Ellis and Bowen on the investigations made to re-establish the Village Hall Charitable Trust 	
94.	<p>Next Meeting of the Community Council</p>	<p>RESOLUTION The Council resolved that the next meeting of Trefriw Community Council would be held at 7pm on Tuesday, 9th February 2021 remotely via Skype</p>

Penderfyniadau'r Cyngor

- Derbyniwyd fel cofnod cywir, cofnodion y cyfarfod a chynhaliwyd Rhagfyr yr 8^{fed}, 2021
- Cymeradwywyd trawsnewidiadau ariannol arferol, a chyfarwyddwyd y Clerc i wneud y taliadau
- Derbyniwyd diweddariad yr adroddiad ariannol i Q3
- Cymeradwywyd y cyllideb terfynol a chyfrifiad y treth lleol am y flwyddyn ariannol 2021/22
- Derbyniodd unrhyw gohebiaeth a gylchredwyd yn barod, cymeradwyaeth y Cyngor.
- Cytunwyd mewn egwyddor awgrymiadau am unrhyw eitemau, i'w cynnwys mewn ymgais am grant i osod mesurau mewn lle yn neuadd y pentref er mwyn arbed Covid-19. Cytundeb terfynol i'w gadarnhau fesul e-bôst o fewn yr wythnos canlynol
- Erys neuadd y pentref ar gau trwy gydol mis Ionawr, tra bod cyfyngiadau Covid-19 yn eu lle
- Bydd Cyngorwyr Ellis a Bowen yn cysylltu i drafod y ffordd orau i gynnwys cyfranogiad gwirfoddolwyr o'r gymuned ym materion rheolaeth a gwellhâd neuadd y pentref
- Bydd Cyng. Williams yn ymuno â Chyng. Ellis ar y grŵp gwaith 'Gwasanaethau mewn perygl/Trosglwyddiad Asedau' er mwyn llenwi swydd wâg
- Cymeradwywyd argymhelliad y Grŵp Swyddi i'r Clerc derbyn codiad o un pwynt ar y raddfa gyflog o fis Ebrill 2021, wedi cwblhau'r cwrs CWCL
- Cyng. Williams i ymuno â Chyng. Kelly ag Ellis ar y Pwyllgor Swyddi er mwyn llenwi swydd wâg ar y pwyllgor
- Cynhelir y cyfarfod nesaf trwy gyfrwng 'Skype' ar ddydd Mawrth, y 9^{fed} o Ionawr, 2021, am 7.00 y.h.

Camau Gweithredu nesaf

- Y Clerc i gyflwyno'r cais am gyfanswm o £22,202.56 i CBS Conwy, yn unol â'r cyllideb a gytunwyd am y flwyddyn ariannol 2021/22
- Y Clerc i gadarnhau i Awdurdod Cynllunio Parc Cenedlaethol Eryri na wneuthpwyd unrhyw gwrthwynebion i'r ceisiadau cynllunio a dderbyniwyd
- Cyng. Scheltinga i ddanfôn manylion terfynol y cyllid grant i'r Clerc er mwyn sicrhau cytundeb pob Cyngorhorydd o fewn yr wythnos
- Cyflwynir y cyllid grant terfynol gan y Clerc fel ei angen cyn y dyddiad cau

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