

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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10th June 2021

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 15th June 2021 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021

The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.

Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 15th June 2021

42. **To confirm that a quorum of elected members is present**
A quorum is to be confirmed by the Chair
43. **Apologies LGA 1972 Sch. 12 par 40**
To note and/or formally accept apologies subject to Council's approval as to the reason for absence
44. **Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interest in items of business listed below
45. **Minutes LGA 1972 Sch. 12 par 41(1)**
To receive, approve and sign as a correct record the minutes of the Council meeting held on 11th May 2021
46. **Chair's Announcements**
47. **Finance**
 - 47.1 Council to question any financial transactions as detailed within Appendix 1.1
 - 47.2 Council to formally approve and authorise those payments as detailed within Appendix 1.1
 - 47.3 Council to acknowledge scrutiny and acceptance of the previously circulated HSBC current account bank statement and corresponding reconciliation for May 2021
 - 47.4 Clerk to update Council on the Internal Audit and to present the Annual Return and Governance Statement and Variance Reports for the year ending 31st March 2021 for consideration and approval – Appendices 1.2, 1.3(a) and 1.3(b)
 - 47.5 Council to move to complete the 2020/21 Annual Governance Statement and authorise the submission of the 2020/21 Annual Return to the Welsh Audit Office - Appendix 1.2

47.6 Council to receive an update from the Clerk regarding the electors' right of inspection of the Council's annual return and accounting records for the year ending 31st March 2021 and move to agree any actions as required by members during the mandated period of inspection

47.7 Council to formally receive and consider all donation requests as notified by the Clerk from December 2020 to May 2021 in line with Council's Grant/Donation Policy - Appendices 1.4 (a), (b) and (c)

48. Correspondence for May/June 2021

To note correspondence received and circulated to Councillors as not otherwise referenced on the Agenda for Council's comment and/or to agree any further action - Appendix 2

49. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting

49.1	NP4/32/191B	Erection of car port to side gable	Llys Bach, Crafnant Road, Trefriw LL27 0JZ
49.2	NP4/32/369	Installation of external insulation with timber cladding (Cedar) finish to rear elevation	Tŷ Newydd, Llanrhychwyn, Trefriw. LL27 0YJ
49.3	NP4/32/220E	Demolition of existing porch and erection of replacement porch and two bay windows to front elevation	Tu Hwnt i'r Afon, Dolgarrog LL32 8JX

50. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Tomos Jones on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

51. Working Group Updates to Council

51.1 Village Hall Working Group to provide an update to full Council as to the full re-opening of the Village Hall as from 1st June 2021 and to seek Council's further consideration and agreement to any issues that have been identified and/or carried over from the Action Plan and which require action

51.2 Cemetery Working Group to provide an update to full Council as to the cemetery extension works to include a report on the full Schedule of Works and Specifications to enable the Clerk to commence the process of obtaining quotes

51.3 Village Hall Community Group to provide an update to full Council as to the meeting held on 18th May 2021 and to recommend for Council's further consideration and agreement any further actions

52. Health and Safety

52.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in May/June where consideration and agreement by full Council is required to undertake remedial action

52.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required

52.3 Council to discuss the written update from Cllr Ellis regarding enquiries made with The Welsh Ambulance Service as to ownership of those defibrillators that are sited within the wards but not recorded on the Council's Asset Register - Appendix 3

53. Village Improvements

53.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

53.2 Council to receive an update regarding the re-treating of the benches within the village

53.3 Council to receive an update following the Trefriw Tidy Up event on 5th June 2021

54. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements

55. External Meetings/Webinars

Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

56. CCBC Playing Out Summer 2021

Council to discuss the request received from CCBC for funding towards the two proposed Summer play-out sessions and move to agree next steps

57. Grant Funding

Council to receive an update from the Clerk regarding the progressing of the Community Tidy Project and the COVID Response Funding with Council moving to consider and agree any further recommendations for expenditure - Appendix 4

58. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration are to be received by the Clerk no later than Tuesday, 6th July 2021

59. To confirm the date of the next meeting of the Council to be held would be at 7:00 pm on Tuesday, 13th July 2021