

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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7th July 2021

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 13th July 2021 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021

The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.

Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 13th July 2021

60. **To confirm that a quorum of elected members is present**
A quorum is to be confirmed by the Chair
61. **Apologies LGA 1972 Sch. 12 par 40**
To note and/or formally accept apologies subject to Council's approval as to the reason for absence
62. **Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interest in items of business listed below
63. **Minutes LGA 1972 Sch. 12 par 41(1)**
To receive, approve and sign as a correct record the minutes of the Council meeting held on 15th June 2021
64. **Chair's Announcements**
65. **Finance**
 - 65.1 Council to question any financial transactions as detailed within Appendix 1
 - 65.2 Council to formally approve and authorise those payments as detailed within Appendix 1
 - 65.3 Council to acknowledge scrutiny and acceptance of the previously circulated bank statements and corresponding monthly and/or quarterly bank reconciliations
 - 65.4 Clerk to update Council on the submission of the 2020/21 Annual Return to the Welsh Audit Office and other statutory procedures
66. **Correspondence for June/July 2021**
To note correspondence received and circulated to Councillors as not otherwise referenced on the Agenda for Council's comment and/or to agree any further action - Appendix 2

67. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting

67.1	NP4/32/338A	Single Storey Side Extension	Llwyn Celyn, Trefriw. LL27 0JX
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68. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Tomos Jones on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

69. Working Group Updates to Council

69.1 Village Hall Working Group to provide an update to full Council to include a report as to the site visit by BT Openreach re the possibility of installing a full fibre broadband connection to the Village Hall and to seek Council's further consideration and agreement on this and to any other issues that have been identified and/or carried over from the VHWG Action Plan

69.2 Cemetery Working Group to provide an update to full Council as to the cemetery extension works to include a report on the full Schedule of Works and Specifications for Council's scrutiny to enable further consideration to be given as to whether the Clerk can move to commence the process of obtaining quotes

69.3 Village Hall Community Group to provide an update to full Council as to the meeting held on 22nd June 2021 and to recommend for Council's further consideration and agreement any further actions

70. Staffing Committee

Council to receive an update from and consider any recommendations made by the Committee following the Committee's meeting to look to address the continued additional hours being worked by the Clerk - Appendices 3(a); 3(b) and 3(c)

71. Health and Safety

71.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in June/July where consideration and agreement by full Council is required to undertake remedial action

71.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required

72. Village Improvements

72.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

72.2 Council to receive an update regarding the re-treating of the benches within the village

72.3 Council to receive an update regarding the replacement metal gates being installed at Gower Road Play Park by CCBC

73. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements

74. External Meetings/Webinars

Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

75. CCBC Playing Out Summer 2021

Clerk to update Council as to the two proposed CCBC Playing Out Session to be held at the Gower Road Play Park.

76. Grant Funding

Council to receive an update from the Clerk regarding the progressing of the Community Tidy Project and the COVID Response Funding with Council moving to consider and agree any further recommendations for expenditure.

77. Village Christmas Tree

Council to discuss possible options for sourcing the 2021 central village Christmas Tree and to move to agree next steps

78. Next Meeting Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration are to be received by the Clerk no later than Wednesday, 1st September 2021

79. To confirm the date of the next meeting of the Council to be held would be at 7:00 pm on Tuesday, 14th September 2021