Notes for Councillors to accompany proposed "Schedule of Works for Cemetery Extension" document

This updated "Schedule of Works" is intended for use in discussion with Contractors who respond to the Clerk's call for expressions of interest in tendering for the Cemetery Extension Contract. Whilst it lays out the sequence in which we anticipate the required work will be undertaken, gives a broad picture of the various elements involved (Groundwork/Masonry/Fencing etc.) and sets out some of our preliminary requirements (security of the site/retention of excavated material and walling stone etc), final detailed specification of materials, quantities, etc., will only be confirmed prior to any request for submission of tenders. This is in order to ensure that all submissions are based on identical criteria and are as fully costed as possible prior to contracts being awarded.

It is intended that we liaise closely and cooperate as much as we can with the owner/user of the fields adjoining the Cemetery both prior to commencement, and thereafter throughout the process to completion of all works. As previously stated however, it is anticipated that all work will have to be undertaken from within our boundary. It will be essential to ensure the security of the existing extension boundary fence against any possible incursion by animals from the adjoining fields before starting any other work. This is not expected to be either a costly or time-consuming exercise but will allow the contractors to breach the southern perimeter wall safely and install temporary barriers preventing access to the old Cemetery whilst other work is carried out, including later installation of the new permanent stockproof boundary fence.

Councillors may wish to consider delaying some areas of work, previously mooted for inclusion in this initial schedule, to a potential second phase of work.

These might include:

- Installation of another pedestrian access point to the new extension. Using the old redundant 'kissing gate' from the car park would require it to be removed, its condition assessed, and it then being repaired and installed at presently unknown cost.
- Repairs to various sections of the old Cemetery perimeter wall using retained walling stone. The quantity of stone which will be available for such repairs cannot be predicted, making accurate costing difficult.
- Renewing the existing fencing around the car park area which was the apparently breached and temporarily repaired recently. Whilst this cost is easily quantifiable, it falls outside the immediate parameters of the Cemetery extension works. There is a strong argument for including this however, based on already having contractors on site, resulting in a potential long term cost saving