

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
Angorfa Trefriw Conwy LL27 0JJ
Ffôn / Tel: 07305 316095 Eboost /Email clerk@trefriwcommunitycouncil.co.uk

7th October 2021

Dear Sir/Madam

You are hereby summoned to attend an additional ordinary meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 12th October 2021 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 12th October 2021

105. To confirm that a quorum of elected members is present

A quorum is to be confirmed by the Chair

106. Apologies LGA 1972 Sch. 12 par 40

To note and/or formally accept apologies subject to Council's approval as to the reason for absence

107. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interest in items of business listed below

108. Minutes LGA 1972 Sch. 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting held on 14th September 2021

109. Chair's Announcements

110. Finance

110.1 Council to question any financial transactions as detailed within Appendix 1

110.2 Council to formally approve and authorise those payments as detailed within Appendix 1

110.3 Council to acknowledge scrutiny and acceptance of the previously circulated bank statements and corresponding bank reconciliations for (i) current account for September 2021 and (ii) deposit account for Quarter 2, July to September 2021

110.4 Clerk to update Council as to the position regarding income and expenditure for the current financial year against the 2021/22 budget - Appendix 3

110.5 Clerk and Chair to seek Council's approval to commence work on the 2022/23 draft budget for circulation and discussion at Council's November meeting

110.6 Clerk to update Council on the submission of the 2020/21 Annual Return

111. Correspondence for September/October 2021

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion is deemed necessary with Council moving to agree any further actions - Appendix 2

112. Planning Applications

112.1 Council to review and formally consider adding to its list of permitted objections where it is acknowledged that any proposed development could adversely affect the balance of the Welsh language within the community

112.2 Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting

112.2.1	0/48895	Extension to existing outbuildings to provide roof over existing livestock feeding yard as well as the removal of existing farm yard manure store and erection of new covered slurry pit	Derwen Deg, Llanrwst to Pentre Felin, Llanrwst, LL26 0PW
---------	---------	--	--

- 113. County Councillor Report / Adroddiad-y-Cynghorydd Sir**
A brief report from the C. Cllr. Tomos Jones on matters of importance and interest to the communities of Trefriw and Llanrhychwyn
- 114. Working Group Updates to Council**
114.1 Village Hall Working Group - Council to formally receive and consider the draft 2021 Village Hall Risk Assessment - Appendix 4
114.2 Cemetery Working Group - Council to formally receive and consider the Working Group's proposed Schedule of Works and Tender Scoring Matrix and move to agree next steps - Appendices 5 and 6
- 115. Health and Safety**
115.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in September where consideration and agreement by full Council is required to undertake remedial action
115.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required
- 116. Village Improvements**
116.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work
116.2 Council to receive and consider the proposal that Council looks to purchase two sacks of daffodil bulbs for general planting around the village by the voluntary community group and then move to agree next steps
- 117. Councillor/Clerk Training**
Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements
- 118. Staffing Committee**
Council to receive an update from and consider any recommendations made by the Committee following the Clerk's Annual Review
- 119. External Meetings/Webinars**
Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented
- 120. Ash Dieback**
Council to receive an update from the Clerk regarding the ash tree felling works and disposal of the felled timber
- 121. Community Engagement**
121.1 Remembrance Sunday Service, 14th November 2021 – Council to discuss the arrangements for the Service and move to agree next steps
121.2 Village Christmas Tree - Council to receive an update regarding the sourcing of the 2021 central village Christmas Tree and move to agree next steps
- 122. Next Meeting Agenda**
Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Thursday, 28th October 2021
- 123. To confirm the date of the next scheduled meeting of the Council** to be held would be at 7:00 pm on Tuesday, 9th November 2021