

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
Angorfa Trefriw Conwy LL27 0JJ
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17th June 2020

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 23rd June 2020 at 7:00 pm for the purpose of transacting the following urgent business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

Due to the current Covid-19 Coronavirus situation, the Community Council will meet virtually via Skype as permitted in The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020. If anyone wishes to raise any queries or wants to be able to join the meeting then please contact the Clerk as per the above details.

The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point

Meeting of the Council - Agenda 23rd June 2020

- 1. To confirm that a Quorum of elected members is present**
- 2. Apologies LGA 1972 Sch. 12 par 40**
To accept apologies and consider approving reasons for absence
- 3. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interest in items of business listed below
- 4. Minutes LGA 1972 Sch. 12 par 41(1)**
To receive, approve and sign as a correct record the minutes of the Council meeting held on 3rd March 2020
- 5. Chair's Announcements**
- 6. Financial: LGA 1972 Sch. 12 par 41(1)**
 - 6.1 Council to question as required any financial transactions within Appendices 1, 2 and 3
 - 6.2 Council to formally approve and authorise those payments as detailed within Appendices 1, 2 and 3
 - 6.3
 - 6.3.1 Clerk to update Council on the Internal Audit and to present the Statements of Account for the year ending 31st March 2020 for consideration and approval – Appendix 4
 - 6.3.2 Council to complete the 2019/20 Annual Governance Statement and authorise the submission of the 2019/20 Annual Return to the external auditors - Appendix 4.1
 - 6.4 Council to discuss the Business Support Grant from CCBC, as per the details previously circulated by the Clerk, and to move to agree the next steps
- 7. Correspondence**
Correspondence for March, April and May 2020 – Appendices 5, 6 and 7
To note correspondence received and circulated to Councillors as not otherwise referenced on the Agenda for Council's comment or to agree any further action
- 8. Cemetery Working Group (CWG) Update**
Council to receive updates in respect of the following and to agree further actions:
 - 8.1 Application for Local Places for Nature Town and Community Council Starter Package
 - 8.2 Remedial works to cemetery car park entrance – Appendix 8, quotation from Cambrian
 - 8.3 Cemetery Extension
- 9. To confirm the date of the next meeting of the Council**