

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
Angorfa Trefriw Conwy LL27 0JJ
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3rd November 2021

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 9th November 2021 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 9th November 2021

124. To confirm that a quorum of elected members is present

A quorum is to be confirmed by the Chair

125. Apologies LGA 1972 Sch. 12 par 40

To note and/or formally accept apologies subject to Council's approval as to the reason for absence

126. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interest in items of business listed below

127. Minutes LGA 1972 Sch. 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting held on 12th October 2021

128. Chair's Announcements

129. Finance

129.1 Council to question any financial transactions as detailed within Appendix 1

129.2 Council to formally approve/authorise those payments as detailed within Appendix 1

129.3 Council to acknowledge scrutiny and acceptance of the previously circulated HSBC bank statement and corresponding bank reconciliation for October 2021

129.4 Council to consider the HSBC bank account charges being imposed from 1st November 2021 and move to agree next steps

129.5 Council to formally receive and consider the Clerk/RFO's Draft 2022/23 Budget as per Appendix 3

129.6 Clerk to update Council on the submission of the 2020/21 Annual Return

130. Correspondence for October/November 2021

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion is deemed necessary with Council moving to agree any further actions - Appendix 2

131. Planning Applications

131.1 Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting

131.1.1	0/49031	Variation of condition no 2 (Approved Plans) of planning approval 0/47016 (Erection of additional guest accommodation on garden land, to extend the existing Bed & Breakfast at Yr Hafod Country House, Trefriw, with associated parking and landscaping)	Yr Hafod Country House, Trefriw to Coed Gwydir, Trefriw, LL27 0RQ
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- 132. County Councillor Report / Adroddiad-y-Cynghorydd Sir**
A brief report from the C. Cllr. Tomos Jones on matters of importance and interest to the communities of Trefriw and Llanrhychwyn
- 133. Working Group Updates to Council**
133.1 Village Hall Working Group update
133.2 Cemetery Working Group update
133.3 Village Hall Community Group update
- 134. Health and Safety**
134.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in October where consideration and agreement by full Council is required to undertake remedial action
134.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required
- 135. Village Improvements**
135.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of works
135.2 Council to receive an update on the proposed hedge cutting of the two recreational fields with Council moving to agree next steps
- 136. Councillor/Clerk Training**
Council to note all training undertaken since the previous Council meeting and to consider and move to agree any further requirements
- 137. External Meetings/Webinars**
Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented
- 138. Community Engagement**
138.1 Santa's Christmas Grotto – Council to receive an update from Cllr Lloyd on the proposal to use the Village Hall for the event and move to agree next steps
138.2 Village Christmas Tree and Lighting Up - Council to receive an update from Cllr Scheltinga regarding the arrangements for the Christmas Tree lighting up event and move to agree next steps
- 139. New Tenders for Paths and Cemetery Maintenance**
Council to receive an update from the Clerk and move to agree next steps
- 140. Henry Higgins Trust**
Council to receive and consider proposals from trustees Cllr Williams and C. Cllr Tomos Jones regarding a change of objectives and administration of the Trust
- 141. Governance**
Council to formally receive the One Voice Wales Model Local Resolution Protocol for Community and Town Councils and to consider whether to incorporate the processes for dealing with low level complaints against members within the Council's own Complaints Policy
- 142. Next Meeting Agenda**
Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Thursday, 2nd December 2021
- 143. To confirm the date of the next scheduled meeting of the Council** to be held would be at 7:00 pm on Tuesday, 14th December 2021