

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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2nd February 2022

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 8th February 2022 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.**

Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 8th February 2022

- 184. To confirm that a quorum of elected members is present**
A quorum is to be confirmed by the Chair
- 185. Apologies LGA 1972 Sch. 12 par 40**
To note and/or formally accept apologies subject to Council's approval as to the reason for absence
- 186. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interest in items of business listed below
nature of the item of business to be transacted in accordance with the provisions of the Act
- 187. Minutes LGA 1972 Sch. 12 par 41(1)**
To receive, approve and sign as a correct record the minutes of the Council meeting held on 18th January 2022
- 188. Chair's Announcements**
- 189. Finance**
 - 189.1 Council to question any financial transactions as detailed within Appendix 1
 - 189.2 Council to formally approve/authorise those payments as detailed within Appendix 1
 - 189.3 Council to acknowledge scrutiny and acceptance of the previously circulated HSBC bank statement and corresponding bank reconciliation for January 2022
 - 189.4 Clerk to update Council as to the potential move away from HSBC UK Bank to a more ethical banking provider
 - 189.5 Clerk to update Council and seek agreement on ways to proceed following a request to make alternative arrangements to settle one of the donation payments as agreed at the December 2021 meeting
 - 189.6 Council to receive the 2021/22 Internal Audit Terms of Engagement and move to consider and approve the terms as therein referenced for the financial year 2022/23 – Appendix 3
- 190. Correspondence for January/February 2022**
To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion is deemed necessary with Council moving to agree any further actions, Appendix 2

191. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting

191.1	NP4/32/370	Single story side extension	Melin Blwm, Llanrwst, LL26 0PW
191.2	NP/32/78C	Water access ramp and associated infrastructure	Llyn Geirionnydd, Llanrhychwyn. LL27 0YX

192. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Tomos Jones on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

193. Working Group Updates to Council

193.1 Village Hall Working Group - Council to receive and consider an update from the working group and/or the Clerk to include Council's consideration and agreement of how future bookings will be managed in terms of preparations both ahead of and on the day of the booking

193.2 Cemetery Working Group - Council to receive and consider the circulated document regarding the proposed new DEFRA regulations and how this might impact on the number of available burial plots within the cemetery extension and the overall viability of the project, Appendix 4

194. Health and Safety

194.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in January 2022 where consideration and agreement by full Council is required to undertake remedial action

194.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required

195. Village Improvements

Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of works

196. Councillor/Clerk Training

196.1 Council to note all training undertaken since the previous Council meeting and to consider and move to agree any further requirements

196.2 Council to discuss the One Voice Wales free training session, as detailed within the email circulated to members on 27th January 2022, and move to agree whether there are any modules where it would be beneficial for members to attend

197. External Meetings/Webinars

Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

198. Community Engagement

198.1 Council to receive an update from Cllr Kelly regarding the advice received from One Voice Wales and whether any training was recommended to be undertaken prior to the commencement of the councillor surgery sessions

198.2 Council to formally receive and consider the draft TCC Councillor Surgery Risk Assessment, Appendix 5

198.3 Council to formally reconsider the draft framework for the proposed TCC Councillor Surgery sessions and move to agree next steps, Appendix 6

199. Cemetery Fee Scale

Council to review the current fee scale and move to consider and/or agree what amendments should be made, Appendix 7

200. Next Meeting Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Monday, 28th February 2022

201. To confirm the date of the next scheduled meeting of the Council to be held would be at 7:00 pm on Tuesday, 8th March 2022