

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer  
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2<sup>nd</sup> March 2022

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 8<sup>th</sup> March 2022 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

*Vikki Teasdale*

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021.

**The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.**

Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

## Meeting of the Council - Agenda 8<sup>th</sup> March 2022

### 202. To confirm that a quorum of elected members is present

A quorum is to be confirmed by the Chair

### 203. Apologies LGA 1972 Sch. 12 par 40

To note and/or formally accept apologies subject to Council's approval as to the reason for absence

### 204. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interest in items of business listed below nature of the item of business to be transacted in accordance with the provisions of the Act

### 205. Minutes LGA 1972 Sch. 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting held on 8<sup>th</sup> February 2022

### 206. Chair's Announcements

### 207. Finance

207.1 Council to question any financial transactions as detailed within Appendix 1

207.2 Council to formally approve/authorise those payments as detailed within Appendix 1

207.3 Council to acknowledge scrutiny and acceptance of the previously circulated HSBC bank statement and corresponding bank reconciliation for February 2022

207.4 Clerk to update Council as to the potential move away from HSBC UK Bank to an alternative banking provider

207.5 Clerk to update Council as to the re-appointment of Iona Edwards as Council's internal auditor

207.6 Council to formally review and move to approve the One Voice Wales Renewal of Membership for 2022/23, as previously circulated

207.7 Council to receive and review the Independent Remuneration Panel for Wales - Annual Report 2022, Appendix 3

### 208. Correspondence for February/March 2022

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion is deemed necessary with Council moving to agree any further actions, Appendix 2

- 209. Planning Applications**  
Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting
- 210. County Councillor Report / Adroddiad-y-Cynghorydd Sir**  
A brief report from the C. Cllr. Tomos Jones on matters of importance and interest to the communities of Trefriw and Llanrhychwyn
- 211. Working Group Updates to Council**  
211.1 Village Hall Working Group - Council to receive and consider an update from the working group and/or the Clerk to include:  
211.1.1 a review of the current supplementary conditions of hire following on from recent Welsh Government announcements as to the general easing of COVID-19 restrictions  
211.1.2 an update on the upcoming changes to the electricity tariff with SSE  
211.2 Village Hall Community Group - Council to receive and consider an update and/or any recommendations as proposed
- 212. Health and Safety**  
212.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in February 2022 where consideration and agreement by full Council is required to undertake remedial action  
212.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required
- 213. Village Improvements**  
213.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of works  
213.2 Council to receive and consider a proposal from Cllr Kelly to organise a village tidy up event to coincide with the Keep Wales Tidy initiative #SpringCleanCymru
- 214. Councillor/Clerk Training**  
Council to note all training undertaken since the previous Council meeting and to consider and move to agree any further requirements
- 215. External Meetings/Webinars**  
Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented
- 216. Community Engagement**  
Council to formally reconsider the final draft framework for the proposed TCC Councillor Surgery sessions and move to adopt the framework and agree next steps, Appendix 4
- 217. Public Access Defibrillators**  
Council to receive and consider an update from the Clerk following on from the request by the Welsh Ambulance Service for Council to take over the future operational checks and maintenance requirements for the defibrillator sited at Crafnant Lake
- 218. Platinum Jubilee Event**  
Council to receive a proposal from Cllr Ellis to allow a community group to use the Gower Road play park and recreation ground for a Picnic in the Park to celebrate the Queen's Platinum Jubilee and agree next steps
- 219. Clerk's Annual Leave**  
Council to receive an update from the Clerk regarding their annual leave still to be taken before the end of the current financial year and to further consider a proposal that this be rolled over until 2022/23 given the current workload
- 220. Next Meeting Agenda**  
Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Thursday, 31<sup>st</sup> March 2022
- 221. To confirm the date of the next scheduled meeting of the Council** to be held would be at 7:00 pm on Tuesday, 12<sup>th</sup> April 2022