

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer

Angorfa Trefriw Conwy LL27 0JJ

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6<sup>th</sup> April 2022

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 12<sup>th</sup> April 2022 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

*Vikki Teasdale*

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

## Meeting of the Council - Agenda for 12<sup>th</sup> April 2022

1. **To confirm that a quorum of elected members is present**  
A quorum is to be confirmed by the Chair
2. **Apologies LGA 1972 Sch. 12 par 40**  
To note and/or formally accept apologies subject to Council's approval as to the reason for absence
3. **Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**  
To disclose personal and financial interest in items of business listed below
4. **Minutes LGA 1972 Sch. 12 par 41(1)**  
To receive and approve as a correct record the minutes of the Council meeting held on 8<sup>th</sup> March 2022
5. **Chair's Announcements**
6. **Finance**
  - 6.1 Council to question any financial transactions as detailed within Appendix 1
  - 6.2 Council to formally approve/authorise those payments as detailed within Appendix 1
  - 6.3 Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for the (i) HSBC Charitable Account for March 2022 (ii) HSBC Business Manager for 2021/22, Quarter 4 (iii) PSDF TCC Investment Account for 2021/22, Quarter 4
  - 6.4 Council to formally receive the National Joint Council for Local Government Services (NJC) agreed new rates of pay as applicable from 1 April 2021, as previously circulated
  - 6.5 Council to receive and consider a proposal by the Clerk regarding a change in the bank mandate relating to the payment date of the Clerk's monthly salary
  - 6.6 Council to acknowledge scrutiny and acceptance of the 2021/22 Financial Year End Current and Deposit Account Cashbooks - Appendices 3.1 and 3.2
  - 6.7 Council to acknowledge scrutiny and acceptance of the 2021/22 Financial Year End Budget Statement and move to agree the retention of the accumulative underspend as general reserves and/or the proposed increases in the relevant budget lines for 2022/23 as recommended by the Clerk - Appendix 4
  - 6.8 Clerk to update Council on the audit arrangements for the year ending 31<sup>st</sup> March 2021
7. **Correspondence for March/April 2022**  
To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2
8. **Planning Applications**  
Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting

8.1	0/49502	Extension to existing outbuildings to provide roof over existing livestock feeding yard as well as the removal of existing farm yard manure store and erection of new covered slurry pit	Derwen Deg, Llanrwst To Pentre Felin, Llanrwst, LL26 0PW
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- 9. County Councillor Report / Adroddiad-y-Cynghorydd Sir**  
A brief report from the C. Cllr. Tomos Jones on matters of importance and interest to the communities of Trefriw and Llanrhychwyn
- 10. Working Group Updates to Council**  
10.1 Village Hall Working Group - Council to receive and consider an update from the working group and/or the Clerk to include:  
10.1.1 a review of the current supplementary conditions of hire following on from recent Welsh Government announcements as to the general easing of COVID-19 Restrictions  
10.1.2 further proposals to provide a more structured approach regarding management of bookings both on the day and advance preparations  
10.2 Cemetery Working Group - Council to receive an update on the UK Government's response to the DEFRA consultation that is seeking to amend the Environmental Permitting (England and Wales) 2016 Regulations which could affect burial authorities/cemeteries  
10.3 Village Hall Community Group - Council to receive and consider an update and/or any recommendations as proposed
- 11. Health and Safety**  
11.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in March 2022 where consideration and agreement by full Council is required to undertake remedial action  
11.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required
- 12. Village Improvements**  
12.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of works  
12.2 Council to receive an update from Cllr Kelly regarding the village tidy up event on 9<sup>th</sup> April
- 13. Councillor/Clerk Training**  
Council to note all training undertaken since the previous Council meeting and to consider and move to agree any further requirements
- 14. External Meetings/Webinars**  
14.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented  
14.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree who will attend and represent the Community Council
- 15. Community Engagement**  
15.1 Council to receive any feedback from Cllrs Bowen and Scheltinga regarding the first Meet your Councillor Surgery on 28<sup>th</sup> March  
15.2 Council to receive an update from Cllr Ellis regarding the ongoing arrangements for the Platinum Picnic in the Park on 5<sup>th</sup> June and move to consider any proposals that will require approval by Council
- 16. Governance**  
16.1 Council to receive and consider the draft 2021/22 Annual Report - appendix 5  
16.2 Council to receive and consider the updated Action Plan for 2022/23 - appendix 6
- 17. Levels of Tourism**  
Council to receive an update from Cllr Scheltinga regarding concerns from residents on the proposals to provide further holiday accommodation both within the village and at Llyn Crafnant
- 18. Next Meeting Agenda**  
Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Thursday, 28<sup>th</sup> April 2022
- 19. To confirm the date of the next scheduled meeting of the Council** to be held would be at 7:00 pm on Tuesday, 10<sup>th</sup> May 2022