

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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7th July 2022

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held on Tuesday, 12th July 2022 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet on a hybrid basis both in person at Trefriw Village Hall and virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) in accordance with the provisions of The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.**

Meeting of the Council - Agenda 12th July 2022

62. To confirm that a quorum of elected members is present

A quorum is to be confirmed by the Chair

63. Apologies LGA 1972 Sch. 12 par 40

To note and/or formally accept apologies subject to Council's approval

64. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interest in items of business listed below

65. Minutes LGA 1972 Sch. 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting held on 14th June 2022

66. Chair's Announcements

67. Finance

67.1 Council to question any financial transactions as detailed within Appendix 1

67.2 Council to formally approve and authorise those payments as detailed within Appendix 1

67.3 Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for (i) HSBC Charitable Account for June 2022 (ii) HSBC Business Manager for 2022/23, Quarter 1 (iii) PSDF TCC Investment Account for 2022/23, Quarter 1

67.4 Council to acknowledge scrutiny and acceptance of the 2022/23 Current and Deposit Account Cashbooks for Quarter 1 – Appendices 3.1 and 3.2

67.5 Clerk to update Council on the submission of the 2021/22 Annual Return to the Audit Wales office and other statutory procedures

68. Correspondence for June/July

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

68.1 Council to consider the correspondence received on behalf of Natural Resources Wales regarding the future of the Tan Lan Embankment, as previously circulated on 14th June 2022, and move to agree any formal response

69. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated prior to the date of the meeting

70. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from County Councillor Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

71. Working Group Updates to Council

71.1 Village Hall Working Group: to receive and consider an update and/or any recommendations as proposed and to include -

71.1.1 arrangements for a community work party session to clear the external paths and accessways surrounding the Hall

71.1.2 recent Village Hall post hire feedback

71.2 Cemetery Working Group Council: to receive and consider an update and/or any recommendations as proposed and to include -

71.2.1 the UK Government's response to the DEFRA consultation to amend the Environmental Permitting (England and Wales) 2016 Regulations which could affect burial authorities/cemeteries

71.2.2 costings for the preparation of amended drawings for the proposed variation to the current cemetery extension planning consent

71.3 Village Hall Community Group Council: to receive and consider any update and/or any recommendations as proposed

72. Health and Safety

72.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in June 2022 where consideration and agreement by full Council is required to undertake remedial action

72.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required

72.3 Council to receive an update from the Clerk on the Village Hall electrical infrastructure check and move to consider and agree any recommendations as proposed

73. Village Improvements

Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

74. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further training requirements

75. External Meetings/Webinars

75.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

75.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation on behalf of the Community Council

76. Community Engagement

76.1 Council to note the Meet your Councillor Surgery to be held on 8th August 2022, Cllrs Ellis and Siddorn

76.2 Council to note the Community Coffee Morning to be held on Thursday, 14th July 2022

76.3 Council to discuss and agree arrangements for the Community Engagement Day to be held in Autumn 2022

77. Henry Higgins Trust

Council to receive an update from Cllr Williams regarding progress made in respect of the changes as proposed by CCBC to the original terms of the Trust and the administration arrangements

78. Governance – One Voice Wales Finance & Governance Toolkit

Council to formally receive and review the health check as undertaken and completed by the Chair and Clerk and agree the next steps - Appendix 4

79. Cemetery Fee Scale

Council to formally receive the Clerk's proposals to the current cemetery fee scale and move to consider and agree any of the increases as proposed – Appendix 5

80. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Thursday, 1st September 2022

81. To confirm the date of the next meeting of the Council to be held would be at 7:00 pm on Tuesday, 13th September 2022