

# TREFRIW COMMUNITY COUNCIL TRAINING PLAN

**Date approved by Council:**

**Date of First Planned Review:**

*This training plan has been prepared in accordance with Section 67 of the 2021 Local Government and Elections (Wales) Act*

This training plan has been prepared based on the guidance issued by One Voice Wales and the Society of Local Councils. Councillor roles and employee roles have been assessed by reference to a set of core competencies for each role. This assessment has enabled the Council to prioritise its resources to enable all roles within the Council to be supported by a well thought approach to its training and development needs. The commitment contained in this training plan will assist the council to enhance its approach to the delivery of high-quality services to its community.

The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of councillors and employees as well as any turnover of councillors or employees.

Role	Training to be arranged - 2022/23	Training to be arranged - 2023/24	Training to be arranged - 2024/25	Training to be arranged - 2025/26	Training to be arranged - 2026/27
Chair	Community emergency planning	Wellbeing of Future Generations Act 2015/Sustainability			
Vice Chair	Community emergency planning	Wellbeing of Future Generations Act 2015/Sustainability			
Staffing Committee		The Council as an Employer	Understanding Mediation		
Village Hall community group		Making Effective Grant Applications			
Cemetery working group					

Role	Training to be arranged - 2022/23	Training to be arranged - 2023/24	Training to be arranged - 2024/25	Training to be arranged - 2025/26	Training to be arranged - 2026/27
Asset Transfer working group		Devolution of Services / Community Asset Transfer	Successfully taking on an Asset Transfer		
Clerk	Community emergency planning				

- Learning will be arranged by the Clerk in consultation with the relevant members of Council.
- Learning from all modules will be cascaded as appropriate to full Council by the attending Cllr(s) / Clerk.
- 'On the job' learning and experience from other roles will be shared with other Councillors / Clerk on an ad hoc basis as appropriate.

### ESTIMATED COSTS OF THE TRAINING IN EACH COUNCIL YEAR

(To be included in the annual budget for each of the next five years):

Financial Year	Amount to be included in the budget at 2022 Prices (£)	Comments
2022/23	£300	Budget increased in 2022/23 to reflect election of new councillors where additional training may be required
2023/24	£175	Based on £35 per person for each One Voice Wales online learning module
2024/25	£70	Based on £35 per person for each One Voice Wales online learning module
2025/26		
2026/27		