

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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2nd November 2022

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held on a hybrid basis both in person at Trefriw Village Hall and virtually on Tuesday, 8th November 2022 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully
Vikki Teasdale
Clerk to the Council

The Community Council will meet on a hybrid basis both in person at Trefriw Village Hall and virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) in accordance with the provisions of The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.**

Meeting of the Council - Agenda 8th November 2022

- 109. To confirm that a quorum of elected members is present**
A quorum is to be confirmed by the Chair
- 110. Apologies LGA 1972 Sch. 12 par 40**
To note and/or formally accept apologies subject to Council's approval
- 111. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interest in items of business listed below
- 112. Minutes LGA 1972 Sch. 12 par 41(1)**
To receive, approve and sign as a correct record the minutes of the Council meeting held on 11th October 2022
- 113. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**
Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act
- 114. Chair's Announcements**
- 115. Finance**
 - 115.1** Council to receive and question any financial transactions as detailed within Appendix 1
 - 115.2** Council to formally approve and authorise those payments as detailed within Appendix 1
 - 115.3** Council to acknowledge scrutiny and acceptance of the previously circulated HSBC bank statement and corresponding reconciliation for October 2022
 - 115.4** Council to formally receive and consider the Clerk/RFO's Draft 2023/24 Budget as per Appendix 3
 - 115.5** Clerk to update Council on the submission of the 2021/22 Annual Return
- 116. Correspondence for October/November 2022**
To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2
 - 116.1** Council to consider the Independent Remuneration Panel for Wales Draft Annual Report - February 2023 as previously circulated on 12th October 2022 and move to agree any formal response

117. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated prior to the date of the meeting

118. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from County Councillor Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

119. Working Group and Clerk Updates to Council

119.1 Village Hall Working Group and/or Clerk: to receive and consider any update and/or recommendation as proposed

119.2 Cemetery Working Group Council and/or Clerk: to receive and consider any update and/or recommendation as proposed

119.3 Village Hall Community Group Council: to receive and consider any update and/or recommendations as proposed

120. Health and Safety

120.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in October 2022, where due consideration and agreement by full Council is required to undertake any remedial action

120.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required

120.3 Clerk to provide an update to Council on the Electrical Installation Condition Report (EICR) at Trefriw Village Hall

120.4 Council to receive an update from Cllr Ellis regarding the ongoing enquiries to site an additional defibrillator unit at Llyn Geirionydd

121. Village Improvements

121.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

121.2 Clerk to update Council as to the amendments made to the Rural Development Grant Funding Application and provide a general progress update

122. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further training requirements

123. External Meetings/Webinars

123.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

123.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation on behalf of the Community Council

124. Community Engagement

124.1 Council to receive an update from Cllrs Ellis and Kelly regarding the Community Engagement Day held on 5th November 2022

124.2 Council to note the next Community Coffee Morning to be held on 10th November 2022

124.3 Council to receive an update from Cllr Griffith regarding the request for funding from the CCBC's Community Wellbeing Team to enable the continuance of the monthly community coffee mornings

124.4 Clerk to update Council as to the approach made to St Mary's Church regarding the lighting of a tree or other structure within the Church grounds in lieu of a Christmas Tree on the Singrig land

124.5 Council to receive an update from Cllr Ellis regarding the arrangements for the joint Christmas lighting up event with Trefriw Walkers are Welcome and move to agree next steps

124.6 Council to review and agree the Meet your Councillor Surgery dates for 2023/24

125. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Thursday, 1st December 2022

126. To confirm the date of the next meeting of the Council to be held would be at 7:00 pm on Tuesday, 13th December 2022 and to further agree venue arrangements