

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
Angorfa Trefriw Conwy LL27 0JJ
Ffôn / Tel: 07305 316095 Eboost /Email clerk@trefriwcommunitycouncil.co.uk

8th February 2023

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 14th February 2023 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (code <https://join.skype.com/dVIA40MXxytu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration, during the public element ahead of the meeting, please contact the Clerk as per the above details.

Meeting of the Council - Agenda 14th February 2023

165. To confirm that a quorum of elected members is present

A quorum is to be confirmed by the Chair

166. Apologies LGA 1972 Sch. 12 par 40

To note and/or formally accept apologies subject to Council's approval

167. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interest in items of business listed below

168. Minutes LGA 1972 Sch. 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the meeting of 17th January 2023

169. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act

170. Chair's Announcements

171. Finance

171.1 Council to receive and question any financial transactions as detailed within Appendix 1 and/or the supporting invoices and payment records, as previously circulated

171.2 Council to formally approve and authorise those payments as detailed within Appendix 1

171.3 Council to acknowledge scrutiny and acceptance of the previously circulated HSBC bank statement and corresponding bank reconciliation for January 2023

171.4 Council to receive the Internal Audit Terms of Engagement and move to consider and approve the terms as therein referenced for the financial year 2023/24 – Appendix 3

172. Correspondence for January/February 2023

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

173. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated prior to the date of the meeting

174. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from County Councillor Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

175. Working Group and Clerk Updates to Council

175.1 Village Hall Working Group and/or Clerk: to receive and consider any update and/or recommendation as proposed to include:

175.1.1 further information in support of amending the method of the monthly electricity payment, Appendix 4

175.1.2 Energy Audit Report, Appendix 5 for review and to further consider a proposal to create a separate working group to progress, as appropriate

175.2 Cemetery Working Group and/or Clerk: to receive and consider any update and/or recommendation as proposed to include:

175.2.1 the replacement cemetery car park fencing and quotes, as received

175.2.2 review and move to adopt the 2023/24 Cemetery Risk Assessment, Appendix 6

175.2.3 the preparation of amended drawings for the proposed variation to the current cemetery extension planning consent

175.3 Village Hall Community Group: to receive and consider any update and/or recommendations as proposed

176. Health and Safety

176.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in January 2022, where due consideration and agreement by full Council is required to undertake any remedial action

176.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required

178. Village Improvements

178.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

178.2 Cllrs Kelly, Williams and Ellis to update Council as to the proposal to acquire an additional piece of play equipment for the Gower Road Play Park

178.3 Council to receive an update from Cllr Kelly regarding the scheduled litter pick on 11th February

178.4 Cllr Kelly to propose a motion for a formal request to be made to Transport for Wales (TFW) to rename North Llanrwst Station North Llanrwst & Trefriw, Appendix 7

178.5 Council to receive an update from Cllr Kelly on the progress made to repair the Places of Interest Sign, adjacent to St Mary's Church

179. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further training requirements

180. External Meetings/Webinars

180.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

180.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation on behalf of the Community Council

181. Community Engagement

181.1 Council to receive an update/overview of any community engagement undertaken since the previous meeting

181.2 Council to note the next Community Coffee Morning to be held on 9th March 2023

182. Schedule of Council Meeting Dates

Clerk to propose a variation to the 2022/23 Schedule of Meeting Dates in relation to the dates previously agreed for April and May due to the timings of the relevant bank holidays

183. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Monday, 6th March 2023

184. To confirm the date of the next meeting of the Council