

**Cyngor Cymuned  
Trefriw  
Community Council**

**GRANT/DONATION POLICY**

**This policy was reviewed and re-adopted at a meeting on  
13<sup>th</sup> June 2023  
and will be reviewed in June 2026  
or sooner should legislation dictate**

**Grants are made out of money provided by the council tax payers of Trefriw and Llanrhychwyn and accordingly the Community Council has a responsibility to satisfy itself that grants will provide benefit to the local community. This policy sets out the requirements that must be satisfied before grant applications will be considered.**

**1. Terms of reference:**

- Trefriw Community Council will consider applications for grants from voluntary, community groups or charitable organisations.
- Grant applications will be considered only by the full Council
- All grant applications must be able to demonstrate that their purpose will benefit the Community, or residents of the Community.
- Requests for grants will be considered at the Council's monthly meetings in June and December
- All donation requests must be received no later than 14 days before the date of the June or December Council meetings as appropriate

**2. Applications will be considered for the following purposes:**

- Purchasing equipment
- Running costs of a viable group which is experiencing hardship
- Provision of recreational facilities
- Training activities, or to hire the expertise of an outside trainer/instructor
- Activities raising the profile of the area
- Special events or celebrations taking place within the Community
- Funding of transport for groups taking part in a trip or outing

**3. Conditions:**

- Grants will not be awarded to individuals
- Only one application from a community or charitable group may be considered in any rolling 12 month period, at the discretion of the Council
- The award must be used for the purpose as stated in the application
- Any unspent grant award must be returned to the Community Council within 6 months of the grant being awarded.
- Evidence of expenditure must be supplied if requested. The Community Council reserves the right to request a refund of monies spent if it is not satisfied with the evidence provided.

**4. Eligibility: -**

1. Any charity, voluntary or community organisation
2. The Council will not fund any community organisation operating within the responsibility of a Statutory Authority.
3. The Council will not fund any school activity which takes place within the school day
4. The Council will not fund activities outside its powers and functions.
5. The Council will not normally consider general fundraising appeals from National Charities.

**5. How much can be expected?**

The amount can vary depending upon the application. However, most grants range from £25 to £250.