

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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5th July 2023

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 11th July 2023 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 11th July 2023

64. To confirm that a quorum of elected members is present

A quorum is to be confirmed by the Chair

65. Apologies LGA 1972 Sch. 12 par 40

To note and/or formally accept apologies subject to Council's approval

66. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interest in items of business listed below

67. Minutes LGA 1972 Sch. 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting, 13 June 2023

68. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act

69. Chair's Announcements

70. Governance

70.1 Council to receive and consider the OVV Model Standing Orders, May 2023 and move to agree the proposed recommendations to enable the document to be formally adopted, Appendix 3

70.2 Council to consider and agree whether future meetings will be undertaken on a hybrid or purely remote basis

71. Finance

71.1 Council to question any financial transactions as detailed within Appendix 1

71.2 Council to formally approve and authorise those payments as detailed within Appendix 1

71.3 Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for (i) HSBC Charitable Account for June 2023 (ii) HSBC Business Manager for 2023/24, Quarter 1 (iii) PSDF TCC Investment Account for 2023/24, Quarter 1

71.4 Council to acknowledge scrutiny and acceptance of the 2023/24 Current and Deposit Account Cashbooks for Quarter 1, Appendices 1.1 and 1.2

71.5 Clerk to provide updates on the submission of the 2022/23 Annual Return and also the outstanding Audit Notice for 2021/22

72. Correspondence for June/July 2023

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

72.1 Council to consider and agree a response to the written proposal by a local resident to purchase a segment of the land on Wood Bank (Top Road) in order to create two parking spaces

73. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated prior to the date of the meeting

73.1	NP4/32/366	Erection of two storey 4 bedroomed detached dwellinghouse with storeroom, plant room and garage undercroft	Land adjacent to Bryn Awelon, Top Road, Trefriw. LL27 0JX
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74. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

75. Working Group Updates to Council - to receive and consider any update and/or recommendation as proposed and move to agree next steps

75.1 Village Hall Working Group and/or Clerk to include:

75.1.1 Wi-Fi provision within the Hall

75.2 Cemetery Working Group and/or Clerk to include:

75.2.1 draft Tender for Extension Works and Briefing Note, Appendices 4 and 5

75.3 Village Hall Community Group to include:

75.3.1 the creation of a charitable structure in place of the defunct Trefriw Village Hall Trust

76. Health and Safety

76.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in June 2023 where consideration and agreement by full Council is required to undertake remedial action

76.2 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required

76.3 Clerk to update Council as to the dense patches of Himalayan Balsam recently identified within the recreation (football pitch) field

77. Village Improvements

77.1 Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

77.2 Council to consider and move to agree the replacement of the damaged festive lights, as per the indicative quotes obtained, Appendix 6

77.3 Council to consider a request from the Play Park Trustees to meet the cost of replacing the moving parts on the basket swing in the region of £900 on the basis that CCBC will cover the cost of replacing the safety surface

78. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements

79. External Meetings/Webinars

79.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

79.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation on behalf of the Community Council

80. Community Engagement

80.1 Council to receive an update/overview of any community engagement undertaken since the previous meeting

80.2 Council to note the date of the next Community Coffee Morning

81. Filming at Llyn Geirionydd

Council to discuss the proposed BBC filming at Llyn Geirionydd and agree on any form of attendance or representation during the filming and/or any observations to be made to the BBC researcher beforehand.

82. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Thursday, 31st August 2023

83. To confirm the date of the next meeting of the Council to be held will be at 7:00 pm on Tuesday, 12th September 2023