

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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8th November 2023

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 14th November 2023 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk.

Meeting of the Council - Agenda 14th November 2023

124. **To confirm that a quorum of elected members is present**
A quorum is to be confirmed by the Chair
125. **Apologies LGA 1972 Sch. 12 par 40**
To note and/or formally accept apologies subject to Council's approval
126. **Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interest in items of business listed below
127. **Minutes LGA 1972 Sch. 12 par 41(1)**
To receive, approve and sign as a correct record the minutes of the Council meeting held on 10th October 2023
128. **Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**
Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act
129. **Chair's Announcements**
130. **Finance**
 - 130.1 Council to question any financial transactions as detailed within Appendix 1
 - 130.2 Council to formally approve and authorise those payments as detailed within Appendix 1
 - 130.3 Council to acknowledge scrutiny and acceptance of the previously circulated statement and corresponding reconciliations for the HSBC Charitable Account for October 2023
 - 130.4 Council to formally receive and consider the Clerk/RFO's Draft 2023/24 Budget as per Appendix 3
131. **Correspondence for October/November 2023**
To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2
 - 131.1 Council to consider the Independent Remuneration Panel for Wales Draft Annual Report February 2024 as previously circulated and move to agree any formal response
 - 131.2 Council to consider the correspondence from Conwy CBC regarding the proposal to extinguish the current public footpath no.55 and create an alternative between the B5106 and Wood Bank, Appendix 4

131.3 Council to note the National Pay Agreement 2023/24 as previously circulated and acknowledge the uplift in the Clerk's hourly rate to £15.75 backdated to 1st April 2023

132. Planning Applications

Council to consider any applications received from Conwy County Borough Council and Snowdonia National Park Authority as circulated prior to the meeting

132.1	NP4/32/L155B	Conversion of former chapel to form 9 short term self-contained holiday apartments, creation of 2 vehicular accesses, parking for 9 vehicles and extension to vestry roof to create dedicated bat loft including installation of rooflight windows.	Capel Ebeneser, Trefriw. LL27 0JQ
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133. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

134. Working Group Updates to Council - to receive and consider any update and/or recommendation as proposed and move to agree next steps

134.1 Village Hall Working Group and/or Clerk to include:

134.1.1 electricity charges to hirers

134.2 Cemetery Working Group and/or Clerk to include:

134.2.1 progress of the cemetery extension works

134.2.2 installation of an entrance sign by the Commonwealth War Graves Commission to reflect the serviceman buried within the Cemetery

134.3 Village Hall Community Group

135. Health and Safety

135.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in October 2023 where consideration and agreement by full Council is required to undertake remedial action

135.2 Council to receive updates from members regarding any other issues of health and safety as identified within the wards and to consider and move to agree any remedial action and/or works that are required

135.3 Clerk to update and provide an indicative cost of installing fencing to prevent sheep gaining access to the pitch field and play park

136. Village Improvements

136.1 Council to receive updates from members regarding any remedial action and/or improvements as identified and to consider and move to agree a schedule of work

136.2 Cllr Kelly to provide any update as to the grant funding application to CCBC to acquire an accessible roundabout for the play park

137. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements

138. External Meetings/Webinars

138.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

138.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation

139. Community Engagement

139.1 Council to receive an update/overview of any community engagement undertaken since the previous meeting

139.2 Council to note the next Community Coffee Morning session on 14th December 2023

139.3 Cllr Ellis to update with the agreed arrangements for the community Christmas Tree lighting up event

140. Review of Fee Scales

Council to review the current Schedule of Charges for the Village Hall and Cemetery and move to agree any variation, to take effect from 1st April 2024, Appendix 5

141. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration and/or ancillary papers are to be received by the Clerk **no later than Friday, 1st December 2023**

142. To confirm the date of the next meeting of the Council as Tuesday, 12th December 2023 at 7.00 pm to be held remotely, via Skype