

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer  
Angorfa Trefriw Conwy LL27 0JJ  
Ffôn / Tel: 07305 316095 E-bost /Email [clerk@trefriwcommunitycouncil.co.uk](mailto:clerk@trefriwcommunitycouncil.co.uk)

6<sup>th</sup> December 2023

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 12<sup>th</sup> December 2023 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

*Vikki Teasdale*

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk.

## Meeting of the Council - Agenda 12<sup>th</sup> December 2023

- 143. To confirm that a quorum of elected members is present**  
A quorum is to be confirmed by the Chair
- 144. Apologies LGA 1972 Sch. 12 par 40**  
To note and/or formally accept apologies subject to Council's approval
- 145. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**  
To disclose personal and financial interest in items of business listed below
- 146. Minutes LGA 1972 Sch. 12 par 41(1)**  
To receive, approve and sign as a correct record the minutes of the Council meeting held on 14<sup>th</sup> November 2023
- 147. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**  
Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act
- 148. Chair's Announcements**
- 149. Renewal of Zurich Insurance**  
Council to consider the Zurich Municipal renewal documentation (YLL-2720444243), as circulated on 5<sup>th</sup> December, to ensure that adequate insurance cover is in place in respect of All Insured Risks
- 150. Finance**
  - 150.1** Council to question any financial transactions as detailed within Appendix 1
  - 150.2** Council to formally approve and authorise those payments as detailed within Appendix 1
  - 150.3** Council to acknowledge scrutiny and acceptance of the previously circulated statement and corresponding reconciliations for the HSBC Charitable Account for November 2023
  - 150.4** Council to formally receive and consider the Clerk/RFO's Draft 2023/24 Budget (V2) as per Appendix 3
  - 150.5** Council to formally receive and consider donation requests received in line with the Grant/Donation Policy, Appendix 4
- 151. Correspondence for November/December 2023**  
To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2
  - 151.1** Council to consider the letter received from CCBC regarding financing of non-statutory services, as previously circulated on 22<sup>nd</sup> November, and move to agree a formal response

## 152. Planning Applications

Council to consider any applications received from Conwy County Borough Council and Snowdonia National Park Authority as circulated prior to the meeting

152.1	NP4/32/T133E	Replacement of polycarbonate roof with solid roof and install rooflight windows	Cornel Scout Centre, Crafnant Road, Trefriw LL27 0JZ
152.2	NP4/32/372B	Removal of existing timber shed and erection of replacement single storey timber shed	Pant y Carw Cottage, Llanrwst LL26 0PW

## 153. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

## 154. Working Group Updates to Council - to receive and consider any update and/or recommendation as proposed and move to agree next steps

154.1 Village Hall Working Group

154.2 Cemetery Working Group

154.3 Village Hall Community Group

## 155. Health and Safety

155.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in November 2023 where consideration and agreement by full Council is required to undertake remedial action

155.2 Council to receive updates from members regarding any other issues of health and safety as identified within the wards and to consider and move to agree any remedial action and/or works that are required

155.3 Clerk to update on progress made to install fencing to prevent sheep gaining access to the pitch field and play park

## 156. Village Improvements

156.1 Council to receive updates from members regarding any remedial action and/or improvements as identified and to consider and move to agree a schedule of works

156.2 Cllr Kelly to provide an update as to the grant funding application made to CCBC to acquire an accessible roundabout for the Gower Road play park

## 157. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements

## 158. External Meetings/Webinars

158.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

158.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation

## 159. Community Engagement

159.1 Council to receive an update/overview of any community engagement undertaken since the previous meeting

159.2 Council to note the next Community Coffee Morning session on 11<sup>th</sup> January 2024

## 160. Review of Trefriw Village Hall Fee Scale

Council to consider the proposed 2024 Schedule of Charges for the Village Hall, Appendix 5

## 161. March 2024 Meeting Date

Clerk to propose that Council considers agreeing a variation to the scheduled meeting date due to a reduction in the number of members anticipated to be in attendance

## 162. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration and/or ancillary papers are to be received by the Clerk **no later than Friday, 5<sup>th</sup> January 2024**

163. **To confirm the date of the next meeting of the Council** as Tuesday, 16<sup>th</sup> January 2024 at 7.00 pm to be held remotely, via Skype