

### Budget Statement Financial Year 2024/25 - Expenditure Forecast

Category	2021/22 Actual	2022/23 Actual	2023/24 Agreed Budget on 18/01/2023	2023/24 Estimated Expenditure	2024/25 Estimated Expenditure	Explanation as to calculation of 2024/25 Estimated Expenditure	
Salary - Clerk	£9,209.60	£10,904.38	£11,803.22	£11,718.00	£12,303.90	As per 2023/24 estimated expenditure following plus projected 5% national wage increase	1
Employer's NI Contributions / Pension Payments	£0.00	£0.00	£0.00	£0.00	£0.00	Projected salary below threshold for attracting employer's contributions/payments. Clerk has opted out of employer pension scheme	2
Office costs (WFH allowance)	£312.00	£312.00	£312.00	£312.00	£312.00	As per 2023/24 budget (£6 per week)	3
Travel expenses	£0.00	£0.00	£50.00	£50.00	£50.00	As per 2023/24 budget	4
Training	£190.20	£45.00	£200.00	£200.00	£200.00	As per 2023/24 budget – to accommodate training for prospective new councillors to the two vacant seats and training as per the agreed Training Plan	5
Office supplies	£194.64	£371.54	£270.00	£270.00	£300.00	2022/23 figure includes one-off payment for additional computer monitor. Nominal increase on 2023/24 budget to reflect projected increased costs of printing supplies and mobile phone contract	6
Postage	£23.76	£13.02	£15.00	£15.00	£15.00	As per 2023/24 budget	7
Translation services	£0.00	£0.00	£0.00	£130.00	£400.00	Additional costs for 2023/24 (Q3 and Q4) and 2024/25 budgets to translate quarterly newsletter and annual report – costs for 2023/24 to be taken from general reserves	8
Website services	£194.99	£69.24	£0.00	£0.00	£0.00	Respective renewals paid in April 2022 so no payments anticipated until 2026	9
Subscriptions/Membership	£287.00	£293.00	£350.00 – increase to £445 on 10/10/23	£350.00	£450.00	To cover anticipated increased membership fees to SLCC/OVW/CSVC	10
Insurance	£722.63	£770.12	£850.00 – increased to £1,210 on 18/04/23	£1,104.35 (actual)	£1,250.00	As per five-year LTA premium but includes (a) premium uplift following 2023 Village Hall reinstatement value and (2) nominal sum for fluctuation	11
Legal Costs	£35.00	£305.00	£35.00 – increased to £65 on 10/10/23	£64.99	£35.00	As per 2023/24 budget - ICO annual renewal. 2023/24 figure includes one-off legal document production fee	12
Audit/Payroll fees	£100.00	£100.00	£650.00 – increased to £1,450 on 18/04/23	£1,450.00	£800.00	2023/24 includes projected costs to be paid to Audit Wales for audit work undertaken where invoices are still outstanding. 2024/25 figure includes projected increases for audit work undertaken by internal auditor and Audit Wales	13
Venue Hire fees	£0.00	£0.00	£0.00	£0.00	£0.00	None anticipated	14

Appendix 3 as referred to within TCC Meeting Agenda for 12<sup>th</sup> December 2023: Item No. 150.4

Category	2021/22 Actual	2022/23 Actual	Budget for 2023/24	Estimate for year end 2023/24	Estimated expenditure 2024/25	Explanation as to calculation of estimated expenditure	
General village maintenance and repairs	£1,732.80	£2,589.81	£1,200.00	£1,200.00	£1,200.00	As per 2023/24 budget	15
Traffic Calming	£0.00	£0.00	0.00	£0.00	£0.00	As per 2023/24 budget	16
Cemetery maintenance	£1,690.00	£2,730.00	£1,530.00	£1,530.00	£1,530.00	2022/23 figure includes cost of urgent cemetery wall repair. As per budgeted figure for 2023/24 to accord with three-year contract	17
Cemetery development	£693.00	£693.00	£2,193.00	£2,193.00	£693.00	2023/24 figure includes an additional sum of £1,500 to offset anticipated increased costs to complete the cemetery extension works. As per actual 2022/23 figure – contractual annual loan repayment	18
Footpath maintenance	£1,122.50	£1,250.00	£1,250.00	£1,250.00	£1,250.00	As per actual figure for 2022/23 to accord with three-year contract	19
Village hall remedial and restoration costs	£269.00	£0.00	£0.00	£0.00	£0.00	Balance of monies liquidised from PSDF shareholding held in HSBC deposit account to complete restoration works	20
Village hall general maintenance and repair costs	£289.34	£518.48	£1000	£1000.00	£1000.00	As per 2023/24 budget	21
Village hall operational costs	£406.86	£1,752.06	£4,000.00 – reduced to £3,547.94 on 10/10/23	£2,500.00	£2,000.00	2023/24 figure included additional funds to reflect increased utility and general running costs and costs of commencing a monthly professional clean. A further sum of £1,000 was added to cover IT costs should hybrid meetings be requested	22
Community grants	£0.00	£0.00	£0.00	£0.00	£0.00	As per 2023/24 budget	23
Skips	£2,360.00	£2,620.00	£3,120.00 – increased to £3,380 on 18/04/23	£3,380.00	£3,432.00	Accounts for anticipated CCBC increased skip fee (10%) £286 x £12 – alternative proposal is to provide 10 skips at an anticipated cost of £2,860.00	24
Advertising	£0.00	£0.00	£50.00	£50.00	£50.00	As per 2023/24 budget	25
Donations	£300.00	£122.00	£500.00 – increased to £778 on 18/04/23	£778.00	£500.00	As per 2022/23 budget. 2023/24 includes agreed donation monies carried over awaiting bank details to make donation	26
Councillor Annual Allowance	£0.00	0.00	£0.00	£0.00	£522.00	Accounts for increased allowances as determined by IRPW - £1,350.00 held in reserves, additional sum required to meet mandatory requirements	27
Councillor Childcare Allowance	£0.00	0.00	£0.00	£0.00	£0.00	No additional monies to be added in 2024/25 - £100.00 held in reserves	
Asset Transfer – Playparks x 2 (Playpark and Bro Geirionydd)	£1,500.00*	£1,500.00*	£1,000.00	£1,000.00	£1,000.00	To build on current reserves pending financial ask from CCBC to assist with contribution towards non-statutory service	28

Appendix 3 as referred to within TCC Meeting Agenda for 12<sup>th</sup> December 2023: Item No. 150.4

Category	2021/22 Actual	2022/23 Actual	Budget for 2023/24	Estimate for year end 2023/24	Estimated expenditure 2024/25	Explanation as to calculation of estimated expenditure	
Public toilets	£1,000.00*	0.00	£0.00	£0.00	£0.00	No additional monies to be added in 2024/25 – reserve held to assist with contribution towards non-statutory service	29
Tree works including Ash Dieback	£2,350.00	£2,000.00*	£2,000.00	£2,000.00	£2,000.00	As per 2023/24 budget - ongoing costs of 5 to 7-year maintenance programme with projected overall expenditure of £15,000	30
Chair’s Discretionary Fund	£25.00	£0.00	£50.00	£50.00	£50.00	As per 2023/24 budget	31
Village Festivities	£0.00	£275.90	£300.00 – increased to £675 on 10/10/23	£675.00	£300.00	As per original 2023/24 budget – 2023/24 estimated figure includes one-off cost of replacing the festive lights with additional monies taken from budget code 22	32
Defibrillators	£0.00	£350.00*	£600.00	£0.00	£200.00	To build on current reserves pending costs to replace both consumables and actual units. 2023/24 budget figure reflects projected costs of unit installation at Llyn Geirionydd however no costs were incurred and consumables for all devices currently provided by the Welsh Ambulance Services	33
Banking Charges	£19.80	£67.20	£100.00	£65.00	£100.00	To cover anticipated increases in monthly account fee	34
IT/Office machinery	0.00	0.00	£0.00	£600.00	£200.00	New for 2024/25 – to build on and replenish the monies taken from allocated reserves following the agreed expenditure to replace the Clerk’s laptop. Includes estimated annual Windows 365 application costs	35
<b>TOTALS</b>	<b>£25,028.12</b>	<b>£29,651.75</b>	<b>£35,174.16</b>	<b>£33,935.34</b>	<b>£32,142.90</b>		

\*Monies held in allocated reserves pending expenditure