

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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10th January 2024

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held online on Tuesday, 16th January 2024 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxyu>) as permitted by The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk.

Meeting of the Council - Agenda 16th January 2024

164. **To confirm that a quorum of elected members is present**
A quorum is to be confirmed by the Chair
165. **Apologies LGA 1972 Sch. 12 par 40**
To note and/or formally accept apologies subject to Council's approval
166. **Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interest in items of business listed below
167. **Minutes LGA 1972 Sch. 12 par 41(1)**
To receive, approve and sign as a correct record the minutes of the Council meeting held on 12th December 2023
168. **Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**
Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act
169. **Chair's Announcements**
170. **Finance**
 - 170.1 Council to question any financial transactions as detailed within Appendix 1
 - 170.2 Council to formally approve and authorise those payments as detailed within Appendix 1
 - 170.3 Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for
 - (i) HSBC Charitable Account for December 2023;
 - (ii) HSBC Business Manager Account for Quarter 3, October to December 2023; and
 - (iii) PSDF TCC Investment Account for Quarter 3, October to December 2023
 - 170.4 Council to acknowledge scrutiny and acceptance of the 2023/24 Current and Deposit Account Cashbooks for Quarter 3, Appendices 1.1 and 1.2
 - 170.5 Council to formally receive and consider the Clerk/RFO's updated Draft 2023/24 Budget (V3), Appendix 3
171. **Correspondence for December 2023 / January 2024**
To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

- 172. Planning Applications**
Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as circulated prior to the date of the meeting
- 173. County Councillor Report / Adroddiad-y-Cynghorydd Sir**
A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn
- 174. Working Group Updates to Council - to receive and consider any update and/or recommendation as proposed and move to agree next steps**
- 174.1** Village Hall Working Group to include:-
174.1.1 unauthorised parking and securing of the parking space
174.1.2 management of hall bookings
- 174.2** Cemetery Working Group
- 174.3** Village Hall Community Group
- 175. Health and Safe**
- 175.1** Council to receive verbal reports from members regarding the routine health and safety inspections undertaken where consideration and agreement by full Council is required to undertake remedial action
- 175.2** Council to receive updates from members regarding any other issues of health and safety as identified within the wards and to consider and move to agree any remedial action and/or works that are required
- 175.3** Clerk to update on progress made to install fencing to prevent sheep gaining access to the pitch field and play park
- 176. Village Improvements**
- 176.1** Council to receive updates from members regarding any remedial action and/or improvements as identified and to consider and move to agree a schedule of works
- 176.2** Cllr Kelly to provide an update as to the grant funding application made to CCBC to acquire an accessible roundabout for the Gower Road play park
- 176.3** Council to receive an update from Cllr Kelly regarding the request made to rename North Llanrwst Station to include reference to Trefriw
- 176.4** Council to receive an update from Cllr Kelly regarding the refurbishment of the Places of Interest Sign
- 177. Councillor/Clerk Training**
Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements
- 178. External Meetings/Webinars**
- 178.1** Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented
- 178.2** Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation
- 179. Community Engagement**
- 179.1** Council to receive an update/overview of any community engagement undertaken since the previous meeting
- 179.2** Council to note the next Community Coffee Morning session on 8th February 2024
- 180. Next month's Agenda**
Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration and/or ancillary papers are to be received by the Clerk **no later than Friday, 8th March 2024**
- 181. To confirm the date of the next meeting of the Council as Tuesday, 19th March 2024 at 7.00 pm to be held remotely, via Skype**