

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
Angorfa Trefriw Conwy LL27 0JJ
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6th June 2024

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held at Trefriw Village Hall on Tuesday, 11th June 2024 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point. Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 11th June 2024

43. To confirm that a quorum of elected members is present

A quorum is to be confirmed by the Chair

44. Apologies LGA 1972 Sch. 12 par 40

To note and/or formally accept apologies subject to Council's approval

45. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interest in items of business listed below

46. Minutes LGA 1972 Sch. 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting, 14th May 2024

47. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act

48. Chair's Announcements

49. Finance

49.1 Council to question any financial transactions as detailed within Appendix 1

49.2 Council to formally approve and authorise those payments as detailed within Appendix 1

49.3 Council to acknowledge scrutiny and acceptance of the previously circulated HSBC current account bank statement and corresponding reconciliation for May 2024

49.4 Council to acknowledge scrutiny and acceptance of the 2023/24 Annual Return and Governance Statement together with supporting documents, as circulated to members on 28th May 2024

49.5 Council to move to complete the 2023/24 Annual Governance Statement and authorise the submission of the 2023/24 Annual Return to Audit Wales - Appendix 1.2

49.6 Council to receive an update from the Clerk regarding the electors' right of inspection of the Annual Return and accounting records for the year ending 31st March 2024

49.7 Council to consider all donation requests as notified by the Clerk in line with Council's Grant/Donation Policy – Appendices 1.3(a) to 1.3(g)

50. Correspondence for May/June

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

51. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated prior to the date of the meeting

51.1	NP4/32/268B	Erection of a garage	Arosfa, Trefriw LL27 0JP
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52. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

53. Working Group Updates to Council - to receive and consider any update and/or recommendation as proposed and move to agree next steps

53.1 Village Hall Working Group and/or Clerk to include:

53.1.1 amendments to the hire fees charged for parties; non-resident and adult events

53.2 Cemetery Working Group and/or Clerk to include:

53.2.1 completion of the cemetery extension and additional remedial works as authorised on 14th May to the cemetery gates and replenishing of slate chippings

53.2.2 Eryri National Park Authority – criteria for supply of free hedgerow along new boundary

53.3 Village Hall Community Group to include:

53.3.1 enquiries made with CVSC re the granting of a management lease to the new CIO

54. Health and Safety

54.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in May 2024 where consideration and agreement by full Council is required to undertake remedial action

54.2 Council to receive an update on the meeting held to discuss reinstating the basket swing at the Gower Road Play Park

54.3 Council to receive updates and consider next steps regarding the all-abilities footpath:

54.3.1 the legal position in respect of the 2018 Deed of Grant to NRW; and

54.3.2 options to improve the surface of the footpath to minimise flood damage

54.4 Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required

55. Village Improvements

Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

56. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements

57. External Meetings/Webinars

57.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

57.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation on behalf of the Community Council

58. Community Engagement

58.1 Council to receive an update/overview of any community engagement undertaken since the previous meeting

58.2 Council to note the next Community Coffee Morning to be held will be on 13th June

58.3 Council to consider and agree items to be included within the Summer Newsletter

59. Governance

59.1 Council to consider the current Statement of Internal Control and agree any changes pending formal adoption for 2024/25, Appendix 3

59.2 Council to consider the existing Local Resolution Protocol and agree any changes to enable re-adoption for 2024/25. Appendix 4

59.3 Council to consider the proposed Terms of Reference for the Tree Maintenance Working Group – Appendix 5

60. Community Skips

Council to receive an update on alternative arrangements to provide a community skip for residents

61. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be received by the Clerk no later than Friday, 28th June 2024

62. To confirm the date of the next meeting of the Council to be held will be at 7:00 pm on Tuesday, 9th July 2024