

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
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4th July 2024

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held at Trefriw Village Hall on Tuesday, 9th July 2024 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point. Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 9th July 2024

63. To confirm that a quorum of elected members is present

A quorum is to be confirmed by the Chair

64. Apologies LGA 1972 Sch. 12 par 40

To note and/or formally accept apologies subject to Council's approval

65. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interest in items of business listed below

66. Minutes LGA 1972 Sch. 12 par 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting, 11th June 2024

67. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act

68. Chair's Announcements

69. Reinstatement of the Basket Swing, Gower Road Play Park

Council to welcome and receive a formal response from Owen Conry, Conwy CBC, regarding the proposal to refurbish the existing equipment and safety surface to reinstate the basket swing

70. Finance

70.1 Council to question any financial transactions as detailed within Appendix 1

70.2 Council to formally approve and authorise those payments as detailed within Appendix 1

70.3 Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for (i) HSBC Charitable Account for June 2024 (ii) HSBC Business Manager for 2024/25, Quarter 1 (iii) PSDF TCC Investment Account for 2024/25, Quarter 1

70.4 Council to acknowledge scrutiny and acceptance of the 2024/25 Current and Deposit Account Cashbooks for Quarter 1, Appendices 1.1 and 1.2

71. Correspondence for June/July 2024

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

72. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated prior to the date of the meeting

73. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

- 74. Working Group Updates to Council - to receive and consider any update and/or recommendation as proposed and move to agree next steps**
- 74.1** Village Hall Working Group and/or Clerk
- 74.2** Cemetery Working Group and/or Clerk to include:
- 74.2.1 completion of the cemetery extension and additional remedial works
 - 74.2.1 coordination of a volunteer group to assist with the hedgerow planting as part of the Eryri Yew Tree project
- 74.3** Village Hall Community Group to include:
- 74.3.1 proposals as to the future day-to-day management of the Village Hall to enable the drafting of a management lease
- 75. Health and Safety**
- 75.1** Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in June 2024 where consideration and agreement by full Council is required to undertake remedial action
- 75.2** Council to receive updates and consider next steps regarding the all-abilities footpath:
- 75.2.1 the legal position in respect of the 2018 Deed of Grant to NRW; and
 - 75.2.2 the likely cost of all materials needed to improve the surface
- 75.3** Council to receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required
- 76. Village Improvements**
- 76.1** Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work
- 76.2** Council to receive an update on the replacement 'Places of Interest' Sign and agree next steps
- 76.3** Council to receive an update on the installation of the new accessible roundabout for the Gower Road Play Park
- 77. Councillor/Clerk Training**
- Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements
- 78. External Meetings/Webinars**
- 78.1** Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented
- 78.2** Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation on behalf of the Community Council
- 79. Community Engagement**
- 79.1** Council to receive and review engagement themes and agree working with appropriate partners as highlighted to seek to address issues raised in 2025/26, Appendix 3
- 79.2** Council to note the next Community Coffee Mornings will be held on 11th July and 8th August
- 79.3** Council to review and approve the draft summer newsletter ready for translation and then general publication in July. Appendix 4
- 80. Governance**
- 80.1** Council to receive and consider the updated Biodiversity Action Plan, Appendix 5
- 80.2** Council to consider the One Voice Wales Guidance on multi location meetings and to review current meeting arrangements
- 81. Community Skips**
- Council to receive an update on alternative arrangements to provide a community skip for residents
- 82. Next month's Agenda**
- Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be received by the Clerk no later than Friday, 30th August 2024
- 83. To confirm the date of the next meeting of the Council** to be held will be at 7:00 pm on Tuesday, 10th September 2024