

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer  
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4<sup>th</sup> September 2024

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held at Trefriw Village Hall on Tuesday, 10<sup>th</sup> September 2024 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale  
Clerk to the Council

**The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

## Meeting of the Council - Agenda 10<sup>th</sup> September 2024

**84. To confirm that a quorum of elected members is present**

A quorum is to be confirmed by the Chair

**85. Apologies LGA 1972 Sch. 12 par 40**

To note and/or formally accept apologies subject to Council's approval

**86. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**

To disclose personal and financial interest in items of business listed below

**87. Minutes LGA 1972 Sch. 12 par 41(1)**

To receive, approve and sign as a correct record the minutes of the Council meeting, 9<sup>th</sup> July 2024

**88. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**

Council to receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act

**89. Chair's Announcements**

**90. Reinstatement of the Basket Swing, Gower Road Play Park**

Council to receive an update on progress made to reinstate the basket swing and agree next steps

**91. Finance**

**91.1** Council to question any financial transactions as detailed within Appendix 1

**91.2** Council to formally approve and authorise those payments as detailed within Appendix 1

**91.3** Council to acknowledge scrutiny and acceptance of the previously circulated statements and

corresponding reconciliations for (i) HSBC Charitable Account for July 2024 and (ii) HSBC Charitable Account for August 2024

**91.4** Council to consider a proposal by the Clerk to increase the daily payment limit for the HSBC Charitable Account

**92. Correspondence for July/August/September 2024**

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

### 93. Planning Applications

Council to consider any applications received from Conwy County Borough Council or Snowdonia

National Park Authority as either detailed below or circulated prior to the date of the meeting

93.1	NP4/32/387	Installation of 6.650m high, 10-ton agricultural feed silo	Cae Crwn, Crafnant Road, Trefriw LL27 0JZ
93.2	NP4/32/LB39D and NP4/32/LB39E	Erection of timber log store (planning application and separate listed building consent)	The Old Rectory, Trefriw LL27 0NJ

### 94. Working Group Updates to Council - to consider any update or recommendation as proposed and move to agree next steps

**94.1** Village Hall Working Group and/or Clerk

**94.2** Cemetery Working Group and/or Clerk to include:

94.2.1 completion of the cemetery extension works

94.2.2 coordination of a volunteer group to assist with the hedgerow planting as part of the Eryri Yew Tree project

**94.3** Village Hall Community Group to include:

94.3.1 an update following the meeting with the Hall trustees on proposals as to the future day-to-day management of the Hall

### 95. Health and Safety

**95.1** Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in July and August where consideration and agreement by full Council is required to undertake remedial action

**95.2** Cllr Bowen to provide details of the likely cost of all materials needed to improve the surface

of the all-abilities footpath

**95.3** Council to receive updates from members regarding any other issues as identified within the

wards and to consider and move to agree any remedial action and/or work that may be required

### 96. Village Improvements

**96.1** Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

**96.2** Cllr Kelly to provide an update on the replacement 'Places of Interest' Sign

**96.3** Clerk to update on the grant funding claim following the installation of the new roundabout

### 97. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements

### 98. External Meetings/Webinars

**98.1** Council to receive an overview of any external meetings/webinars/training sessions attended

during the preceding months and move to agree any actions and/or processes that subsequently

need to be considered or implemented

**98.2** Council to discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation on behalf of the Community Council

### 99. Community Engagement

Council to note the next Community Coffee Mornings will be held on 12<sup>th</sup> September

### 100. Community Skips

Council to receive an update on progress made to provide a community skip for residents

### 101. Governance

Council to receive and consider the draft Reserves Protocol, Appendix 3

### 102. Footpath and Cemetery Maintenance Contracts

Clerk to update regarding the current contracts due to end on 31<sup>st</sup> March 2025 with Council considering options and agreeing next steps

### 103. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting.

Any subsequent items to be received by the Clerk no later than Friday, 27<sup>th</sup> September 2024

**104. To confirm the date of the next meeting of the Council** to be held will be at 7:00 pm on Tuesday, 8<sup>th</sup> October 2024