

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer  
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2<sup>nd</sup> October 2024

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held at Trefriw Village Hall on Tuesday, 8<sup>th</sup> October 2024 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

*Vikki Teasdale*

Clerk to the Council

**The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different view point.** Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

## Meeting of the Council - Agenda 8<sup>th</sup> October 2024

**105. To confirm that a quorum of elected members is present**

A quorum is to be confirmed by the Chair

**106. Apologies LGA 1972 Sch. 12 par 40**

To note and/or formally accept apologies subject to Council's approval

**107. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**

To disclose personal and financial interest in items of business listed below

**108. Minutes LGA 1972 Sch. 12 par 41(1)**

To receive and approve as a correct record the minutes of the Council meeting, 10<sup>th</sup> September 2024

**109. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**

To receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act

**110. Chair's Announcements**

**111. Reinstatement of the Basket Swing, Gower Road Play Park**

To receive an update on progress made to submit a complaint to Conwy CBC to challenge the decision not to allow the refurbishment of the basket swing

**112. Finance**

**112.1** To question any financial transactions as detailed within Appendix 1

**112.2** To approve and authorise those receipts and payments as detailed within Appendix 1

**112.3** To acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for (i) HSBC Charitable Account for September 2024; (ii) HSBC Business Manager for 2024/25, Quarter 2 and (iii) PSDF TCC Investment Account for 2024/25, Quarter 2

**112.4** To acknowledge scrutiny and acceptance of the 2024/25 Current and Deposit Account Cashbooks for Quarter 2, Appendices 1.1 and 1.2

**112.5** To receive an update from the Clerk as to the position regarding income and expenditure for the current financial year against the 2024/25 budget

**112.6** To approve the Clerk and Chair to commence work on the 2025/26 draft budget for initial circulation and discussion at the November meeting

**113. Correspondence for September / October 2024**

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

**114. Planning Applications**

To consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated prior to the meeting

**115. County Councillor Report / Adroddiad-y-Cynghorydd Sir**

A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

**116. Working Group Updates to Council - to consider any update or recommendation as proposed and move to agree next steps**

**116.1 Village Hall Working Group and/or Clerk**

116.1.1 internal wall decoration

116.1.2 replacement chairs, Appendix 3

**116.2 Cemetery Working Group and/or Clerk to include:**

116.2.1 Spring 2025 hedgerow planting for the cemetery extension field

116.2.2 approval of draft tender for extension field, Appendix 4

**116.3 Village Hall Community Group to include:**

116.3.1 suggestions regarding future day-to-day management of the Hall

**117. Health and Safety**

**117.1** To consider and move to agree any required action in respect of the routine health and safety inspections undertaken in September

**117.2** To receive an update from the Clerk on the negotiations with NRW to improve the surface of the all-abilities footpath

**117.3** To receive an update from the Clerk regarding the Community Field rear boundary fence

**117.4** To receive and consider the 2024 Village Hall Risk Assessment, Appendix 5

**117.4** To receive updates from members regarding any other issues and to consider and move to agree any remedial action and/or work that may be required

**118. Village Improvements**

**118.1** To receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of work

**118.2** To receive an update from Cllr Kelly on the replacement 'Places of Interest' Sign

**118.3** To receive an update from Cllr Kelly regarding the renaming of North Llanrwst Station

**119. Councillor/Clerk Training**

To note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements

**120. External Meetings/Webinars**

**120.1** To receive an overview of any external meetings/webinars/training sessions attended during the preceding months and move to agree any actions and/or processes that subsequently need to be considered or implemented

**120.2** To discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation on behalf of the Community Council

**121. Community Engagement**

**121.1** To receive an update/overview of any community engagement undertaken since the previous meeting

**121.2** To note the Community Coffee Morning session to be held on 10<sup>th</sup> October

**121.3** To note the Remembrance Day Ceremony at the Village Cenotaph on 10th November - Clerk to confirm arrangements

**121.4** To receive an update from Cllr Ellis and to seek Council's agreement to the proposed arrangements for the community Christmas Tree lighting up event on 8<sup>th</sup> December 2024

**122. Action Plans**

To receive and consider the updated 2024/25 Action Plans, Appendix 6

**123. Next month's Agenda**

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be received by the Clerk no later than Friday, 1<sup>st</sup> November 2024

**124. To confirm the date of the next meeting of the Council** to be held will be at 7:00 pm on Tuesday, 12<sup>th</sup> November 2024