

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
Angorfa Trefriw Conwy LL27 0JJ
Ffôn / Tel: 07305 316095 Eboost /Email clerk@trefriwcommunitycouncil.co.uk

6th November 2024

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held at Trefriw Village Hall on Tuesday, 12th November 2024 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different viewpoint. Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

Meeting of the Council - Agenda 12th November 2024

125. **To confirm that a quorum of elected members is present**
A quorum is to be confirmed by the Chair
126. **Apologies LGA 1972 Sch. 12 par 40**
To note and/or formally accept apologies subject to Council's approval
127. **Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interest in items of business listed below
128. **Minutes LGA 1972 Sch. 12 par 41(1)**
To receive, approve and sign as a correct record the minutes of the Council meeting held on 8th October 2024
129. **Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**
To receive and consider any recommendation to resolve that any members of the press and the public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act
130. **Chair's Announcements**
131. **Reinstatement of the Basket Swing, Gower Road Play Park**
To receive an update on the complaint submitted to Conwy CBC to challenge the decision not to allow the refurbishment of the basket swing
132. **Finance**
 - 132.1 To question any financial transactions as detailed within Appendix 1
 - 132.2 To formally approve and authorise those payments as detailed within Appendix 1
 - 132.3 To acknowledge scrutiny and acceptance of the previously circulated statement and corresponding reconciliations for the HSBC Charitable Account for October 2024
 - 132.4 To formally receive and consider the Clerk/RFO's Draft 2025/26 Budget, Appendix 1.1
133. **Correspondence for October/November 2024**
 - 131.1 To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2
 - 133.2 To consider the Independent Remuneration Panel for Wales Draft Annual Report February 2024 as previously circulated and move to agree any formal response
 - 133.3 To agree the uplift in the Clerk's hourly rate to £16.32 (SCP 20) following the 2024/25 National Pay Agreement, backdated to 1st April 2024

133.4 To consider the request from Conwy CBC to remove the recycling bins on Gower Road, as previously circulated, and move to agree a response

134. Planning Applications

To consider any applications received from Conwy County Borough Council and Snowdonia National Park Authority as circulated prior to the meeting

134.1	0/52026	Variation of condition no 4 of planning approval 0/35747 (Variation of condition no. 3 of planning application 16/68/396B to allow an extended operating season from 1st March in any one year to 15th January the following year) to allow an extended operating season from 1st March in any one year to 15th January the following year) to allow for the operating season to extend to 12 months a year	Gwydyr View Lodge Park, Gower Road, Trefriw, LL27 0RZ
-------	---------	---	---

135. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

136. Working Group Updates - to receive and consider any update and/or recommendation as proposed and move to agree next steps

136.1 Village Hall Working Group and/or Clerk to include:

- 136.1.1 audit undertaken to assess current condition of chairs
- 136.1.2 internal wall decoration
- 136.1.3 replacement A frame pavement board, Appendix 3

136.2 Cemetery Working Group and/or Clerk to include:

- 136.2.1 Action Plan for the cemetery extension perimeter hedge planting to include the costs to Council as detailed, Appendix 4
- 136.2.2 quotes obtained for the 2025-2028 maintenance contracts
- 136.2.3 Keep Wales Tidy Top-up Package

136.3 Village Hall Community Group to include:

- 136.3.1 proposals for future day-to-day management of the Hall

137. Health and Safety

137.1 To consider and move to agree any required action in respect of the routine health and safety inspections undertaken in October

137.2 To receive an update on the timeline to improve the surface of the all-abilities footpath

137.3 To consider the response from NRW regarding the Community Field rear boundary fence, Appendix 5

137.4 To receive updates from members regarding any other issues and consider and move to agree any remedial action and/or works that may be required

138. Village Improvements

138.1 To receive updates from members regarding any remedial action and/or improvements as identified and to consider and move to agree a schedule of work

138.2 To receive an update from Cllr Kelly on the additional play equipment to be obtained as part of the CCBC UKSPF grant funding award

138.3 To receive an update from Cllr Kelly on the replacement 'Places of Interest' sign

138.4 Cllr Ellis to provide indicative costs to install plastic compound slats to repair the bench along Gower Road and refurbish the benches at the War Memorial and Singrig Garden

139. Councillor/Clerk Training

Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements

140. External Meetings/Webinars

140.1 To receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented

140.2 To discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation

141. Community Engagement

141.1 To receive an update/overview of any community engagement undertaken since the previous meeting

141.2 To note the next Community Coffee Morning session on 14th November 2024

141.3 To receive an update from Cllr Ellis on the agreed arrangements for the community Christmas Tree lighting up event

- 142. Review of Fee Scales**
To review the current Schedule of Charges for the Village Hall and Cemetery and move to agree any variation, to take effect from 1st April 2025, Appendix 6
- 143 Staffing Committee Update – Clerk’s Annual Review**
Council to receive an update from and consider any recommendations made by the Committee following the Clerk’s Annual Review
- 144. Next month’s Agenda**
Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration and/or ancillary papers are to be received by the Clerk **no later than Friday, 29th November 2024**
- 145. To confirm the date of the next meeting of the Council** as Tuesday, 10th December 2024