

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer  
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15<sup>th</sup> January 2025

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held at Trefriw Village Hall on Tuesday, 21<sup>st</sup> January 2025 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

*Vikki Teasdale*

Clerk to the Council

The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different viewpoint. Anyone wishing to submit questions for consideration and/or response during the public element ahead of the meeting please contact the Clerk as per the above details.

## Meeting of the Council - Agenda 21<sup>st</sup> January 2025

- 166. To confirm that a quorum of elected members is present**  
A quorum is to be confirmed by the Chair
- 167. Apologies LGA 1972 Sch. 12 par 40**  
To note and/or formally accept apologies subject to Council's approval
- 168. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**  
To disclose personal and financial interest in items of business listed below
- 169. Minutes LGA 1972 Sch. 12 par 41(1)**  
To receive, approve and sign as a correct record the minutes of the Council meeting held on 10<sup>th</sup> December 2024
- 170. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**  
To consider any recommendation to resolve for any members of the press and/or public in attendance, either in person or remotely, be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act
- 171. Chair's Announcements**
- 172. Gower Road Public Toilets**  
To receive the Consultation Summary Document and move to agree next steps, Appendix 3
- 173. Reinstatement of the Basket Swing, Gower Road Play Park**  
To receive an update following a further meeting with CCBC's Flood Risk and Infrastructure Manager and to agree next steps in relation to the complaint made on 26<sup>th</sup> October 2024
- 174. Finance**
  - 174.1** To question any financial transactions as detailed within Appendix 1
  - 174.2** To formally approve and authorise those payments as detailed within Appendix 1
  - 174.3** To acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for (i) HSBC Charitable Account for December 2024; (ii) HSBC Business Manager Account for Quarter 3, October to December 2024; and (iii) PSDF TCC Investment Account for Quarter 3, October to December 2024
  - 174.4** Council to acknowledge scrutiny and acceptance of the 2024/25 Current and Deposit Account Cashbooks for Quarter 3, Appendices 1.1 and 1.2
  - 174.5** Council to formally receive and consider the Clerk/RFO's updated Draft 2023/24 Budget (V3), Appendix 1.3

- 175. Correspondence for December 2024 / January 2025**  
To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2
- 176. Planning Applications**  
To consider any applications received from Conwy County Borough Council and Snowdonia National Park Authority as circulated prior to the meeting
- 177. County Councillor Report / Adroddiad-y-Cynghorydd Sir**  
A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn
- 178. Working Group Updates - to receive and consider any update and/or recommendation as proposed and move to agree next steps**
- 178.1** Village Hall Working Group and/or Clerk to include:
- 178.1.1 replacement of chairs
  - 178.1.2 Wi-Fi provision
  - 178.1.3 clearing of gutters
  - 178.1.4 potential energy efficiency improvements - advice from Listings Officer
- 178.2** Cemetery Working Group and/or Clerk
- 178.3** Village Hall Community Group to include:
- 178.3.1 outcome of discussions with the trustees re future administrative duties for a new charity or other legal entity
- 179. Health and Safety**
- 179.1** To consider and move to agree any required action in respect of the routine health and safety inspections undertaken for December
- 179.2** To receive an update regarding the Community Field rear boundary fence
- 179.3** To receive updates from members regarding any other issues and consider and move to agree any remedial action and/or works that may be required
- 180. Village Improvements**
- 180.1** To receive updates regarding any remedial action and/or improvements as identified and to consider and move to agree a schedule of work
- 180.2** To receive an update from Cllr Kelly on the additional play equipment obtained as part of the CCBC UKSPF grant funding award
- 180.3** To receive an update on the proposed repairs and/or replacement plastic planks for the Gower Road and Singrig benches
- 181. Councillor/Clerk Training**  
Council to note any training undertaken since the previous Council meeting and to consider and move to agree any further requirements
- 182. External Meetings/Webinars**
- 182.1** To receive an overview of all external meetings/webinars/training sessions attended during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented
- 182.2** To discuss any forthcoming meetings and webinars and, where appropriate, agree attendance and representation
- 183. Community Engagement**
- 183.1** To receive an update/overview of any community engagement undertaken since the previous meeting
- 183.2** To note the next Community Coffee Morning sessions on 13<sup>th</sup> February and 13<sup>th</sup> March 2025
- 184. Zurich Insurance**  
To review Policy Schedule YLL-2720444243 and move to confirm that adequate insurance cover is in place in respect of All Insured Risks, Appendix 4
- 185. Next month's Agenda**  
Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration and/or ancillary papers are to be received by the Clerk **no later than Friday, 28<sup>th</sup> February 2025**
- 186. To confirm the date of the next meeting of the Council as Tuesday, 11<sup>th</sup> March 2025**