

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer

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## Cofnodion Ionawr 21ain. 2025 / Minutes 21<sup>st</sup> January 2025

### Cyfarfod y Cyngor / Meeting of the Council

Yn bresennol / Present: Cllr Kim Ellis (Chair), Cllr Jasmine Kelly (Vice Chair), Cllr Idris Bowen, Cllr Bronwyn Griffith and Cllr Jackie Jewett

In attendance: Vikki Teasdale (Clerk/RFO)

Members of the Public – Two with no public participation session taking place ahead of the start of the meeting

	<b><u>Agenda Item/Discussion - Eitem Agenda/Trafodaeth</u></b>	<b><u>Action/Resolution/Update/Acknowledgement</u></b> <b><u>Mae prif benderfyniadau'r Cyngor hefyd wedi'u cofnodi yn Gymraeg</u></b>
166.	<b>To confirm that a Quorum of elected members is present / I gadarnhau bod cworwm o aelodau etholedig yn bresennol</b>	<b><u>RESOLUTION</u></b> A quorum was confirmed by the Chair <b><u>PENDERFYNIAD</u></b> Cadarnhawyd cworwm gan y cadeirydd
167.	<b>Apologies/Ymddiheuriadau (LG Act 1972 Sch 12 par 20)</b> To accept apologies and consider approving reasons for absence/Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb	None – all members present Apologies for absence from C. Cllr Roberts were noted
168.	<b>Declarations of Interest/Datgan Buddiannau (LG Act 2000 s50 Local Authorities (Wales) Order 2008/788)</b> To disclose personal and financial interest in items of business listed below/Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod	Cllr Ellis declared an interest in agenda item no. 173 by reason of being a trustee of the Children's Playing Field Trust. It was accepted that the interest was not prejudicial.
169.	<b>Minutes/Cofnodion (LGA 1972, Sch 12 par 41(1))</b> To receive, approve and sign as a correct record the minutes of the Council meeting held on 10th December 2024 / I dderbyn, cymeradwyo a llofnodi fel cofnod cywir, cofnodion cyfarfod y Cyngor a gynhaliwyd ar 10 Rhagfyr 2024	<b><u>RESOLUTION</u></b> Council resolved that the minutes of the meeting held on 10th December 2024 be accepted and signed by the Chair as a true record <b><u>PENDERFYNIAD</u></b> Derbyniwyd cofnodion y cyfarfod a gynhaliwyd Rhagfyr 10fed. 2024 fel cofnod cywir
170.	<b>Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960</b>	No recommendation received for the exclusion of the press or public during any agenda items
171.	<b>Chair's Announcements/Cyhoeddiadau'r Gadeirydd</b> None	
172.	<b>Gower Road Public Toilets</b> Cllr Kelly provided an overview of the consultation process that had taken place and residents' responses, as more detailed in	<b><u>RESOLUTION</u></b> Council resolved that for 2025/26 the public toilets would continue to be operated by Conwy CBC on a seasonal basis only with the

	<p>Appendix 3, summarising that there was overwhelming support to keep the toilets open all year but recognising that seasonal opening would be preferable to complete closure. There was little appetite to bear more costs for the toilets to remain open, with most respondents in favour of charging toilet users or seeking donations, however, initial calculations were that approximately 100 paying users would be needed each day to cover the anticipated costs. Cllr Ellis confirmed further contact with Conwy CBC with the option to agree a seasonal only opening for 2025/26 (April to September) which should half Conwy’s projected revenue costs to £8,312.50 with the Community Council holding sufficient monies in reserves to fund the costs. This would also enable the toilets to remain open during the spring and summer months whilst still providing time to explore any alternative options – it was acknowledged that having only been advised on 11<sup>th</sup> November of the very large financial request from Conwy CBC, there had been limited opportunity ahead of setting the budget to fully explore all viable options. Following a detailed discussion, members unanimously agreed the use of reserve funds to agree seasonal opening for 2025/26 with a view to exploring other options enabling a more informed decision to be reached for 2026/27</p>	<p>associated costs to be taken from allocated reserves. Council would continue to explore other options to enable a more informed decision to be reached for 2026/27</p> <p><b>PENDERFYNIAD</b> Penderfynwyd y byddai'r toiledau cyhoeddus yn parhau i gael eu gweithredu gan CBS Conwy, yn dymhorol yn unig, ar gyfer 2025/26, gyda'r costau cysylltiedig i'w cymryd o'r cronfeydd wrth gefn a ddyrannwyd. Byddai'r Cyngor yn parhau i archwilio opsiynau eraill</p>
<p>Cllr Kelly, as Vice-Chair, took over chairing the meeting for the following item given Cllr Ellis’ interest declared at item 173 (19:16)</p>		
<p><b>173.</b></p>	<p><b>Reinstatement of the Basket Swing, Gower Road Play Park</b></p> <p>Cllr Kelly provided members with an overview of the recent meeting with CCBC’s Flood Risk and Infrastructure Manager and the Play Inspector to look at agreeing a way forward to reinstate the swing. During the meeting, it had come to light that in addition to the repairs and commissioning a competent contractor to undertake these, the main issue was in relation to the frame itself, specifically the bespoke manufacture which, on advice from CCBC’s Corporate and Finance Team, would make it uninsurable and prevent CCBC from taking any recourse against a manufacturer for defects that could come to light should an incident occur. On this basis, CCBC would not be willing to accept liability for the use of the equipment, however it is repaired. It was, however, accepted that the swing had satisfied both inspections and risk assessments for many years, however, the health and safety landscape in which CCBC now operate has moved on. The options being put forward by CCBC were either for the Community Council to acquire a new piece of equipment, for which grant funding may be available, or</p>	<p><b><u>ACTION</u></b> Agenda item for March 2025</p>

	<p>take over the maintenance and insurance of the existing basket swing and undertake the proposed repairs. Following on from the meeting, it was confirmed that one of the trustees was making separate enquiries to verify CCBC's reasoning for not allowing the various repairs that were being sought to enable the existing basket swing back into service with Cllr Kelly awaiting details of a contact within CCBC's Corporate and Finance Team to be able to clarify issues that remain unclear in relation to the insurance aspect. Given the outstanding points, members agreed to delay any further discussion until the next Council meeting</p>	
<p>Cllr Ellis retook the chair for the remaining items (19:37)</p>		
<p><b>174.</b> <b>174.1</b>  <b>174.2</b>  <b>174.3</b>  <b>174.4</b></p>	<p><b>Finance / Cyllid</b> Council to acknowledge scrutiny and acceptance of the financial transactions, and supporting invoices, as either previously made or to be made and formally detailed within Appendix 1. The Clerk advised of an additional payment of £50 to Ogwen Valley Mountain Rescue, made in lieu of payment for the community Christmas tree as supplied by a ward resident Council to discuss and question as required all financial transactions as detailed within Appendix 1. Council moved to vote, and it was unanimously agreed that all transactions within Appendix 1 and the additional payment to Ogwen Valley Mountain Rescue be deemed as approved and the Clerk was authorised to make the outstanding payments. Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for (i) HSBC Charitable Account for December 2024 (ii) HSBC Business Manager for 2024/25, Quarter 3 (iii) PSDF TCC Investment Account for 2024/25, Quarter 3 – the Chair invited members to raise any questions on the documents Council to acknowledge scrutiny and acceptance of the 2024/25 Current and Deposit Account Cashbooks for Quarter 3 – the Chair invited members to raise any queries on the documents. The Clerk advised members that it had been necessary to authorise additional low-level tree work as part of the footpath maintenance along the all accessibility path, this had meant that the footpath budget (19) had been slightly exceeded with the Clerk now requesting authority to complete a virement from the tree works budget line (30) to balance</p>	<p>No objections or concerns were made in respect of the contents of Appendix 1 and the document was accepted</p> <p><b>RESOLUTION</b> Council resolved to approve and authorise all transactions as reported by the Clerk within Appendix 1 together with the additional payment to Ogwen Valley Mountain Rescue <b>PENDERFYNIAD</b> Cymeradwywyd ac awdurdodwyd yr holl drafodion a manylwyd gan y Clerc yn Atodiad 1 ynghyd â'r thaliad ychwanegol i Sefydliad Achub Mynydd Dyffryn Ogwen <b>RESOLUTION</b> Council accepted the documents as previously circulated, and no observations or concerns were raised. <b>PENDERFYNIAD</b> Derbyniwyd y dogfennau a ddosbarthwyd yn flaenrol ac ni chodwyd unrhyw sylwadau na phryderon</p> <p><b>RESOLUTION</b> Council accepted the documents as previously circulated, and no observations or concerns were raised. <b>PENDERFYNIAD</b> Derbyniwyd y dogfennau a ddosbarthwyd yn flaenrol ac ni chodwyd unrhyw sylwadau na phryderon <b>RESOLUTION</b> Council resolved to agree the Clerk's request for sum of £50 be moved from budget line 30 to 19 <b>PENDERFYNIAD</b> Cytunwyd y dylid symud swm o £50 o linell gyllideb 30 i 19</p>

175.5	<p>The Chair referred members to the 2025/26 draft budget (V3), Appendix 1.3, and invited members to scrutinise and question as appropriate. The Clerk referred to those entries that had been highlighted in yellow, indicating changes to the draft since the December meeting. In relation to budget line 29, Public Toilets, given the agreement made at item 173 above, the Clerk recommended that the sum of £4,000 be considered for inclusion within the budget to offset any additional expenditure pending a decision being made if any other viable options were agreed ahead of or for the financial year of 2026/27. Members discussed and moved to approve the Clerk's recommendation with the Clerk then recalculating the required precept as £28,607.96. Council again moved to vote, and it was unanimously agreed that the 2025/26 Budget be deemed as approved and a precept request of £28,607.96 be submitted</p>	<p><b><u>RESOLUTION</u></b> Council resolved to accept the 2025/26 budget SUBJECT to the agreed change to the budget line for Public Toilets (29) with the 2025/26 costs payable to CCBC taken from allocated reserves and an additional sum of £4,000 added to offset any additional expenditure  <b><u>PENDERFYNIAD</u></b> Penderfynwyd derbyn cyllideb 2025/26 YN AMODOL ar y newid y cytunwyd arno i linell y gyllideb ar gyfer y Toiledau Cyhoeddus (29), gyda chostau 2025/26 yn daladwy i CBSC wedi'u cymryd o'r cronfeydd wrth gefn, a neilltuwyd swm ychwanegol o £4,000 i wrthbwyso unrhyw gostau ychwanegol  <b><u>RESOLUTION</u></b> Council resolved to accept the revised precept request of £28,607.96 as re-calculated by the Clerk  <b><u>PENDERFYNIAD</u></b> Penderfynwyd derbyn y cais praesept diwygiedig o £28,607.96 fel yr ail-gyfrifwyd gan y Clerc  <b><u>ACTION</u></b> Clerk to submit the precept request in the sum of £28,607.96 to Conwy CBC</p>
175.	<p><b>Correspondence / Gohebiaeth</b>  Correspondence for December 2024 / January 2025 – items of correspondence for information distributed throughout the month as recorded in Appendix 2 as required to be noted.  The Chair invited members to raise any observations or concerns in relation to Appendix 2</p>	<p><b><u>RESOLUTION</u></b> Council raised no observations or concerns, and Appendix 2 was accepted  <b><u>PENDERFYNIAD</u></b> Ni chodwyd unrhyw sylwadau na phryderon a derbyniwyd Atodiad 2</p>
176.	<p><b>Planning Applications / Ceisiadau Cynllunio</b>  Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority (SNPA)</p>	None received
17.	<p><b>County Councillor Report / Adroddiad y Cynghorydd Sir</b>  A written report was provided and an overview read by the Clerk on behalf of C. Cllr. Liz Roberts that included the following updates:  <u>Caernarvon and Anglesey Rally</u> – following a resident's complaint regarding the disruptive nature of the rally, contact had been made with CCBC (Streetworks) who were unaware that the rally would traverse the road up at the lakes with CCBC's Safety Advisory Group following up direct with the rally organisers.  <u>CVSC Funding Fair, Glasdir, Llanrwst</u> – I will be attending on 22nd January to see what funding opportunities are available to apply for  <u>Gower Road Public Toilets</u> – a further meeting is being proposed to look at whether there are any other viable options for CCBC and the Community Council to work together to keep the toilets open  <u>Scottish Power and Dŵr Cymru</u> – Following Storm Darragh and the water mains leak, I will be contacting both bodies to see how they</p>	

	can work more collaboratively with community councils in their emergency and contingency planning	
<b>178.</b>	<b>Working Group Updates to Council/Diweddariadau Gweithgorau i'r Cyngor</b>	<b><u>ACTION</u></b> Standing Agenda Item
<b>178.1</b>	<u>Village Hall Working Group (VHWG) update:</u>	
<b>178.1.1</b>	Hall Chairs: Cllr Ellis appraised members that due to the urgent requirement to replace the water heater, the question of replacing some of the Hall's chairs would be deferred until 2025/26	<b><u>ACTION</u></b> Deferred until 2025/26
<b>178.1.2</b>	Wi-Fi Provision: Cllr Kelly confirmed that having made enquiries the best option would be BT Business broadband at a current cost of £29 a month. The reconnection of broadband would enable both members and residents' full participation at future meetings that are held within the Hall and would also provide better facilities for corporate bookings which could raise further revenue to offset the additional costs	<b><u>RESOLUTION</u></b> Council resolved that the Clerk would agree a contract with BT for the reconnection of Wi-Fi to the Village Hall <b><u>PENDERFYNIAD</u></b> Penderfynwyd i'r Clerc gwblhau cytundeb gyda BT ar gyfer ailgysylltu Wi-Fi i Neuadd y Pentref
<b>178.1.3</b>	Clearing of Gutters: The Clerk reported that quotes were still being obtained with the item to be deferred to the March meeting	<b><u>ACTION</u></b> Agenda item for March meeting
<b>178.1.4</b>	Energy Efficiency Improvements: Cllr Jewett confirmed that the application form and fee had been submitted to CCBC's Conservation Officer with a site meeting now scheduled for 29th January	<b><u>ACTION</u></b> Agenda item for March meeting
<b>178.2</b>	<u>Cemetery Working Group (CWG) update:</u>	
	Eryri Project: Yew Tree Planting: Cllr Kelly confirmed that the three yew trees being supplied as part of the project would be planted within the extension field by the end of January with Council needing to ring fence each sapling to offer stability and protection. Cllr Bowen to liaise with a local contractor to ascertain costs for both labour and materials	<b><u>ACTION</u></b> Cllr Bowen to obtain a quote for ring-fencing the yew tree saplings to be planted within the cemetery extension field
<b>178.3</b>	<u>Village Hall Community Group (VHCG):</u>	
<b>178.3.1</b>	Future Management of the Hall: Cllr Bowen confirmed that they had spoken to one of the former trustees re undertaking future administrative duties and had received a tentative agreement, however, a discussion with the other former trustee had yet to take place with a fuller update to be provided at the March meeting	<b><u>ACTION</u></b> Agenda item for March meeting
<b>179.</b>	<b>Health and Safety / Iechyd a Diogelwch</b>	<b><u>ACTION</u></b> Standing Agenda item
<b>179.1</b>	Monthly Inspections: As per the agenda, it was agreed that Council would only receive updates when issues needed to be discussed.	No new issues identified
<b>179.2</b>	Community Field Boundary: The Clerk advised that due to other time sensitive work, they had been unable to progress this item. It was subsequently agreed for an indicative quote to be obtained for	<b><u>ACTION</u></b> Cllr Bowen to seek an indicative quote for the Community Field fencing works <b><u>ACTION</u></b> Agenda item for March meeting

	the fencing works to delineate the correct, legal boundary for Council to be able to discuss more fully at the March meeting	
<b>180.</b> <b>180.1</b> <b>180.2</b>  <b>180.3</b>	<p><b>Village Improvements / Gwelliannau Pentrefol</b></p> <p>No new remedial action and/or improvements were identified</p> <p>Additional Play Park Equipment (UKSPF Grant Funding): Cllr Kelly confirmed that all paperwork had now been submitted to CCBC for reimbursement in respect of the MagPost and the Bike Stand. Cllr Kelly further confirmed that they would be taking part in an UKSPF Project case study to evaluate the local impact of the funding</p> <p>Bench Repairs/Refurbishment: Cllr Ellis confirmed that due to the deterioration and splintering of the Gower Road bench, the remedial work had been authorised by the Chair and Clerk based on health and safety reasons, and as per the quote confirmed at the December meeting. The Clerk advised that the contractor's invoice had now been presented which mirrored the quote of £260 and requested Council's authority to settle this.</p> <p>Cllr Kelly confirmed that a meeting had taken place with Keep Wales Tidy (KWT) to obtain support for the proposed project to replace all the wooden planks of the central village benches with recycled plastic planks. The outcome of the meeting was that KWT would be unable to assist with financing such a project. Council agreed to revisit the issue of maintenance or refurbishment of the benches when better weather conditions would allow such works to take place</p>	<p><b><u>ACTION</u></b> Standing Agenda item</p> <p><b><u>RESOLUTION</u></b> Council resolved to ratify the decision made by the Chair and Clerk to undertake the urgent remedial work to the Gower Road bench and FURTHER authorised the Clerk to settle the invoice presented by Hunter Garden Services of £260</p> <p><b><u>PENDERFYNIAD</u></b> Cadarnhawyd penderfyniad y Cadeirydd a'r Clerc i wneud y gwaith adfer brys i fainc Lôn Gower. YMHELLACH, awdurdodwyd y Clerc i setlo'r anfoneb a gyflwynwyd gan Hunter Garden Services o £260</p>
<b>181.</b>	<p><b>Councillor/Clerk Training / Hyfforddiant Cynghorwyr/Y Clerc</b></p> <p>The Clerk advised that no training had been undertaken by either councillors or clerk during the preceding month</p> <p>Cllr Jewett confirmed that they would be attending the Welsh Governments Asbestos Awareness Training, date to be confirmed</p>	<b><u>ACTION</u></b> Standing Agenda Item
<b>182.</b> <b>182.1</b>  <b>182.2</b>	<p><b>External Meetings/Webinars / Cyfarfodydd Allanol/Weminarau</b></p> <p>None attended during the preceding month. The Clerk advised that the CCBC Town and Community Council Forum was also being held this evening, however, they were unable to attend as this overlapped with Council's meeting</p> <p>Cllr Jewett confirmed that they would be attending the CVSC Funding Fair on 22<sup>nd</sup> January</p>	<b><u>ACTION</u></b> Standing Agenda Item
<b>183.</b> <b>183.1</b>	<p><b>Community Engagement / Ymgysylltiad Cymunedol</b></p> <p>None other than the Gower Road Toilet Public Consultation as per item 172 above</p>	<b><u>ACTION</u></b> Standing Agenda Item

<b>183.2</b>	Council noted Community Coffee Mornings would be held on 13 <sup>th</sup> February and 13 <sup>th</sup> March. It was confirmed that on 13 <sup>th</sup> February, PCSO Gethin Morris-Jones would be attending as well as Andrew Roberts from Tenovus Cancer Care The coffee morning on 13 <sup>th</sup> March would incorporate a fund raiser for Welsh Air Ambulance	
<b>184.</b>	<b>Zurich Insurance</b> Council formally received and reviewed the Zurich Insurance Schedule for policy number YLL-2720444243, Appendix 4	<b>RESOLUTION</b> Council resolved that adequate insurance cover was in place and accepted the Policy Schedule with no amendment required <b>PENDERFYNIAD</b> Penderfynwyd bod yswiriant digonol yn ei le a derbyniwyd y Rhestr Polisi heb unrhyw newidiadau
<b>185.</b>	<b>Next Month's Agenda / Agenda Mis Nesaf</b> The following additional items were proposed and accepted for Council's next meeting: No items proposed as all presently covered by the actions agreed	<b>ACTION</b> Any further items to be presented for consideration and/or ancillary papers in support of agenda items are to be received by the Clerk no later than <b>Friday, 28<sup>th</sup> February 2025</b>
<b>186.</b>	<b>Next Meeting of the Community Council / Cyfarfod Nesaf y Cyngor Cymuned</b> Cllr Kelly provided advanced apologies for absence at the next meeting due to a prior commitment	<b>RESOLUTION</b> Council resolved that the next meeting would be held at 7pm on <b>Tuesday, 11<sup>th</sup> March 2025</b> at Trefriw Village Hall <b>PENDERFYNIAD</b> Cynhelir cyfarfod nesaf y Cyngor ar <b>Ddydd Mawrth, 11eg. o Fawrth 2025</b> am 7yh yn Neuadd y Pentref, Trefriw

(The meeting closed at 20.45)