

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer

Angorfa Trefriw Conwy LL27 0JJ

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2<sup>nd</sup> April 2025

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held on a hybrid basis both in person at Trefriw Village Hall and virtually on Tuesday, 8<sup>th</sup> April 2025 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

*Vikki Teasdale*

Clerk to the Council

The Community Council will meet on a hybrid basis both in person at Trefriw Village Hall and virtually via Skype (meeting code <https://join.skype.com/dVIA40MXxytu>) in accordance with the provisions of The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different viewpoint.**

## Meeting of the Council - Agenda for 8<sup>th</sup> April 2025

1. **To confirm that a quorum of elected members is present**  
A quorum is to be confirmed by the Chair
2. **Apologies LGA 1972 Sch. 12 par 40**  
To note and/or formally accept apologies subject to Council's approval
3. **Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**  
To disclose personal and financial interests in items of business listed below
4. **Minutes LGA 1972 Sch. 12 par 41(1)**  
To receive and approve as a correct record the minutes of the meeting held on 11<sup>th</sup> March 2025
5. **Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**  
To consider any recommendation to resolve for members of the press and/or public in attendance, either in person or remotely, to be excluded from the meeting during consideration of any of the below agenda items by reason of the confidential nature of the item of business to be transacted in accordance with the provisions of the Act
6. **Chair's Announcements**
7. **Reinstatement of the Basket Swing, Gower Road Play Park**  
To receive an update following the Stage 2 escalation of complaint reference GF140547 in accordance with Conwy CBC's complaint procedures
8. **Finance**
  - 8.1 Council to receive and question any financial transactions as detailed within Appendix 1 and/or the supporting invoices and payment records, as previously circulated
  - 8.2 Council to formally approve and authorise those payments as per Appendix 1
  - 8.3 Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations in relation to (i) HSBC Charitable Account for March 2025 (ii) HSBC Business Manager for 2024/25, Quarter 4 (iii) PSDF TCC Investment Account for 2024/25, Quarter 4
  - 8.4 Council to acknowledge scrutiny and acceptance of the 2024/25 Financial Year End Current and Deposit Account Cashbooks - Appendices 1.1 and 1.2
  - 8.5 Council to acknowledge scrutiny and acceptance of the 2024/25 Financial Year End Budget Statement - Appendix 1.3
  - 8.6 Council to receive and review the Asset Register as at 31<sup>st</sup> March 2025 – Appendix 1.4
  - 8.7 Council to receive and review the Allocated Reserves as at 31<sup>st</sup> March 2025 – Appendix 1.5
  - 8.8 Clerk to update Council on the audit arrangements for year ending 31<sup>st</sup> March 2025

- 9. Correspondence for March/April 2025**  
To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2
- 10. Planning Applications**  
Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting
- 11. Working Group Updates to Council - to receive and consider any update and/or recommendation as proposed**
- 11.1 Village Hall Working Group and/or Clerk to include:**
- 11.1.1 recommendations regarding alternative streaming platforms for future meetings
  - 11.1.2 notification of the increased professional cleaning charges as of 1<sup>st</sup> April 2025
  - 11.1.3 initial discussions with the architect/conservation architect on proposed energy efficiencies
- 11.2 Cemetery Working Group and/or Clerk to include:**
- 11.2.1 Eryri Hedgerow Planting: update following the planting sessions
- 11.3 Village Hall Community Group**
- 11.3.1 proposals for future management of the Hall, Appendix 3
- 11.4 Services at Risk/Asset Transfer Group to include:**
- 11.4.1 further discussions with Conwy CBC re future options for the Gower Road public toilets
- 12. Health and Safety**
- 12.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in March 2025 where consideration and agreement by full Council is required to undertake remedial action
  - 12.2 To receive indicative costs to reinstate the fencing to mark the correct legal boundary to the rear of the Community Field
  - 12.3 To consider the remedial works at Bro Geirionydd play park, as advised by Conwy CBC, and move to agree next steps
  - 12.4 To receive updates from members regarding any other issues of health and safety that have been identified within the wards and to consider and move to agree any remedial action and/or works that are required
- 13. Village Improvements**  
Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of works
- 14. Councillor/Clerk Training**  
Council to note all training undertaken since the previous Council meeting and to consider and move to agree any further requirements
- 15. External Meetings/Webinars**
- 15.1 Council to receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and move to agree any actions and/or processes that subsequently need to be considered or implemented
  - 15.2 Council to discuss any forthcoming meetings and webinars and, where appropriate, agree representation on behalf of Council
- 16. Community Engagement**
- 16.1 To receive an update/overview of any community engagement undertaken since the previous meeting or any that is upcoming
  - 16.2 Council to note the next Community Coffee Morning to be held on 10<sup>th</sup> April 2025
- 17. Governance**  
To receive and consider the draft 2024/25 Annual Report – Appendix 4
- 18. Henry Higgins Trust**  
To receive an update on the redistribution of funds held
- 19. Next Meeting Agenda**  
Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Monday, 28<sup>th</sup> April 2025
- 20. To confirm the date of the next meeting of the Council** as Tuesday, 13<sup>th</sup> May 2025 at 7:00 pm