

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer

Angorfa Trefriw Conwy LL27 0JJ

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Cofnodion Mawrth 11eg. 2025 / Minutes 11th March 2025

Cyfarfod y Cyngor / Meeting of the Council

Yn bresennol / Present: Cllr Kim Ellis (Chair), Cllr Idris Bowen, Cllr Bronwyn Griffith and Cllr Jackie Jewett

In attendance: C. Cllr Liz Roberts and Vikki Teasdale (Clerk/RFO)

Members of the Public – One with no public participation session taking place ahead of the start of the meeting

| | <u>Agenda Item/Discussion - Eitem Agenda/Trafodaeth</u> | <u>Action/Resolution/Update/Acknowledgement</u> <u>Mae prif benderfyniadau'r Cyngor hefyd wedi'u cofnodi yn Gymraeg</u> |
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| 187. | To confirm that a Quorum of elected members is present / I gadarnhau bod cworwm o aelodau etholedig yn bresennol | <u>RESOLUTION</u> A quorum was confirmed by the Chair <u>PENDERFYNIAD</u> Cadarnhawyd cworwm gan y cadeirydd |
| 188. | Apologies/Ymddiheuriadau (LG Act 1972 Sch 12 par 20) To accept apologies and consider approving reasons for absence/Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb | <u>RESOLUTION</u> Council resolved to receive and accept apologies from Cllr Jasmine Kelly <u>PENDERFYNIAD</u> Derbyniwyd ymddiheuriadau gan Cyng. Jasmine Kelly |
| 189. | Declarations of Interest/Datgan Buddiannau (LG Act 2000 s50 Local Authorities (Wales) Order 2008/788) To disclose personal and financial interest in items of business listed below/Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod | Cllr Ellis declared an interest in agenda item no. 193 by reason of being a trustee of the Children's Playing Field Trust. It was accepted that the interest was not prejudicial. |
| 190. | Minutes/Cofnodion (LGA 1972, Sch 12 par 41(1)) To receive, approve and sign as a correct record the minutes of the Council meeting held on 21 st January 2025 / I dderbyn, cymeradwyo a llofnodi fel cofnod cywir, cofnodion cyfarfod y Cyngor a gynhaliwyd ar 21 Ionawr 2025 | <u>RESOLUTION</u> Council resolved that the minutes of the meeting held on 21 st January 2025 be accepted and signed by the Chair as a true record <u>PENDERFYNIAD</u> Derbyniwyd cofnodion y cyfarfod a gynhaliwyd Ionawr 21ain.2025 fel cofnod cywir |
| 191. | Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 | No recommendation received for the exclusion of the press or public during any agenda items |
| 192. | Chair's Announcements/Cyhoeddiadau'r Gadeirydd | None |
| Cllr Bowen took over chairing the meeting for the following item given Cllr Ellis' interest declared at item 189 (19:05) | | |

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| <p>193.</p> | <p>Reinstatement of the Basket Swing, Gower Road Play Park The outcome of enquiries made since the January meeting were confirmed with particular focus on the basket swing Risk Assessment that had recently been undertaken and provided by Conwy CBC's (CCBC) Play Inspector. The MOP in attendance, also being a Play Park Trustee, referred members to the possibility of obtaining an independent assessment, given the pre-advice received from a qualified assessor. Following a detailed discussion, members agreed to escalate the Playpark complaint with CCBC to a Stage 2 investigation, as it was considered that all efforts to reach a satisfactory outcome at Stage 1 were now exhausted. It was further agreed that Cllrs Kelly, Bowen and the trustee in attendance should work together to produce an additional paper to document all subsequent interaction with CCBC's Flood Risk / Infrastructure Manager and the Play Inspector to accompany the original complaint as part of the escalation process to the Head of Service</p> | <p>RESOLUTION Council resolved for the Clerk to formally escalate the Trefriw Playpark complaint to a Stage 2 investigation with that formal request to include an additional document detailing all interaction with CCBC since the complaint was originally submitted on 10th October 2024 PENDERFYNIAD Penderfynwyd i'r Clerc uwchgyfeirio cwyn Parc Chwarae Trefriw yn ffurfiol i ymchwiliad Cam 2 gyda'r cais ffurfiol hwnnw i gynnwys dogfen ychwanegol yn manylu ar yr holl ryngweithio gyda CBSC ers i'r gŵyn gael ei chyflwyno'n wreiddiol ar 10 Hydref 2024.</p> <p>ACTION Cllrs Bowen and Kelly to work with the Play Park Trustee(s) to prepare the additional document for submission by the Clerk</p> |
| <p>Cllr Ellis retook the chair for the remaining items (19:35)</p> | | |
| <p>194. 194.1</p> | <p>Finance / Cyllid Council to acknowledge scrutiny and acceptance of the financial transactions, and supporting invoices, as either previously made or to be made and formally detailed within Appendix 1. The Clerk drew specific attention to the ad-hoc payments that had been authorised and made outside of the meeting to Nant Ffrancon Roofing and Frank Smith given the urgent nature of the works. The payments having been preauthorised by the Clerk, Chair and Vice-Chair.</p> | <p>No objections or concerns were made in respect of the contents of Appendix 1 and the document was accepted</p> |
| <p>194.2</p> | <p>Council to discuss and question as required all financial transactions as detailed within Appendix 1. Council moved to vote, and it was unanimously agreed that all transactions within Appendix 1 be deemed as approved and the Clerk was authorised to make the outstanding payments.</p> | <p>RESOLUTION Council resolved to approve and authorise all transactions as reported by the Clerk within Appendix 1 PENDERFYNIAD Cymeradwywyd ac awdurdodwyd yr holl drafodion a manylwyd gan y Clerc yn Atodiad 1</p> |
| <p>194.3</p> | <p>Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations relating to the HSBC Charitable Account for January and February 2025 – the Chair invited members to raise any questions on the documents</p> | <p>RESOLUTION Council accepted the documents as previously circulated, and no observations or concerns were raised. PENDERFYNIAD Derbyniwyd y dogfennau a ddosbarthwyd yn flaenorol ac ni chodwyd unrhyw sylwadau na phryderon</p> |
| <p>194.4</p> | <p>The Chair confirmed that Iona Edwards had agreed the Internal Audit Terms of Engagement for 2025/26, and it was recommended that Council agree the re-appointment</p> | <p>RESOLUTION Council resolved the continued appointment of Iona Edwards as internal auditor for 2025/26</p> |

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| <p>194.5</p> <p>194.6</p> | <p>The Chair advised members as to the current signatories for the Public Sector Deposit Fund with Cllr Jackie Jewett being proposed as an additional signatory to offer further resilience. Following agreement by Council as to the four signatories, being Cllr Ellis, Cllr Bowen, Cllr Jewett and Vikki Teasdale, Clerk and RFO, the new mandate was signed</p> <p>Council formally received and considered the Independent Remuneration Panel for Wales, Annual Report 2025, noting the payments marked as optional and those as mandated. in relation to the optional payments, those members that commented agreed that they did not wish to receive any form of payment, however, this should not preclude other members from receiving the optional payment if a valid claim was made. It was further agreed that the mandated payments would be made in June unless members provided instructions to opt out of receiving any such payments</p> | <p><u>PENDERFYNIAD</u> Penderfynwyd parhau i benodi Iona Edwards fel archwilydd mewnol y Cyngor i 2025/26</p> <p><u>RESOLUTION</u> Council resolved to agree that a new mandate be submitted to CCLA appointing Cllrs Kim Ellis, Idris Bowen, Jackie Jewett and the Clerk/RFO as authorised signatories for the Community Council’s Public Sector Deposit Fund</p> <p><u>PENDERFYNIAD</u> Cytunwyd i gyflwyno mandad newydd i CCLA yn penodi'r Cyngorwyr Kim Ellis, Idris Bowen, Jackie Jewett a'r Clerc/SAC fel llofnodwyr awdurdodedig ar gyfer Cronfa Adnau Sector Cyhoeddus y Cyngor Cymuned.</p> <p><u>RESOLUTION</u> Council acknowledged the IRPW’s determination agreeing that the mandatory payments would be made to members no later than 30th June 2025</p> <p><u>PENDERFYNIAD</u> Cydnabuwyd penderfyniad PACGA ynghylch y taliadau gorfodol, ac iddynt gael eu talu i aelodau erbyn 30 Mehefin 2025 fan bellaf</p> |
| <p>195.</p> | <p>Correspondence / Gohebiaeth</p> <p>Correspondence for January / February / March 2025 – items of correspondence for information distributed throughout the month as recorded in Appendix 2 as required to be noted.</p> <p>The Chair invited members to raise any observations or concerns in relation to Appendix 2</p> | <p><u>RESOLUTION</u> Council raised no observations or concerns, and Appendix 2 was accepted</p> <p><u>PENDERFYNIAD</u> Ni chodwyd unrhyw sylwadau na phryderon a derbyniwyd Atodiad 2</p> |
| <p>196.</p> | <p>Planning Applications / Ceisiadau Cynllunio</p> <p>Council to consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority (SNPA)</p> <p>Planning Application: NP4/32/371A</p> <p>Proposal: Mass concrete slurry store and roof over</p> <p>Location: Tan-yr-Eglwys, Llanrhychwyn LL27 0YJ</p> <p>Dated received: 13th February 2025</p> <p>Members discussed the application, and it was agreed that no objection or observation would be made</p> | <p><u>RESOLUTION</u> Council considered application NP4/32/322D and resolved that it had no objection or observation to make upon the proposal</p> <p><u>PENDERFYNIAD</u> Ystyriwyd cais cynllunio NP4/32/322D a phenderfynwyd nad oedd gan y Cyngor unrhyw wrthwynebiadau na sylwadau i'w gwneud</p> |
| <p>197.</p> | <p>County Councillor Report / Adroddiad y Cyngorwyr Sir</p> <p>A brief report by C. Cllr. Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn</p> <p><u>Wales Metal Mines Programme, Parc Mine</u> – Parc had been identified as a major source of metals to the Nant Gwydir and the Afon Conwy, with the programme aiming to targeting specific pollution sources to clean up identified rivers and waterways that are failing to meet the required standards. C. Cllr Roberts to act as</p> | |

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| | <p>the initial point of contact as the elected member for both Betws-y-Coed and Trefriw</p> <p><u>Highways</u> – continuing to progress the installation of yellow lines at the junction of Crafnant Road/Wood Bank to alleviate parking issues</p> <p><u>Flood Plan</u> – liaising with partner agencies to assist the communities of Trefriw, Dolwyddelan and Betws-y-Coed in reinstating appropriate flood plans</p> <p><u>Grant Funding</u> – liaising with partner agencies to help identify funding streams for energy efficiency works proposed for the Village Hall</p> | |
| <p>198.</p> <p>198.1</p> <p>198.1.1</p> <p>198.1.2</p> <p>198.1.3</p> | <p>Working Group Updates to Council/Diweddariadau Gweithgorau i'r Cyngor</p> <p><u>Village Hall Working Group (VHWG) update:</u></p> <p>198.1.1 Wi-Fi Provision: The Clerk confirmed that Wi-Fi had now been reinstated within Hall with the required audio-visual equipment being sourced ready for the April meeting. The Clerk advised that a different streaming platform would be needed as Skype would be unavailable from May with the Clerk to research and bring alternatives for Council's consideration at the April meeting.</p> <p>198.1.2 Village Hall Roof: The Chair expanded on the recent roof repair works where the contractors had stated that the roof was in a poor state of repair with crumbling roof tiles. The work undertaken had made the building watertight, however, a comprehensive quote identifying the extent of the required work had been received, totalling £41,800. Next steps would be to have a further conversation with the Conservation Officer regarding the replacement of the roof slates, battens and supports with further quotes being obtained whilst seeking advice on potential grant funding streams.</p> <p>198.1.3 Energy Efficiency Improvements: The Chair advised that following the meeting with the Conservation Officer, pre-application advice had been received as to the improvements that would be considered permissible given the building's listed status. Councillors discussed the Officer's view that the current false ceiling could not be dropped further with a recommendation that initial advice be sought from a conservation architect with Cllr Bowen to provide details to the VHWG to progress further</p> | <p><u>ACTION</u> Standing Agenda Item</p> <p><u>ACTION</u> Clerk to provide details of alternative streaming platforms for Council's further consideration at the April meeting</p> <p><u>ACTION</u> April Agenda Item</p> |

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| 198.1.4 | <p>Evening Booking Session Times: Members discussed the current finish time of 10:30 pm, which despite being extended in May 2023, still appeared to be impacting and preventing evening bookings, especially community events. Members also acknowledged the need to attract more events to generate further income to offset the escalating costs of maintaining and managing the Hall. Following a final discussion, members agreed that from 1st April 2025, the finish time for bookings would be 11:30 pm on the understanding that any booking where music was being played would cease no later than 11:00 pm. This would then allow 30 minutes for all attendees to leave and the hirers to undertake any clearing up and cleaning that may be required. Members further agreed that, if required, a short grace period would be given the next morning, subject to any other bookings, for hirers to return to finish any cleaning of the Hall</p> | <p><u>RESOLUTION</u> Council resolved that from 1st April 2025, the finish time for the Village Hall evening sessions would be 11:30 pm on the basis that where music was being played, as part of the booking, this would cease no later than 11:00 pm</p> <p><u>PENDERFYNIAD</u> Penderfynwyd o 1 Ebrill 2025, mai 11:30pm fyddai amser gorffen sesiynau min nos Neuadd y Pentref ar y sail, lle byddai cerddoriaeth yn cael ei chwarae fel rhan o'r archeb, y byddai hyn yn dod i ben erbyn 11:00pm fan bellaf.</p> |
| 198.2 | <p><u>Cemetery Working Group (CWG) update:</u></p> | |
| 198.2.1 | <p>Eryri Project: Yew Tree Planting: Cllr Bowen confirmed that the three yew trees had now been planted. As the trees were larger than originally anticipated and advice received that there would be no livestock damage, there would be no need to ringfence the trees at this stage</p> <p>Eryri Project: Hedgerow Planting: Cllr Bowen advised that a further date of 26th March had been added to the planting programme with the community volunteers assisting on this day</p> | |
| 198.3 | <p><u>Village Hall Community Group (VHCG):</u></p> | |
| 198.3.1 | <p>Future Management of the Hall: Cllr Bowen confirmed that the former trustees had agreed to continue to provide an administrative function although this would depend on the type of governing entity that would be created and what those responsibilities would then be. It was agreed that Council needed to revisit the options as outlined at the December meeting to progress</p> | <p><u>ACTION</u> Clerk to re-circulate Cllr Kelly's Future Management of Trefriw Village Hall option paper for Council's further consideration and discussion at the April meeting</p> <p><u>ACTION</u> April Agenda Item</p> |
| 198.4 | <p><u>Services at Risk/Asset Transfer Group:</u></p> | |
| 198.4.1 | <p>Gower Road Public Toilets: Cllr Ellis confirmed that a meeting was being requested with Conwy CBC's Estates Department to investigate options for 2026/27 that included the possibility of either taking ownership of the toilets, taking a fixed term lease or allowing CCBC to close the facility. Discussions with CCBC should provide sufficient information as to the legal costs to the Community Council of full transfer or lease with further enquiries being</p> | |

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| | necessary to collate the projected expenditure to cover repairs, maintenance and all running costs | |
| 199. 199.1 | Health and Safety / Iechyd a Diogelwch Monthly Inspections: As per the agenda, it was agreed that Council would only receive updates when issues needed to be discussed. Cllr Bowen advised that deep tyre ruts are evident along the vehicular access to the pitch field with the access believed to be being used by NRW. Cllr Bowen to provide photographic evidence to the Clerk who will then make contact with NRW | ACTION Standing Agenda item ACTION Cllr Bowen to provide evidence of tyre ruts along vehicular access to the pitch field to enable the Clerk to make further enquiries with NRW |
| 199.2 | Community Field Boundary: Cllr Bowen advised that an indicative quote for the fencing works had not, to date, been obtained with agreement given for the item to be deferred to the April meeting | ACTION Cllr Bowen to seek an indicative quote for the Community Field fencing works (Deferred from March meeting) ACTION April Agenda Item |
| 199.3 | Bro Geirionydd Play Park: The Clerk advised that Conwy CBC were still obtaining quotes for the safety work to repair the rear boundary wall and replace the single gate and metal fence panel, with agreement for the item to be deferred to the April meeting | ACTION April Agenda Item |
| 199.4 | No other issues of health and safety were raised | |
| 200. 200.1 200.2 | Village Improvements / Gwelliannau Pentrefol No new remedial action and/or improvements were identified Central Bus Shelter: The Chair confirmed that the volunteer group had cleaned and painted the shelter. Invoices for the materials used had been supplied, totalling £53.73, with Council authorising the Clerk to reimburse these costs to the group lead, Jay Butters | ACTION Standing Agenda item RESOLUTION Council resolved to reimburse the cost of the materials used to clean and paint the bus shelter, totalling £53.73 with the Clerk authorised to make the payment PENDERFYNIAD Penderfynwyd ad-dalu côst y deunyddiau a ddefnyddiwyd i lanhau a phaentio'r arosfan bws, sef cyfanswm o £53.73, ac awdurdodwyd y Clerc wedi i wneud y taliad. |
| 200.3 | Signage at North Llanrwst Station: The Chair confirmed that the new bilingual boards have been installed to indicate that the station is also the stop for Trefriw. In Cllr Kelly's absence, the Chair proposed sending a letter of thanks to Lee Robinson at TfW for arranging the new platform signage. Cllr Jewett noted that there was no sign directing passengers to the village from the station – the Chair confirmed that Cllr Kelly had also identified and raised this having been advised that there is currently no funding to add any further fingerposts | RESOLUTION Council acknowledged the new signage at North Llanrwst Station resolving to agree the proposal to send a letter of thanks to Lee Robinson of Transport for Wales (TfW) PENDERFYNIAD Nodwyd yr arwyddion newydd yng Ngorsaf Ogleddol Llanrwst a phenderfynwyd cytuno ar y cynnig i anfon llythyr o ddiolch at Lee Robinson o Drafnidiaeth Cymru (TfW) |
| 201. | Councillor/Clerk Training / Hyfforddiant Cyngorwyr/Y Clerc The Clerk advised that no training had been undertaken by either councillors or clerk during the preceding month. Cllr Jewett confirmed that they were still to attend the Welsh Government's Asbestos Awareness Training in July | ACTION Standing Agenda Item |

