

## Trefriw Village Hall Hire Charges

|                                 |   |
|---------------------------------|---|
| Ward residents / groups         | £20 for up to a 3-hour session - additional hours will be charged at £5 per hour (subject to availability)  |
| Other individuals / groups      | £20 per hour (minimum duration 2 hours)   |
| Party Bookings – ward residents | Minimum charge of £35 with an additional fee of £5 per hour depending on the length of the booking. Clerk to confirm overall costs directly with the hirer at the time of booking |
| Party Bookings – non-residents  | Minimum charge of £50 with an additional fee of £5 per hour depending on the length of the booking. Clerk to confirm overall costs directly with the hirer at the time of booking |
| Business / corporate*           | £25 per hour (minimum duration 2 hours for non-ward residents)  |
| Small Meeting Room Only         | £15 for up to a 2-hour session. Heating only via an electric fan heater in the meeting room   |
| Deposit required                | A 50% deposit maybe requested - if applicable, this will be advised once the booking has been agreed by the Clerk   |
| Additional costs                | All electricity charged in addition to the hire fee, in line with the supplier's charges  |

\*Any event that allows an individual, a group or a business to deliver a service and/or sell merchandise for profit is classed as a corporate booking

**For all bookings, preheating of the main Hall space is available but with all charges payable by the hirer, at the relevant electricity unit costs**

The normal session pattern is given below, however, subject to availability, the Community Council will be as flexible as possible:

|           |   |
|-----------|---|
| MORNING   | 3-hour session - usually 9:00 am until 12:00 noon   |
| AFTERNOON | 3-hour session - usually 2:00 pm until 5:00 pm  |
| EVENING   | 3-hour session - usually 7:00 pm until 10:00 pm<br>Evening sessions must finish by 11:30 pm with any music being played as part of the booking ceasing no later than 11:00 pm |

If you wish to hire the hall for a charity fundraising event, please contact our Clerk to discuss applicable hire rates.

### **Additional Penalties:**

Following recent issues that have occurred, the Community Council agreed on 12<sup>th</sup> April 2022 that the following penalties would be imposed and included within the final invoice to hirers, if applicable:

- (1) a £30 penalty for failing to leave the premises within fifteen minutes of the agreed end of booking hire session
- (2) a £35 penalty for failing to remove all rubbish from the building and grounds

(3) a £75 penalty for failing to undertake an adequate and reasonable level of post hire cleaning

**Payments and deposits**

Due to recent banking changes, the Community Council can only take payments by direct bank transfer - full details will be provided when an invoice is raised which must be settled within 14 days.

If hirers do not have the ability to make a direct bank transfer payment, any charges passed on to the Community Council by their banking provider for cheque clearance will have to be covered in their entirety by the hirer.

A deposit of 50% may be requested to confirm your booking, unless otherwise agreed. You will be invoiced for the final payment after the event.

Hirers will be liable to pay for making good any damage to the hall, its equipment or contents.

**Cancellation Policy**

We request that you give as much notice as possible if you need to cancel your booking. If less than 14 days' notice is given then the Community Council reserves the right to invoice for 50% of the appropriate booking fee to cover administrative costs.

## Mynwent Cyhoeddus Trefriw a Llanrhychwyn Trefriw and Llanrhychwyn Public Cemetery

### Cemetery Fees November 2024

(minute number 142, 12/11/2024)

| <b>Purchase of Exclusive Right to Burial</b>   | <b>Resident</b> | <b>Non-resident</b> |
|--|-----------------|---------------------|
| Lease period from 1.4.2014 – 50 years (minute no 14.20c)   |                 |                     |
| Adult grave for up to three burials (8ft x 4ft) includes first burial  | £500            | £1,000              |
| Grave for cremated remains (4ft x 4ft)   | £250            | £500                |
| Grave for stillborn child (single burial only*)  | Free            | Free                |
| Grave for child up to 18 years old (single burial only*)   | Free            | Free                |
| <b>*If additional burials are required in the same plot, normal fees apply</b>   |                 |                     |
| Renewal of lease is available at 50% of the cost of a new grant if required (minute No 14.40c)   |                 |                     |
| Right to re-open existing grave for coffin burial  | £290            | £580                |
| Right to re-open existing grave or ashes plot for burial of ashes  | £150            | £300                |
| Unpurchased graves (no exclusive right of burial)  | £252            | £504                |
| <b>Memorials</b>   |                 |                     |
| Right to erect a memorial on a grave or cremation plot   | £100            | £200                |
| Right to re-erect a memorial on a grave or cremation plot  | £40             | £80                 |
| Right to add an additional inscription on an existing memorial   | £40             | £80                 |
| Right to place an additional plaque on a grave plot (no disturbance to headstone)  | £40             | £80                 |
| Right to erect a replacement memorial on a grave or cremation plot   | £50             | £100                |
| Right to clean / retouch or level memorial   | £25             | £50                 |
| <b>Right to erect and maintain memorials other than on grave or cremation plot</b>   |                 |                     |
| Right to erect a wall plaque   | £60             | £120                |
| Right to add an additional inscription on a wall plaque  | £35             | £70                 |
| <b>Administration</b>  |                 |                     |
| The registers are available for consultation by any person free of charge<br>Please make an appointment with the Clerk (ring 07305 316095) |                 |                     |
| One search of the burial registers by the Clerk  | £25             |                     |
| To deal with late, incorrect or incomplete applications  | £50             |                     |
| To deal with unnotified and/or unauthorised works to grave plot or memorials   | £100            |                     |
| Transfer and registration of Exclusive Rights/Title Deed Transfer  | £50             |                     |
| Purchase duplicate copy of the Title Deed  | £25             |                     |
| Purchase certified copy of entry in the Burial Register  | £25             |                     |