

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer  
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## Minutes of the Meeting of the Council held on 20<sup>th</sup> January 2026

Present: Cllr Kim Ellis (Chair), Cllr Idris Bowen, Cllr Bronwyn Griffith and Cllr Jasmine Kelly

In attendance: C. Cllr Liz Roberts and Vikki Teasdale (Clerk/RFO)

Members of the Public – One with no public participation session taking place ahead of the start of the meeting

	<u>Agenda Item/Discussion - Eitem Agenda/Trafodaeth</u>	<u>Action/Resolution/Update/Acknowledgement</u> <u>Mae prif benderfyniadau'r Cyngor hefyd yn cael eu rhoi yn Gymraeg</u>
171.	<b>To confirm that a Quorum of elected members is present / I gadarnhau bod cworwm o aelodau etholedig yn bresennol</b>	<b>RESOLUTION</b> A quorum was confirmed by the Chair. <b>PENDERFYNIAD</b> Cadarnhawyd cworwm gan y cadeirydd.
172	<b>Apologies/Ymddiheuriadau LG Act 1972 Sch 12 par 20</b> To accept apologies and consider approving reasons for absence/Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb	<b>RESOLUTION</b> Council resolved to receive and accept apologies from Cllr Jackie Jewett <b>PENDERFYNIAD</b> Derbyniwyd ymddiheuriadau gan Cyng. Jackie Jewett
173.	<b>Declarations of Interest/Datgan Buddiannau LG Act 2000 s50 Local Authorities (Wales) Order 2008/788</b> To disclose personal and financial interest in items of business listed below / Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod	Cllrs Bowen and Kelly declared an interest in agenda item number 178 by reason of being trustees of the Children's Playing Field, Trefriw trust. The Clerk noted the disclosures with the interests being confirmed as non-prejudicial.
174.	<b>Minutes/Cofnodion LGA 1972, Sch 12 par 41(1)</b> To receive, approve and sign as a correct record the minutes of the Council meeting held on 9 <sup>th</sup> December 2025.	<b>RESOLUTION</b> Council resolved that the minutes of the meeting held on 9 <sup>th</sup> December 2025 be accepted and signed by the Chair as a true record. <b>PENDERFYNIAD</b> Derbyniwyd cofnodion y cyfarfod a gynhaliwyd Rhagfyr 9fed, 2025 fel cofnod cywir.
175.	<b>Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960</b>	No recommendation received for the exclusion of the press or public during any agenda items.
176.	<b>Chair's Announcements/Cyhoeddiadau'r Gadeirydd</b> None	
177.	<b>St Mary's Church, Trefriw</b> Iwan Williams from Ffiwsar outlined the Bro Gwydyr ministry's project to gather resident input on future activities and events for the building,	



<p><b>179.4</b></p> <p><b>179.5</b></p>	<p>Charitable Account for December 2025 (ii) HSBC Business Manager for 2025/26, Quarter 3 (iii) PSDF TCC Investment Account for 2025/26, Quarter 3 – the Chair invited members to raise any questions on the documents</p> <p>Council to acknowledge scrutiny and acceptance of the 2025/26 Current and Deposit Account Cashbooks for Quarter 3 – the Chair invited members to raise any queries on the documents</p> <p>The Chair referred members to the 2026/27 draft budget (V3), Appendix 1.3, and invited members to scrutinise and question as appropriate. The Clerk referred to those entries that had been highlighted in yellow, indicating changes to the draft since the December meeting as well as the information now provided on page 4. Council moved to vote, and it was unanimously agreed that the 2026/27 budget be deemed as approved and a precept request of £28,169.75 be submitted</p>	<p><b><u>PENDERFYNIAD</u></b> Derbyniwyd y dogfennau a ddsbarthwyd yn flaenorol ac ni chodwyd unrhyw sylwadau na phryderon.</p> <p><b><u>RESOLUTION</u></b> Council accepted the documents as previously circulated, and no observations or concerns were raised.</p> <p><b><u>PENDERFYNIAD</u></b> Derbyniwyd y dogfennau a ddsbarthwyd yn flaenorol ac ni chodwyd unrhyw sylwadau na phryderon</p> <p><b><u>RESOLUTION</u></b> Council resolved to accept the 2026/27 budget without amendment</p> <p><b><u>PENDERFYNIAD</u></b> Penderfynwyd derbyn cyllideb 2026/27 heb welliant</p> <p><b><u>RESOLUTION</u></b> Council resolved to accept the precept request of £28,169.75 as calculated by the Clerk</p> <p><b><u>PENDERFYNIAD</u></b> Penderfynwyd derbyn y cais praesept diwygiedig o £28,169.75 fel yr ail-gyfrifwyd gan y Clerk</p> <p><b><u>ACTION</u></b> Clerk to submit the precept request in the sum of £28,169.75 to Conwy CBC</p>
<p><b>180.</b></p> <p><b>180.1</b></p>	<p><b>Correspondence / Gohebiaeth - December 2025 / January 2026</b></p> <p>– Items of correspondence for information distributed throughout the month as recorded in Appendix 2 as required to be noted. The Chair invited members to raise any observations or concerns regarding any items of correspondence as referred to in Appendix 2.</p> <p>Cllr Bowen gave a comprehensive explanation of the proposal to extend Trefriw FP01, by taking advantage of the area designated for a temporary bypass as part of the flood alleviation works. As the procurement of the land is already included within the scope of CCBC's works, a new permanent footpath connection could be established, at no additional cost. Currently, the footpath ends in the middle of land owned by the Maze, with no further access to the B5106. The proposed short linking path would provide a safe and convenient connection between the Dolgarrog and Trefriw path networks.</p>	<p><b><u>RESOLUTION</u></b> Council raised no observations or concerns, and Appendix 2 was accepted.</p> <p><b><u>PENDERFYNIAD</u></b> Ni chodwyd unrhyw sylwadau na phryderon a derbyniwyd Atodiad 2.</p> <p><b><u>RESOLUTION</u></b> Council considered the extension to Trefriw FP01, unanimously agreeing to offer support to the proposal given the long-term benefit to the community</p> <p><b><u>PENDERFYNIAD</u></b> Ystyriwyd yr estyniad i Drefriw FP01, a chytunwyd yn unfrydol i gefnogi'r cynnig o ystyried y budd hirdymor i'r gymuned.</p> <p><b><u>ACTION</u></b> Clerk to write to CCBC to express Council's strong support for the proposal</p>
<p><b>181.</b></p>	<p><b>Planning Applications / Ceisiadau Cynllunio</b></p> <p>Council to consider any applications received from Conwy County Borough Council or Eryri National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting</p> <p><b>Application Number:</b> NP4/32/205A</p> <p><b>Proposal:</b> Conversion of former primary school into a single dwelling</p> <p><b>Location:</b> Former Primary School, Trefriw LL27 0RX</p>	<p><b><u>ACTION</u></b> Standing Agenda Item</p> <p><b><u>RESOLUTION</u></b> Council considered application NP4/32/205A and resolved that it had no objection or observation to make upon the proposal</p> <p><b><u>PENDERFYNIAD</u></b> Ystyriwyd cais cynllunio NP4/32/205A a phenderfynwyd nad oedd gan y Cyngor unrhyw wrthwynebiadau na sylwadau i'w gwneud</p>



<p>183.2</p>	<p><u>Cemetery Working Group (CWG)</u> Cllr Kelly reported visiting Ysgol Dyffryn yr Enfys to discuss the cemetery extension project with year 5 and 6 pupils, sharing community ideas for the work. The pupils' exhibition is set for March 2nd, attended by Bodnant Estate's head gardener. Cllr Roberts reported that Dolwyddelan CC had received biodiversity guidance from One Voice Wales in relation to their cemetery project and suggested it may be beneficial to seek similar advice.</p>	<p><b><u>ACTION</u></b> Cllr Kelly to contact Sam Langdon (One Voice Wales) for biodiversity advice on the cemetery project.</p>
<p>183.3</p>	<p><u>Services at Risk/Asset Transfer Group</u> Gower Road Toilets: Cllr Ellis appraised members of the current options. Having received further information from CCBC, the 2026/27 sponsorship model was based only on the seasonal opening of the toilet block (April to September) for the sum of £8,895 with the working group not recommending this option as it is not affordable for the community and does not provide a year-round facility. Previous discussion around siting a Portaloo on Gower Road, near the Crest recycling bank, had been explored, however, feedback from residents had raised concern that this could cause noise nuisance and possibly attract overnight camper vans and fly tipping. It could also detract from the value of properties on Gower Road. On that basis, the working group's recommendation would be to not pursue this option in fairness to local property owners. The last option would be to place a Portaloo outside the public toilet block, although permission would be required from CCBC who own the land. The current annual cost to hire an accessible unit including consumables, and with two cleans a week is £3,120 plus VAT although the community council would need to insure the unit and cover an excess should any claim be made. The unit would also need to be locked at night; however, local business owners had offered their support with opening and closing the unit each day. The working group's recommendation to Council was to trial a Portaloo unit outside the public toilet block. Members considered the options agreeing the working group's recommendation to trial a Portaloo outside the public toilet block, which would remain closed. C. Cllr Roberts agreed to assist with obtaining the consent needed from CCBC as well as requesting that signage be affixed to the toilet block confirming the permanent closure.</p>	<p><b><u>RESOLUTION</u></b> Council resolved to agree the working group's recommendation to progress the trial of a Portaloo unit on land outside the public toilet block with the toilet block to be permanently closed <b><u>PENDERFYNIAD</u></b> Penderfynwyd cytuno ag argymhelliad y gweithgor i fwrw ymlaen â threial uned Portaloo ar dir y tu allan i'r bloc toiledau cyhoeddus, gyda'r bloc toiledau i'w gau'n barhaol.</p>

<p><b>184.</b> <b>184.1</b></p> <p><b>184.2</b></p> <p><b>184.3</b></p> <p><b>184.4</b></p> <p><b>184.5</b></p>	<p>Health and Safety / Iechyd a Diogelwch</p> <p>As per the Agenda, it was agreed that Council would only receive verbal updates from members where issues needed to be highlighted and/or discussed</p> <p>The Clerk advised that a further tree branch had come down along the all abilities trail which was obstructing the pathway. Given the health and safety issue, the Clerk had instructed the Council's usual maintenance contractor to remove the branch.</p> <p>Public Bench, near B5106 north bus stop: Cllr Bowen advised that work to relocate the bench to the cemetery was ongoing.</p> <p>All Abilities Trail, ongoing erosion: Cllr Bowen reported that, following an onsite meeting, it has been confirmed that NRW would provide both the necessary materials and workforce to install an additional stone barrier to the side of the path. The measure is intended to prevent floodwater from undermining the concrete path and is expected to be a permanent solution. The work is anticipated to be completed by mid-March.</p> <p>Dog-Fouling – Cllr Kelly advised of an increase in dog-fouling on the cob by the old quay and by St Mary's Church. CCBC had been very quick to install no dog-fouling signage by the church but with the cob this would fall within NRW's remit. It was agreed that the clerk would contact NRW to see if signage could also be added.</p> <p>Other issues –</p> <p>Ward Defibrillators – the clerk advised that the quarterly checks were now needed with councillors agreeing who would check each device.</p> <p>Storm Drain Obstruction: the clerk confirmed that a response had been received from CCBC confirming that the foliage obstructing the valve flaps would be cleared and in future would be regularly inspected and maintained by the relevant team</p> <p>Overhanging Tree / Hedge – Cllr Griffith advised of two issues, the first an overhanging tree on Crafnant Road (Llys Gain) and an overgrown hedge along Wood Bank (Bryn Dyffryn, Pendant and Riverbank). Both issues had been reported online to CCBC; however, no action had been taken as both the tree and hedge were on private land. C. Cllr Roberts agreed to go back to CCBC (Kevin Jones) to ask for further advice on how to deal with these obstructions.</p>	<p><b><u>ACTION</u></b> Standing Agenda item</p> <p><b><u>RESOLUTION</u></b> Council ratified the Clerk's decision to instruct the removal of the tree branch on the grounds of health and safety, authorising the payment of Rob Duncalf's invoice once received</p> <p><b><u>PENDERFYNIAD</u></b> Cadarnhawyd penderfyniad y Clerc i gyfarwyddo tynnu cangen y goeden ar sail iechyd a diogelwch, gan awdurdodi talu anfoneb Rob Duncalf ar ôl ei derbyn.</p> <p><b><u>ACTION</u></b> Agenda item for March</p> <p><b><u>ACTION</u></b> Agenda item for April</p>
<p><b>185.</b></p>	<p><b>Village Improvements / Gwelliannau Pentrefol</b></p> <p>Members did not identify any remedial actions or improvements</p>	<p><b><u>ACTION</u></b> Standing Agenda item</p>

186.	<b>Councillor/Clerk Training /Hyfforddiant Cynghorwyr/Y Clerc</b> It was confirmed that there had been no training since the last meeting. Upcoming training: Cllr Kelly, Chairing Skills on 22 <sup>nd</sup> January and Cllr Ellis, How to Manage Grievances on 4 <sup>th</sup> February	<b><u>ACTION</u></b> Standing Agenda Item
187. 187.1 187.2	External Meetings/Webinars / Cyfarfodydd Allanol/Weminarau <u>Attended:</u> None <u>Upcoming:</u> Cllr Griffith to attend the Llyn Geirionydd/Crafnant Multi-Agency Working Group meeting on 23 <sup>rd</sup> February	<b><u>ACTION</u></b> Standing Agenda Item
188. 188.1 188.2	<b>Community Engagement</b> Recent community engagement: None Council noted the next Community Coffee Morning (incorporating Meet your Councillor) on 12 <sup>th</sup> February	
189.	<b>B5106 Flood Alleviation Works</b> Council noted the recent update from CCBC that had been shared with residents via social media. The update confirmed that following feedback from the community, it was hoped that a temporary bypass road could be implemented to allow the works to be undertaken under traffic light control instead of full closure. The scheme was continuing to be developed, and as a result of the additional design and coordination work, the anticipated start on site has been revised and is now expected in Spring 2026.	
190.	<b>Next Month's Agenda</b> The following additional items were proposed and accepted for Council's next meeting: None	<b><u>ACTION</u></b> Any further items to be presented for consideration and/or ancillary papers in support to be received by the Clerk no later than <b><u>Tuesday, 24<sup>th</sup> February 2026</u></b>
191.	<b>Next Meeting of the Community Council / Cyfarfod Nesaf y Cyngor Cymuned</b> Cllr Kelly provided advanced apologies for absence at the next meeting due to a family commitment	<b><u>RESOLUTION</u></b> Council resolved that the next meeting would be held at 7pm on <b>Tuesday, 10<sup>th</sup> March 2026</b> both in person at Trefriw Village Hall and online <b><u>PENDERFYNIAD</u></b> Cynhelir cyfarfod nesaf y Cyngor ar <b>Ddydd Mawrth, 10fed. o Fawrth</b> am 7yh yn bersonol yn Neuadd y Pentref Trefriw ac ar-lein

(The meeting closed at 20.24)