

Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer

Angorfa Trefriw Conwy LL27 0JJ

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8th April 2026

Dear Sir/Madam

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held on a hybrid basis both in person at Trefriw Village Hall and virtually on Tuesday, 14th April 2026 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully

Vikki Teasdale

Clerk to the Council

The Community Council will meet on a hybrid basis both in person at Trefriw Village Hall and virtually via Skype (meeting code: [TCC Meeting 14042026](#)) in accordance with the provisions of The Local Government and Elections (Wales) Act 2021. **The council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different viewpoint.**

Meeting of the Council - Agenda for 14th April 2026

1. **To confirm that a quorum of elected members is present**
A quorum is to be confirmed by the Chair
2. **Apologies LGA 1972 Sch. 12 par 40**
To note and/or formally accept apologies subject to Council's approval
3. **Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788**
To disclose personal and financial interests in items of business listed below
4. **Minutes LGA 1972 Sch. 12 par 41(1)**
To receive and approve as a correct record the minutes of the meeting held on 10th March 2026
5. **Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**
To consider any recommendation for members of the press / public in attendance to be excluded from the meeting during consideration of any agenda items for confidential reasons
6. **Chair's Announcements**
7. **Reinstatement of the Basket Swing, Gower Road Play Park**
8. **Finance**
 - 8.1 To question any financial transactions as detailed within Appendix 1 and/or the supporting invoices and payment records, as previously circulated
 - 8.2 To formally approve and authorise those payments as per Appendix 1
 - 8.3 To acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations in relation to (i) HSBC Charitable Account for March 2026 (ii) HSBC Business Manager Account for 2025/26, Quarter 4 (iii) PSDF Investment Account for 2025/26, Quarter 4
 - 8.4 To acknowledge scrutiny and acceptance of the 2025/26 Financial Year End Balance Sheet, Appendix 1.1
 - 8.5 To acknowledge scrutiny and acceptance of the 2025/26 Financial Year End Current and Deposit Account Cashbooks - Appendices 1.2 and 1.3
 - 8.6 To acknowledge scrutiny and acceptance of the 2025/26 Financial Year End Budget Statement - Appendix 1.4
 - 8.7 To receive and review the Asset Register as of 31st March 2026 – Appendix 1.5
 - 8.8 To receive and review the Allocated Reserves as of 31st March 2026 – Appendix 1.6
 - 8.9 Clerk to update on the audit arrangements for year ending 31st March 2026
 - 8.10 Members to receive the 2026/27 Councillors Allowances Form for completion and return to the Clerk

9. Correspondence for March/April 2026

To acknowledge correspondence received and circulated to Councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the Clerk or Councillors if further discussion and or action is deemed necessary, Appendix 2

9.1 To consider the OVW Digital Health recommendations, Appendix 2.1

9.2 To consider correspondence received regarding evening/live music events at the Village Hall

10. Planning Applications

To consider any applications received from Conwy County Borough Council or Snowdonia National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting

11. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from C. Cllr Liz Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

11.1 Update on possible solutions for adjusting the brightness of streetlights on Trefriw Terrace, following feedback from residents (Cllr Bowen / C. Cllr Roberts)

12. Working Group Updates to Council - to receive and consider any update and/or recommendation as proposed

12.1 Village Hall Working Group to include:

12.1.1 Hall efficiency improvements to include cost estimates from Donald Insall Associates for drawing up preliminary plans for the suggested efficiency improvements

12.1.2 Remedial guttering / roof works – quotes / recommendations as received

12.2 Cemetery Working Group

12.3 Services at Risk/Asset Transfer Group to include:

12.3.1 Trial installation of a Portaloo adjacent to the closed public toilet block

13. Health and Safety

13.1 Council to receive verbal reports from members regarding the routine health and safety inspections undertaken in March 2026 where consideration and agreement by full Council is required to undertake remedial action

13.2 Update on the repair / relocation of the B5106 bench to Trefriw Cemetery (Cllr Bowen)

13.3 Update on the response from CCBC regarding the overgrown trees and hedging as identified on Crafnant Road and Wood Bank (C. Cllr Roberts)

13.4 Update on the response from CCBC regarding the missing fencing along the public footpath at the Fairy Falls (C. Cllr Roberts)

13.5 To receive updates from ward members and consider agreeing any necessary remedial action or works

14. Village Improvements

Council to receive updates from members regarding any necessary remedial action and/or improvements that have been identified and to consider and move to agree a schedule of works

15. Councillor/Clerk Training

Council to note all training undertaken since the previous Council meeting and to consider and move to agree any further requirements

16. External Meetings/Webinars

16.1 To receive an overview from the Clerk and/or those members who have attended external meetings/webinars/training sessions during the preceding month and to determine any actions or processes that should be considered or implemented

16.2 To discuss any forthcoming meetings / webinars and, if appropriate, agree representation

17. Community Engagement

17.1 To receive a summary of any activities undertaken since the previous meeting

17.2 To note the next Community Coffee Morning on 14th May 2026

18. Governance

To receive and consider the draft 2025/26 Annual Report – Appendix 3

19. Conwy Pride in Place Impact Fund – Village Bench Refurbishment

To review the previously circulated funding application with a view to approving and authorising the same ahead of the submission deadline of 17 April 2026

20. Next Meeting Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items to be presented for consideration or ancillary papers in support of agenda items are to be received by the Clerk no later than Thursday, 30th April

21. To confirm the date of the next meeting of the Council as Tuesday, 12th May 2026 at 7:00 pm