

Cyngor Cymuned Trefriw Community Council

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Minutes of the Meeting of the Council held on 14th April 2026

Present: Cllr Kim Ellis (Chair), Cllr Idris Bowen, Cllr Bronwyn Griffith, Cllr Jackie Jewett and Cllr Jasmine Kelly

In attendance: C. Cllr Liz Roberts (virtual attendance, left at 19.13) and Vikki Teasdale (Clerk/RFO)

Members of the Public – One with no public participation session taking place ahead of the start of the meeting

	<u>Agenda Item/Discussion - Eitem Agenda/Trafodaeth</u>	<u>Action/Resolution/Update/Acknowledgement</u> <u>Mae prif benderfyniadau'r Cyngor hefyd yn cael eu rhoi yn Gymraeg</u>
1.	To confirm that a Quorum of elected members is present / I gadarnhau bod cworwm o aelodau etholedig yn bresennol	<u>RESOLUTION</u> A quorum was confirmed by the Chair. <u>PENDERFYNIAD</u> Cadarnhawyd cworwm gan y cadeirydd.
2.	Apologies/Ymddiheuriadau LG Act 1972 Sch 12 par 20 To accept apologies and consider approving reasons for absence/Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb	None – all councillors present.
3.	Declarations of Interest/Datgan Buddiannau LG Act 2000 s50 Local Authorities (Wales) Order 2008/788 To disclose personal and financial interest in items of business listed below / Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod	Cllrs Bowen and Kelly declared an interest in agenda item number 7 by reason of being trustees of the Children's Playing Field, Trefriw trust. The Clerk noted the disclosures with the interests being confirmed as non-prejudicial.
4.	Minutes/Cofnodion LGA 1972, Sch 12 par 41(1) To receive, approve and sign as a correct record the minutes of the Council meeting held on 10 th March 2026.	<u>RESOLUTION</u> Council resolved that the minutes of the meeting held on 10 th March 2026 be accepted and signed by the Chair as a true record. <u>PENDERFYNIAD</u> Derbyniwyd cofnodion y cyfarfod a gynhaliwyd Mawrth 10fed. 2026 fel cofnod cywir.
5.	Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960	No recommendation received for the exclusion of the press or public during any agenda items.
6.	Chair's Announcements/Cyhoeddiadau'r Gadeirydd	None
Following a request by C. Cllr Roberts, members agreed for the County Councillor report (Agenda item 11) to be provided as the next item with the numbering of the minutes subsequently differing from the numbering within the published Agenda		
7.	County Councillor Report / Adroddiad-y-Cynghorydd Sir A brief report by C. Cllr. Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn <u>Ongoing Temporary Road Closures by Dŵr Cymru</u> – a meeting was held with Dŵr Cymru, during which they provided an update on the	

	<p>completed works, including the installation of significant new pipework. At this stage, there are no outstanding issues preventing Highways from proceeding with the tarmacking. To advance the roadworks, a further meeting has been requested with Highways for discussion. Cllr Griffith will attend this meeting.</p> <p><u>Double Yellow Lines</u> – the installing of double yellow lines at the junction of School Hill and Llanrhychwyn Road and the corner of Crafnant Road and Wood Bank (Top Road) had still not been undertaken. This will be raised at the Highways meeting, as above.</p> <p><u>Digital Voice</u> – the community meeting in Dolwyddelan had taken place on 20th March with the presentation slides having been shared with the clerk together with contact details for the Digital Voice officer who attended should any further information or an event be required in Trefriw. Digital Voice are working alongside the Galw Gofal (telecare services) at Conwy CBC to support residents receiving this service especially during this changeover period.</p> <p><u>Community First Responder</u>: contact had been made with a paramedic within the Welsh Ambulance Service who was willing to work with the community to deliver basic first aid courses. Formal confirmation would be needed from the Volunteer Officer to progress.</p> <p><u>Streetlamp Issues, Trefriw Terrace</u> – Cllr Bowen reported residents would want the lights dimmed or switched off at night to address negative effects. Switching to orange bulbs could further help. C. Cllr Roberts to schedule a meeting with CCBC to move forward.</p> <p><u>Overhanging Tree / Hedge on Crafnant Road and Wood Bank</u> – Highways had confirmed that some work had been done to remove the obstruction, however, Cllr Griffith said the work had not been done in its entirety and there appeared to be some confusion over the location. C. Cllr Roberts confirmed that this would also be flagged up at the planned meeting with Highways</p> <p><u>Missing Fencing at Fairy Falls</u> – this had been escalated within CCBC and a contractor appointed to install the missing fencing.</p>	
8.	<p>Reinstatement of the Basket Swing, Gower Road Play Park</p> <p>Cllr Kelly reported that, following the meeting with Cllr Mike Priestley (CCBC) in early March, CCBC had since agreed to replace the safety surface beneath the basket swing as and when funding became available. As the new financial year had commenced, the Play Park Trustees had again contacted CCBC for an update regarding the installation with a response now received indicating that the order for</p>	<p><u>ACTION</u> Agenda item for May</p>

	the materials would be placed once that area of the park had sufficiently dried out following the recent wet weather.	
9.	Finance/Cyllid	
9.1	Council to acknowledge scrutiny and acceptance of the financial detail, list of transactions and supporting invoices, as formally detailed within Appendix 1.	No objections or concerns were made in respect of the contents of Appendix 1 or the supporting invoices and the document was accepted.
9.2	Council to discuss and question as required all financial transactions as detailed within Appendix 1 to also include three further invoice as subsequently received from Cleaner Care for the village hall cleaning in March (£61.50), Arfon Roberts for the cutting of the recreation fields (£108) and OVO Energy for the electricity used at the village hall (£127.53). Council moved to vote, and it was unanimously agreed that all transactions within Appendix 1 and the three additional invoices be deemed as approved and the Clerk was authorised to make the outstanding payments	RESOLUTION Council resolved to approve and authorise all transactions as reported by the Clerk within Appendix 1 together with the three additional payments (£297.03), as itemised. PENDERFYNIAD Cymeradwywyd ac awdurdodwyd yr holl drafodion a manylwyd gan y Clerc yn Atodiad 1, ynghyd â'r tri thaliad ychwanegol (£297.03), a eitemwyd.
9.3	Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for (i) HSBC Charitable Account for March 2026 (ii) HSBC Business Manager for 2025/26, Quarter 4 (iii) PSDF Investment Account for 2025/26, Quarter 4 – the Chair invited members to raise any questions on the documents	RESOLUTION Council accepted the documents as previously circulated and no observations or concerns were raised PENDERFYNIAD Derbyniwyd y dogfennau a ddosbarthwyd yn flaenorol ac ni chodwyd unrhyw sylwadau na phryderon
9.4	Council to acknowledge scrutiny and acceptance of the 2025/26 Financial Year End Balance Sheet.	RESOLUTION Council accepted the 2025/26 Financial Year End Balance Sheet and no observations or concerns were raised PENDERFYNIAD Derbyniwyd y Cydbil Finanyddol Diwedd Blwyddyn 2025/26 ac ni chodwyd unrhyw sylwadau na phryderon
9.5	Council to acknowledge scrutiny and acceptance of the 2025/26 Financial Year End Current and Deposit Account Cashbooks, Appendices 1.2 and 1.3. The Chair invited members to raise any questions on the documents, but none were deemed necessary	RESOLUTION Council accepted the 2025/26 Cashbooks, and no observations or concerns were raised PENDERFYNIAD Derbyniwyd Llyfrau Arian 2025/26, ac ni chodwyd unrhyw sylwadau na phryderon
9.6	Council formally received the Year End Budget Statement for 2025/26, Appendix 1.4. Within the appendix the Clerk had provided some narrative, specifically highlighting to members the more substantial underspends with a recommendation to carry over the monies held within budget lines 2, 7, 13, 15, 21, 29, 30 and 33 to meet projected expenditure in 2026/27 with the monies held within budget line 28 to be moved to the investment account.	RESOLUTION Council accepted the 2025/26 Year End Budget Statement and agreed the Clerk's recommendation to carry forward monies against budget lines 2, 7, 13, 15, 21, 29 and 33 and to transfer monies held in budget line 28 to the investment account PENDERFYNIAD Derbyniwyd Datganiad Cyllideb Diwedd Blwyddyn 2025/26, a chytunwyd ar argymhelliad y Clerc i gario arian ymlaen yn erbyn llinellau cyllideb 2, 7, 13, 15, 21, 29, 30 a 33 ac i drosglwyddo arian a ddelir yn llinell cyllideb 28 i'r cyfrif buddsoddi
9.7	Council formally received and reviewed the Asset Register as of 31 st March 2026, Appendix 1.5.	RESOLUTION Council resolved to agree the Asset Register with no amendment deemed necessary

<p>9.8</p> <p>9.9</p> <p>9.10</p>	<p>Council formally received and reviewed the Schedule of Allocated Reserves as of 31st March 2026, Appendix 1.6</p> <p>The Clerk confirmed that the audit paperwork had been received with Council being subject to a basic audit for the previous financial year. The internal audit would need to be completed by 31st May to meet the statutory requirements. Meeting dates for 2026/27 will be set in May, with the June meeting likely on Tuesday, 16th June, ensuring members then have the required 14 days to review the completed audit documents.</p> <p>The 2026/27 Councillor Allowances Forms were distributed for completion with the Clerk reaffirming Council's policy that should any councillor resign during the financial year that Council retains the right to seek reimbursement of any allowances paid, calculated on a pro-rata basis.</p>	<p><u>PENDERFYNIAD</u> Cytunwyd ar y Gofrestr Asedau heb unrhyw newidiadau</p> <p><u>RESOLUTION</u> Council resolved to agree the Schedule of Allocated Reserves with no amendment deemed necessary</p> <p><u>PENDERFYNIAD</u> Cytunwyd ar y Rhestr o Gronfeydd Wrth Gefn a Ddyrannwyd heb unrhyw newidiadau</p>
<p>10.</p> <p>10.1</p> <p>10.2</p>	<p>Correspondence / Gohebiaeth - March / April 2026</p> <p>Items of correspondence for information distributed throughout the month as recorded in Appendix 2 as required to be noted. The Chair invited members to raise any observations or concerns regarding any items of correspondence as referred to in Appendix 2.</p> <p>OVW Digital Health Report – Members reviewed recommendations to consider using a gov.wales domain and expanding Council's social media presence. The Clerk noted current emails operate through the website, and switching domains may not be feasible without dedicated IT support. Members agreed to revisit the domain change when planning a new website. For social media, the well-established Facebook account was deemed sufficient. Council had recently started to follow the Conwy Youth Service page and would share relevant information and events for younger residents.</p> <p>Village Hall Evening / Live Music Event – Council reviewed correspondence from a nearby resident requesting reconsideration of its policy regarding evening and live music events, specifically proposing an earlier curfew. After thorough discussion, it was agreed that the original justification for extending the session time remained valid and continues to support the hosting of both private as well as community events at the Hall for collective benefit. Notwithstanding this, members agreed to explore potential measures to mitigate sound disturbances during such bookings.</p>	<p><u>RESOLUTION</u> Council raised no observations or concerns, and Appendix 2 was accepted.</p> <p><u>PENDERFYNIAD</u> Ni chodwyd unrhyw sylwadau na phryderon a derbyniwyd Atodiad 2.</p> <p><u>ACTION</u> Clerk to formally respond to One Voice Wales confirming Council's response to the Digital Health Report's recommendations.</p> <p><u>ACTION</u> Agenda item for May</p>

13.2	Public Bench, near B5106 north bus stop: Cllr Bowen advised that the relocation to the cemetery would not take place until the outcome of the Pride in Place funding bid for the village benches refurbishment was known.	<u>ACTION</u> Agenda item for June
13.3	Overhanging Tree / Hedge on Crafnant Road and Wood Bank: update provide at item 7.	<u>ACTION</u> Agenda item for May
13.4	Missing Fencing at Fairy Falls: update provided at item 7	<u>ACTION</u> Agenda item for May
13.5	No other issues of health and safety were raised	
14.	Village Improvements / Gwelliannau Pentrefol No remedial action and/or improvements were identified by members	<u>ACTION</u> Standing Agenda item
15.	Councillor/Clerk Training /Hyfforddiant Cynghorwyr/Y Clerc <u>Attended:</u> None <u>Upcoming:</u> Cllr Ellis to attend the OVW Year End and Audits module on 5 th May to support Council resilience and contingency planning.	<u>ACTION</u> Standing Agenda Item
16.	External Meetings/Webinars / Cyfarfodydd Allanol/Weminarau	<u>ACTION</u> Standing Agenda Item
16.1	<u>Attended:</u> Clerk attended the AGM/Quarterly Meeting of the SLCC Clwyd Branch on 26 th March. Cllr Ellis and the Clerk did not attend CCBC's Town and Community Council Forum on 17 th March, as the only agenda item concerned the Conwy Pride in Place Impact Fund, which Council was already informed about and had in hand a funding bid.	
16.2	<u>Upcoming:</u> Cllr Griffith to attend a meeting of the Llyn Geirionydd/Crafnant Multi-Agency Working Group on 28 th April.	
17.	Community Engagement	<u>ACTION</u> Standing Agenda Item
17.1	Recent community engagement: None	None
17.2	Community Coffee Morning (incorporating Meet your Councillor) on 14 th May	Noted
18.	Governance Council formally received and reviewed the draft 2025/26 Annual Report, Appendix 3, agreeing that the same be adopted	<u>RESOLUTION</u> Council agreed to formally adopt the draft 2025/26 Annual Report <u>PENDERFYNIAD</u> Cytunwyd i fabwysiadu'r Adroddiad Blynyddol drafft 2025/26 yn ffurfiol
19.	Conwy Pride in Place Impact Fund – Village Bench Refurbishment Cllr Kelly referenced the draft application documents previously circulated to members, confirming that three quotes had since been secured for the refurbishment works. The Clerk presented an anonymised summary of each quotation, as selecting a preferred contractor was a requirement of the funding application. Following careful consideration of the information provided, members	<u>RESOLUTION</u> Council resolved to approve the submission of the grant funding application to include selecting Contractor B for the works on the basis that, if successful, Council would be required to match fund ten percent of the net costs <u>PENDERFYNIAD</u> Penderfynwyd cymeradwyo cyflwyno'r cais am gyllid grant, gan gynnwys dewis Contractwr B ar gyfer y gwaith. Os yw'r cais yn

	unanimously agreed to select Contractor B, given that they could comply with all the required terms and their quote was competitively priced. Members also noted the obligation for Council to provide ten percent match funding of the net costs. No additional comments were made regarding the draft application, and it was formally approved for submission.	Ilwyddiannus, bydd yn ofynnol i'r Cyngoro gyfrannu cyllid cyfatebol o ddeg y cant o'r costau net. ACTION Clerk to submit the grant application to CCBC to meet the deadline of 17 th April 2026
20.	Next Month's Agenda The following additional items were proposed and accepted for Council's next meeting: None	ACTION Any further items to be presented for consideration and/or ancillary papers in support to be received by the Clerk no later than Thursday, 30th April 2026
21.	Next Meeting of the Community Council / Cyfarfod Nesaf y Cyngor Cymuned	RESOLUTION Council resolved that the next meeting would be held at 7pm on Tuesday, 12th May 2026 both in person at Trefriw Village Hall and online. PENDERFYNIAD Cynhelir cyfarfod nesaf y Cyngor ar Ddydd Mawrth, 12fed. o Fai 2026 am 7yh yn bersonol yn Neuadd y Pentref Trefriw ac ar-lein.

(The meeting closed at 20.32)

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