

# Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer  
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## Minutes of the Meeting of the Council held on 10<sup>th</sup> March 2026

Present: Cllr Kim Ellis (Chair), Cllr Idris Bowen, Cllr Bronwyn Griffith and Cllr Jackie Jewett  
In attendance: C. Cllr Liz Roberts and Vikki Teasdale (Clerk/RFO) Members of the Public – none

	<b><u>Agenda Item/Discussion - Eitem Agenda/Trafodaeth</u></b>	<b><u>Action/Resolution/Update/Acknowledgement</u></b> <b><u>Mae prif benderfyniadau'r Cyngor hefyd yn cael eu rhoi yn Gymraeg</u></b>
192.	<b>To confirm that a Quorum of elected members is present / I gadarnhau bod cworwm o aelodau etholedig yn bresennol</b>	<b><u>RESOLUTION</u></b> A quorum was confirmed by the Chair. <b><u>PENDERFYNIAD</u></b> Cadarnhawyd cworwm gan y cadeirydd.
193	<b>Apologies/Ymddiheuriadau LG Act 1972 Sch 12 par 20</b> To accept apologies and consider approving reasons for absence/Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb	<b><u>RESOLUTION</u></b> Council resolved to receive and accept apologies from Cllr Jasmine Kelly <b><u>PENDERFYNIAD</u></b> Derbyniwyd ymddiheuriadau gan Cyng. Jasmine Kelly
194.	<b>Declarations of Interest/Datgan Buddiannau LG Act 2000 s50 Local Authorities (Wales) Order 2008/788</b> To disclose personal and financial interest in items of business listed below / Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod	Cllr Bowen declared an interest in agenda item number 198 by reason of being a trustee of the Children's Playing Field, Trefriw trust. The Clerk noted the disclosure with the interest being confirmed as non-prejudicial.
195.	<b>Minutes/Cofnodion LGA 1972, Sch 12 par 41(1)</b> To receive, approve and sign as a correct record the minutes of the Council meeting held on 20 <sup>th</sup> January 2026.	<b><u>RESOLUTION</u></b> Council resolved that the minutes of the meeting held on 20 <sup>th</sup> January 2026 be accepted and signed by the Chair as a true record. <b><u>PENDERFYNIAD</u></b> Derbyniwyd cofnodion y cyfarfod a gynhaliwyd Ionawr 20eg. 2026 fel cofnod cywir.
196.	<b>Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960</b>	No recommendation received for the exclusion of the press or public during any agenda items.
197.	<b>Chair's Announcements/Cyhoeddiadau'r Gadeirydd</b> None	
198.	<b>Reinstatement of the Basket Swing, Gower Road Play Park</b> Cllr Bowen confirmed that a meeting had taken place with Jay Butters (Trustee), Cllr Mike Priestley (CCBC) and C. Cllr Liz Roberts. Cllr Priestley was sympathetic to the ongoing situation with the basket swing still being fenced off despite the required replacement parts being fitted, offering support in agreeing to arrange a meeting with	<b><u>ACTION</u></b> Agenda item for April

	Andrew Wilkinson (CCBC) to further discuss reinstating the basket swing.	
<b>199.</b>	<b>Finance / Cyllid</b>	
<b>199.1</b>	Council to acknowledge scrutiny and acceptance of the financial transactions, and supporting invoices, as either previously made or to be made and formally detailed within Appendix 1.	No objections or concerns were made in respect of the contents of Appendix 1 or the supporting invoices and the document was accepted.
<b>199.2</b>	Council to discuss and question as required all financial transactions as detailed within Appendix 1 (amended). Council moved to vote, and it was unanimously agreed that all transactions within Appendix 1 be deemed as approved and the Clerk was authorised to make the outstanding payments. The Clerk highlighted the two manual payments made to OVO Energy and reported that, after consultation with Cllrs Ellis and Kelly, the direct debit mandate has been cancelled. This decision was made in response to the energy company's request to increase the monthly payment from £65 to £120. Future payments to be made upon receipt of the monthly bill by either bank transfer or debit card, depending on when the bill is received to avoid incurring additional charges.	<b>RESOLUTION</b> Council resolved to approve and authorise all transactions as reported by the Clerk within Appendix 1 <b>PENDERFYNIAD</b> Cymeradwywyd ac awdurdodwyd yr holl drafodion a manylwyd gan y Clerc yn Atodiad 1  <b>RESOLUTION</b> Council ratified the decision taken to cancel the direct debit mandate to OVO Energy with future payments to be made upon receipt of the monthly bill. <b>PENDERFYNIAD</b> Cadarnhawyd y penderfyniad a gymerwyd i ganslo'r mandad debyd uniongyrchol i OVO Energy gyda thaliadau yn y dyfodol i'w gwneud ar ôl derbyn y bil misol.
<b>199.3</b>	Council to acknowledge scrutiny and acceptance of the previously circulated statements and corresponding reconciliations for the HSBC Charitable Account for January and February 2026 – the Chair invited members to raise any questions on the documents.	<b>RESOLUTION</b> Council accepted the documents as previously circulated, and no observations or concerns were raised. <b>PENDERFYNIAD</b> Derbyniwyd y dogfennau a ddosbarthwyd yn flaenorol ac ni chodwyd unrhyw sylwadau na phryderon.
<b>199.4</b>	Council confirmed receipt of the audited accounts for year ending 31 <sup>st</sup> March 2025, Appendix 1.1	<b>RESOLUTION</b> Council resolved to accept the Certified Annual Return for year ending 31 <sup>st</sup> March 2025 and noted the Auditor General's report. <b>PENDERFYNIAD</b> Derbyniwyd y Ffurflen Flynyddol Ardystiedig ar gyfer y flwyddyn yn diweddu 31 Mawrth 2025 a nodwyd adroddiad yr Archwilydd Cyffredinol
<b>199.5</b>	The Clerk reported that, despite having requested quotations from two additional auditing firms, no responses had been received. Given the positive working relationship with Iona Edwards, the Clerk recommended that members consider the continued appointment under the updated Terms of Engagement, as detailed in Appendix 1.2, that would cover the next three-year period. Following a review of the document, Council resolved to adopt the terms and formally appoint Iona Edwards accordingly.	<b>RESOLUTION</b> Council resolved to adopt the updated Terms of Engagement and further accepted the Clerk's recommendation to approve the appointment of Iona Edwards as the Council's internal auditor for the forthcoming three-year period. <b>PENDERFYNIAD</b> Penderfynwyd mabwysiadu diweddariad y Telerau Ymgysylltu a derbyniwyd ymhellach argymhelliad y Clerc i gymeradwyo penodiad Iona Edwards yn archwilydd mewnol y Cyngor am y cyfnod tair blynnyddol nesaf.
<b>199.6</b>	Council formally acknowledged and reviewed the Democracy and Boundary Commission Cymru Annual Remuneration Report for 2026/27, specifically noting the distinction between optional and mandated payments. The Clerk confirmed that all councillors would	<b>RESOLUTION</b> Council acknowledged the DBCC's determination with those mandated payments to be made following the April meeting. It was further agreed that optional payments would be made upon receipt of a valid claim

	be required to complete a standard form at the April meeting regarding the mandated payments with optional payments being disbursed to members upon submission of a valid claim.	<b><u>PENDERFYNIAD</u></b> Cydnabuwyd penderfyniadau'r DBCC, gyda thaliadau gorfodol i'w gwneud yn dilyn cyfarfod mis Ebrill. Cytunwyd ymhellach gwneud unrhyw taliadau dewisol ar ôl derbyn hawliad dilys.
<b>200.</b>	<b>Correspondence / Gohebiaeth - January / February / March</b> – Items of correspondence for information distributed throughout the month as recorded in Appendix 2 as required to be noted. The Chair invited members to raise any observations or concerns regarding any items of correspondence as referred to in Appendix 2.	<b><u>RESOLUTION</u></b> Council raised no observations or concerns, and Appendix 2 was accepted. <b><u>PENDERFYNIAD</u></b> Ni chodwyd unrhyw sylwadau na phryderon a derbyniwyd Atodiad 2.
<b>200.1</b>	<b>Conwy Pride in Place Impact Fund</b> Members considered the funding, discussing the possible improvements that could be made taking account of the required criteria with members agreeing to apply for funding to upgrade all the village benches with recycled plastic planks. Cllr Bowen raised the possibility of making a joint application with Trefriw Outdoors to refurbish the Trefriw Trail interpretation boards, however, given the application deadline it was decided that Trefriw Outdoors should look to progress this as a separate project.	<b><u>RESOLUTION</u></b> Council resolved to approve the submission of a grant funding application to the Conwy Pride in Place Impact Fund to upgrade the village benches. <b><u>PENDERFYNIAD</u></b> Penderfynwyd cymeradwyo cyflwyno cais am gyllid grant i Gronfa Balchder Bro Conwy i uwchraddio meinciau'r pentref.  <b><u>ACTION</u></b> Cllr Kelly to submit the grant application
<b>201.</b>	<b>Planning Applications / Ceisiadau Cynllunio</b> Council to consider any applications received from Conwy County Borough Council or Eryri National Park Authority as either detailed below or circulated by the Clerk prior to the date of this meeting.	<b><u>ACTION</u></b> Standing Agenda Item  None received
<b>202.</b>	<b>County Councillor Report / Adroddiad-y-Cynghorydd Sir</b> A brief report by C. Cllr. Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn <u>Ongoing Temporary Road Closures by Dŵr Cymru</u> – a meeting with Dŵr Cymru to raise concerns over the continued road closures affecting Crafnant Road had been agreed but no date as yet scheduled. Cllr Griffith to attend. <u>Gower Road Public Toilets Closure Signage</u> – the required signage had been requested to confirm that the toilet block was permanently closed although this was yet to be actioned by CCBC. <u>Double Yellow Lines</u> – the installing of double yellow lines at the junction of School Hill and Llanrhychwyn Road and the corner of Crafnant Road and Wood Bank (Top Road) had still not been undertaken but a further request had been made to Highways to action this. <u>Digital Voice</u> – a Digital Voice representative will give a presentation in Dolwyddelan on 20 <sup>th</sup> March to reflect the national changeover taking place by 2027, followed by a Q&A session. Community	

	<p>councillors could attend or alternatively share information about the event with residents, but space is limited and will be offered on a first-come, first-served basis.</p> <p><u>Streetlamp Issues, Trefriw Terrace</u> – residents have raised concern about the brightness of the streetlights and how it is having a negative effect. After discussions with CCBC, it was suggested that Trefriw Terrace could serve as a pilot site for the Dark Skies Project. Cllr Bowen proposed putting the lights on a timer as another possible solution. Cllr Bowen agreed to gather resident feedback to determine how best to proceed.</p>	<p><b><u>ACTION</u></b> Cllr Bowen to gather resident feedback on ways to address the brightness of streetlights along Trefriw Terrace (April agenda item)</p>
<p><b>203.</b></p> <p><b>203.1</b></p> <p><b>203.1.1</b></p> <p><b>203.1.2</b></p> <p><b>203.2</b></p> <p><b>203.3</b></p>	<p><b>Working Group Updates to Council / Diweddariadau'r Gweithgorau i'r Cyngor</b></p> <p><u>Village Hall Working Group (VHWG)</u></p> <p>Efficiency Improvements: Cllr Ellis indicated that the updated energy audit necessary to determine Egin grant eligibility had not yet been conducted. Cllr Bowen reported that contact from the local architect regarding the preliminary drawings was still pending. Members expressed concern as to the lack of progress, requesting Cllr Bowen to obtain cost estimates from Donald Insall Associates for drawing up the preliminary plans as the firm had previously provided advice.</p> <p>Guttering/roof work: Scaffolding had now been erected with the local conservation builder having been able to complete a more detailed inspection. This had highlighted that in addition to the guttering repair the lower two rows of slate on that elevation would need replacing with more scaffolding required to enable the repair. Cllr Bowen had not been able to contact the roofing contractors who had previously inspected the roof but would obtain a written quote from the local builder for the required works. The clerk confirmed that they would assist and seek a second quote for comparison.</p> <p><u>Cemetery Working Group (CWG)</u></p> <p>Cemetery Extension Project: Cllr Ellis reported that they, along with Cllr Kelly and Ned Lomax (Head Gardener at Bodnant), visited Ysgol Dyffryn Yr Enfys on 2nd March to review and discuss the pupils' designs for the cemetery extension. The designs and the results of community engagement would be used to develop a draft works specification for further consideration at the May meeting.</p> <p><u>Services at Risk/Asset Transfer Group</u></p> <p>Trial installation of a Portaloo, Gower Road: Cllr Ellis sought additional support from C. Cllr Roberts regarding the trial installation of a</p>	<p><b><u>ACTION</u></b> Standing Agenda Item</p> <p><b><u>ACTION</u></b> Cllr Bowen to obtain cost estimates from Donald Insall Associates for drawing up preliminary plans for the suggested efficiency improvements</p> <p><b><u>ACTION</u></b> Cllr Bowen and the Clerk to work together to obtain the two required quotes to enable the guttering and roofing work to progress.</p> <p><b><u>ACTION</u></b> Agenda item for May</p>

	<p>Portaloo on the site of the current public toilet block. The latest correspondence from CCBC mentioned that further approval was needed before the trial period could begin, along with a formal licence agreement. Given the ongoing delays, the timescale to have the facility in place by Easter now appeared unlikely. C. Cllr Roberts agreed to coordinate with Cllr Mike Priestley, the CCBC portfolio lead, to move the process forward more swiftly.</p>	
<p><b>204.</b> <b>204.1</b></p> <p><b>Health and Safety / Iechyd a Diogelwch</b> As per the Agenda, it was agreed that Council would only receive verbal updates from members where issues needed to be highlighted and/or discussed.</p> <p><b>204.2</b> Public Bench, near B5106 north bus stop: Cllr Bowen advised that work to relocate the bench to the cemetery had been hampered by the recent weather conditions but was ongoing.</p> <p><b>204.3</b> All Abilities Trail, ongoing erosion: It was confirmed that the work that NRW had agreed to undertake had been completed which should prevent any further floodwater from undermining the concrete path.</p> <p><b>204.4</b> Dog-Fouling – the Clerk confirmed that CCBC had installed additional no dog-fouling signs to that part of the cob near the old quay.</p> <p><b>204.5</b> Other Updates / New Issues – Storm Drain Obstruction: the foliage obstruction had now been removed. Overhanging Tree / Hedge on Crafnant Road and Wood Bank – an update was requested from C. Cllr Roberts, who had agreed at the January meeting to seek further guidance from CCBC on how to address the obstructions which originated from private land. No update was currently available, but C. Cllr Roberts to follow up. Missing Fencing at Fairy Falls – Cllr Bowen expressed concern that permanent fencing has still not been installed, despite a danger to life report filed in early 2025. Temporary barriers had been used for over a year but these are clearly inadequate. Cllr Bowen to provide photos to C. Cllr Roberts to assist in escalating the issue.</p>	<p><b><u>ACTION</u></b> Standing Agenda item None</p> <p><b><u>ACTION</u></b> Agenda item for April</p> <p><b><u>ACTION</u></b> Agenda item for April</p> <p><b><u>ACTION</u></b> Agenda item for April</p>	
<p><b>205.</b></p> <p><b>Village Improvements / Gwelliannau Pentrefol</b> Wayfinder Directional Signage – Cllr Ellis confirmed that Cllr Kelly had been working with CCBC, and it had been agreed that additional signage will be added at each end of Gower Road, the first at the junction with Station Road and a further one on the existing post by Trefriw Woollen Mill.</p>	<p><b><u>ACTION</u></b> Standing Agenda item</p>	

206.	<p><b>Councillor/Clerk Training /Hyfforddiant Cynghorwyr/Y Clerc</b>  <u>Attended:</u> Cllr Kelly attended the One Voice Wales Chairing Skills module on 22<sup>nd</sup> January.  <u>Upcoming:</u> Cllr Ellis had deferred their place on the CCBC, How to Manage Grievances module but would instead attend an online session, date yet to be confirmed.</p>	<b><u>ACTION</u></b> Standing Agenda Item
207. 207.1  207.2  207.3	<p>External Meetings/Webinars / Cyfarfodydd Allanol/Weminarau  <u>Attended:</u> Cllr Griffith attended the Llyn Geirionydd/Crafnant Multi-Agency Working Group meeting on 23rd February. While all relevant agencies were present, there were no updates or ideas for addressing ongoing resident concerns such as overnight camping, littering, and parking. Another meeting is set to take place at the end of April.  CCBC T&amp;CC Engagement Sessions: Members decided not to participate, as ongoing communication with relevant departments covered all current issues.  <u>Upcoming:</u> Cllr Ellis and the Clerk to attend CCBC's Town and Community Council Forum on 17th March</p>	<b><u>ACTION</u></b> Standing Agenda Item
208. 208.1 208.2 208.3	<p><b>Community Engagement</b>  Recent community engagement: None  Council noted the next Community Coffee Morning (incorporating Meet your Councillor) on 12<sup>th</sup> March.  Council discussed the continuation of the monthly coffee mornings agreeing the same as a valuable opportunity for residents to get together as well as incorporating the Meet your Councillor surgeries. Members agreed to a further twelve-month programme, meeting on the second Thursday of each month with the hosting costs being met by the Community Council</p>	<p><b><u>RESOLUTION</u></b> Council resolved to continue with the monthly coffee mornings for the 2026/27 financial year with all hosting costs being met by the Community Council  <b><u>PENDERFYNIAD</u></b> Penderfynwyd parhau â'r boreau coffi misol ar gyfer blwyddyn ariannol 2026/27 gyda'r holl gostau cynnal i'w talu gan y Cyngor Cymuned</p>
209.	<p><b>Next Month's Agenda</b>  The following additional items were proposed and accepted for Council's next meeting: None</p>	<b><u>ACTION</u></b> Any further items to be presented for consideration and/or ancillary papers in support to be received by the Clerk no later than <b><u>Monday, 30<sup>th</sup> March 2026</u></b>
210.	<p><b>Next Meeting of the Community Council / Cyfarfod Nesaf y Cyngor Cymuned</b></p>	<p><b><u>RESOLUTION</u></b> Council resolved that the next meeting would be held at 7pm on <b>Tuesday, 14th April 2026</b> both in person at Trefriw Village Hall and online.  <b><u>PENDERFYNIAD</u></b> Cynhelir cyfarfod nesaf y Cyngor ar <b>Ddydd Mawrth, 14eg. o Ebrill</b> am 7yh yn bersonol yn Neuadd y Pentref Trefriw ac ar-lein.</p>

(The meeting closed at 20.20)