Cyngor Cymuned Trefriw Community Council

Mrs Vikki Teasdale, Clerc a Swyddog Cyllid / Clerk and Finance Officer
Angorfa Trefriw Conwy LL27 0JJ
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2nd September 2026

Dear Councillor

You are hereby summoned to attend a meeting of **TREFRIW COMMUNITY COUNCIL** to be held on a hybrid basis, in person at Trefriw Village Hall and virtually, on Tuesday, 8th September 2026 at 7:00 pm for the purpose of transacting the following business.

Yours faithfully
Vikki Teasdale
Clerk to the Council

The Community Council will meet on a hybrid basis both in person at Trefriw Village Hall and virtually via Teams (meeting code: TCC Meeting 08/09/2026) in accordance with the provisions of The Local Government and Elections (Wales) Act 2021. **The Council meeting will commence at 7pm with members of the public being allowed to speak within a fifteen-minute period at the beginning of the meeting, with individual members of the public speaking for no longer than 3 minutes on one item only and with no duplicated topics unless with a different viewpoint.**

Meeting of the Council - Agenda 8th September 2026

89. To confirm that a quorum of elected members is present
A quorum is to be confirmed by the Chair

90. Apologies LGA 1972 Sch. 12 par 40
To note and/or formally accept apologies subject to Council's approval

91. Declarations of Interest LGA 2000 Sch. 50 Local Authorities (Wales) Order 2008/788
To disclose personal and financial interest in items of business listed below

92. Minutes LGA 1972 Sch. 12 par 41(1)
To receive, approve and sign as a correct record the minutes of the Council meeting, 9th June 2026

93. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960
To consider any recommendation for members of the press / public in attendance to be excluded from the meeting during consideration of any of the below agenda items for confidential reasons

94. Chair's Announcements

95. Co-option of New Councillor
95.1 To consider and move to vote upon the application received to fill one vacancy within the Trefriw ward and subject thereto;
95.2 To witness and receive the signing of the Declaration of Acceptance of Office

96. Trefriw Public Toilets
To receive an update following the approach to Conwy CBC by a local business owner

97. Finance
97.1 To question any financial transactions as detailed within Appendix 1
97.2 To formally approve and authorise those payments as detailed within Appendix 1
97.3 To acknowledge scrutiny and acceptance of the previously circulated statement and corresponding reconciliations for (i) HSBC Charitable Account for July 2026 (ii) HSBC Charitable Account for August 2026

98. Correspondence for July / August / September
To acknowledge correspondence received and circulated to councillors, as not otherwise referenced on the agenda, either for general consideration or to be highlighted by the clerk or councillors if further discussion and or action is deemed necessary, Appendix 2

99. Planning Applications

To consider any applications received from Conwy County Borough Council or Eryri National Park Authority as either detailed below or circulated prior to the date of the meeting

99.1	NP4/32/388B	Side extension and alterations	Glan Geirionnydd, Llanrhychwyn LL27 0YX
99.2	NP4/32/388C	Change of use from Use Class C5 (Second Home) to mixed Use Class C5/C6 (Second home and short-term holiday let)	Glan Geirionnydd, Llanrhychwyn LL27 0YX

100. County Councillor Report / Adroddiad-y-Cynghorydd Sir

A brief report from the C. Cllr. Elizabeth Roberts on matters of importance and interest to the communities of Trefriw and Llanrhychwyn

101. Working Group Updates

To receive and consider any update and/or recommendation as proposed

101.1 Village Hall Working Group, to include:

101.1.1 update on the Egin Energy Audit Report and efficiency improvements

101.1.2 person and work specification for the village hall project role

101.2 Cemetery Working Group, to include:

101.2.1 works specification for the cemetery extension tender

101.3 Services at Risk / Asset Transfer Working Group

102. Health and Safety

102.1 To receive verbal reports from members regarding the routine inspections undertaken in July and August where consideration and agreement by full Council is required to undertake any remedial action

102.2 Update on overhanging tree / hedge on Crafnant Road and Wood Bank

102.3 Update on street lighting along Trefriw Terrace

102.4 Update on the temporary fencing at the Fairy Falls

102.5 To receive updates from members regarding any other issues of health and safety within the wards and to consider and move to agree any remedial action and/or works, if necessary

103. Village Improvements

Council to receive updates from members regarding any necessary remedial action and/or improvements as identified and to consider and move to agree a schedule of work

104. Councillor/Clerk Training

Council to note any training undertaken since the previous meeting and to consider and move to agree any further requirements

105. External Meetings/Webinars

105.1 To receive updates from the Clerk and members on recent external meetings, webinars and training, and agree any follow-up actions or processes

105.2 To discuss any forthcoming meetings or webinars and, if appropriate, agree representation

106. Community Engagement

106.1 To receive a summary of any activities undertaken since the previous meeting

106.2 To note the community coffee morning (incorporating Meet your Councillor) on 10th September

106.3 To agree the proposed arrangements for the community Christmas Tree lighting up event on 29th November

106.4 To explore any other proposals to support additional Christmas festivities for residents

107. Governance

To review all employment policies, having taken account of any required changes following the Employment Rights Act 2025, and then move to agree formal adoption, Appendix 3

108. Conwy Pride in Place Impact Fund – Village Benches Refurbishment

109. Henry Higgins Trust

To receive an update on the closure of the trust by Conwy CBC and distribution of funds held

110. B5106 Flood Alleviation Works

To receive an update on the proposed timeline for the commencement of phase 2 of the works

111. Gower Road Community Field

To consider the further correspondence now received from NRW regarding the rear boundary and continued use of the adjacent land and agree a final response, Appendix 4

112. Next month's Agenda

Councillors to present items to be considered for inclusion within the agenda of the next meeting. Any subsequent items or supporting documentation to be received by the clerk no later than Tuesday, 29th September 2026

113. To confirm that the date of the next meeting of the Council will be 13th October 2026

Full meeting code link:
https://teams.microsoft.com/meet/359833586259810?p=zaPO5U0g3ZRz3cGi48